

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
NOVEMBER 18, 2025
REGULAR SESSION NO. 15
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.
AND
ONLINE ZOOM WEBINAR

ZOOM.US/JOIN
WEBINAR ID: 842 8906 8827
PASSCODE: 828474

Invocation/Pledge of Allegiance
Roll Call

Public Comments

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

1a. Approval of the November 11, 2025 Board of Aldermen meeting minutes.

1b. R-3767-25: A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN EXISTING AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND TROUTT BEEMAN & CO., P.C. FOR THE PERFORMANCE OF PROFESSIONAL AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED \$61,000.00 FOR FISCAL YEAR 2025-2026.

Point of Contact: Michael Graham, Finance Director.

1c. R-3768-25: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH CENTRAL SALT, LLC FOR THE PURCHASE OF SALT FOR THE PURPOSE OF TREATING ROADS AND BRIDGES IN INCLEMENT WEATHER IN A TOTAL AMOUNT NOT TO EXCEED \$43,057.000 FOR FISCAL YEAR 2025-2026. Point of Contact: Joey Carley, Public Works Director.

1d. R-3769-25: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH KC SNOW PRO LLC UTILIZING THE CITY OF LEE'S SUMMIT, MISSOURI COOPERATIVE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$65,000.00 FOR FISCAL YEAR 2025-2026.

Point of Contact: Joey Carley, Public Works Director.

1e. R-3770-25: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH SNO-BIZ FOR THE PURCHASE OF LIQUID BRINE IN AN AMOUNT NOT TO EXCEED \$20,140.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Joey Carley Public Works Director.

1f. R-3771-25: A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN EXISTING AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND RSC KC FOR PRIVATE SECURITY SERVICES IN AN AMOUNT NOT TO EXCEED \$35,000.00 FOR FISCAL YEAR 2025-2026 Point of Contact: Dave Turner, Parks & Recreation Director.

1g. R-3772-25: A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT WITH KC ELITE MANAGEMENT FOR MOWING SERVICES IN AN AMOUNT NOT TO EXCEED \$50,000.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Dave Turner, Parks Recreation Director.

REGULAR AGENDA

NEW BUSINESS

- 2. FIRST READING: BILL NO. 6699-25, SECTION XVII: AN ORDINANCE** AMENDING CHAPTER 12- COURTS AND JAILS, ARTICLE I -IN GENERAL, BY ADDING FOUR NEW SECTIONS REGARDING ADDITIONAL COURT COSTS TO THE RAYTOWN MUNICIPAL CODE. Point of Contact: Teresa Henry, City Clerk.
- 3. R-3773-25: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH KANSAS CITY AREA TRANSPORTATION AUTHORITY IN AN AMOUNT NOT TO EXCEED \$80,000.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Michael Graham, Finance Director.
- 4. R-3774-25: A RESOLUTION** AUTHORIZING AND APPROVING THE ACCEPTANCE OF GRANT FUNDS FROM THE MISSOURI DEPARTMENT OF CONSERVATION IN THE AMOUNT OF \$15,084.00 TO UPDATE THE PARKS DEPARTMENT'S TREE INVENTORY PROGRAM AND COMPLETE NEEDED TREE MAINTENANCE ON PARK PROPERTIES. Point of Contact: Dave Turner, Parks & Recreation Director.

COMMUNICATIONS

- 5. Communication from the Mayor**
- 6. Communication from the City Administrator**
- 7. Communication from the Board of Aldermen**

ADJOURNMENT

MINUTES
RAYTOWN BOARD OF ALDERMEN
NOVEMBER 11, 2025
REGULAR SESSION NO. 14
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
7:00 P.M.
AND
ONLINE ZOOM WEBINAR

Mayor Michael McDonough called the November 11, 2025, Board of Aldermen Regular Meeting to order at 7:01 p.m. Donice Derico, of Seed of Faith International, provided the invocation and led the pledge of allegiance.

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Greg Walters, Alderman Theresa Tush, Alderman Loretha Hayden, Alderman Jim Aziere, Alderman Janet Emerson, Alderman Theresa Garza, Alderman Josh Morales, Alderman Bonnaye Mims, Alderman Diane Krizek

Absent: None

Proclamations and Presentations

Mayor McDonough presented a proclamation to Raytown's Community Emergency Response Team (CERT).

Public Comments

Cynthia Barlow, 6140 Raytown Road, Bowen Towers Tenant Union

Steve Meyers, 7804 Woodson Road

Morris Melloy, 5816 Manning Avenue, Morris Melloy provided the City Attorney with records related to his comments.

Nelson Randolph, 5210 Sterling Avenue

A. Johnson, Mobilized Motivation

Andrea Rogers

Allie White, Eastern Jackson County Tenant Union

Becca Whiting, Kansas City Tenant Union

STUDY SESSION

1. 2024-2025 3rd Quarter Financial Report
Michael Graham, Finance Director

The item was presented by Michael Graham, Finance Director.

LEGISLATIVE SESSION

2. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

2a. Approval of the October 21, 2025 Board of Aldermen meeting minutes.

2b. R-3756-25: A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH MDL TECHNOLOGY, LLC FOR INFORMATION TECHNOLOGY-RELATED SERVICES IN AN AMOUNT NOT TO EXCEED \$125,160.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

2c. R-3757-25: A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH GLOBAL PUBLIC SAFETY FOR RECORDS MANAGEMENT SYSTEM ANNUAL MAINTENANCE SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED \$56,500.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

2d. R-3758-25: A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH MOTOROLA SOLUTIONS, INC. IN AN AMOUNT NOT TO EXCEED \$41,398.36 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

2e. R-3759-25: A RESOLUTION A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF ONE (1) 2026 FORD POLICE INTERCEPTOR UTILITY FROM GARY CROSSLEY FORD UTILIZING THE STATE OF MISSOURI COOPERATIVE PURCHASING AGREEMENT AND UPFITTING WITH 911 CUSTOM UTILIZING THE CITY OF INDEPENDENCE, MISSOURI COOPERATIVE PURCHASING AGREEMENT AND RATIFYING THE EXPENDITURE OF FUNDS FOR SUCH PURCHASE IN THE AMOUNT OF \$93,720.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

2f. R-3760-25: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF ONE (1) 2026 FORD POLICE INTERCEPTOR UTILITY FROM SHAWNEE MISSION FORD UTILIZING THE MOKAN COUNCIL OF PUBLIC PROCUREMENT (MKCPP) AND UPFITTING WITH 911 CUSTOM UTILIZING THE CITY OF INDEPENDENCE, MISSOURI COOPERATIVE PURCHASING AGREEMENT AND RATIFYING THE EXPENDITURE OF FUNDS FOR SUCH PURCHASE IN THE AMOUNT OF \$99,820.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

2g. R-3761-25: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF TWO (2) 2026 FORD POLICE INTERCEPTOR UTILITY FROM SHAWNEE MISSION FORD UTILIZING THE MOKAN COUNCIL OF PUBLIC PROCUREMENT (MKCPP) AND UPFITTING WITH 911 CUSTOM UTILITZING THE CITY OF INDEPENDENCE, MISSOURI COOPERATIVE PURCHASING AGREEMENT AND RATIFYING THE EXPENDITURE OF FUNDS FOR SUCH PURCHASE IN THE AMOUNT OF \$167,060.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

2h. R-3762-25: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF A 2026 FORD BRONCO SPORT BIG BEND 4X4 FROM SHAWNEE MISSION FORD OFF THE MOKAN COUNCIL OF PUBLIC PROCUREMENT (MKCPP) IN AN AMOUNT NOT TO EXCEED \$30,404.00 AND AUTHORIZING AND APPROVING UPFITTING THE VEHICLE IN AN AMOUNT NOT TO EXCEED \$1,517.00 FROM AMERICAN EQUIPMENT COMPANY OFF THE CITY OF KANSAS CITY, MISSOURI COOPERATIVE PURCHASING AGREEMENT IN A COMBINED AMOUNT NOT TO EXCEED \$31,921.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Joey Carley, Public Works Director.

2i. R-3763-25: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF A 2026 FORD F-550 FROM SHAWNEE MISSION FORD OFF THE MOKAN COUNCIL OF PUBLIC PROCUREMENT (MKCPP) IN AN AMOUNT NOT TO EXCEED \$68,415.00 AND AUTHORIZING AND APPROVING UPFITTING THE VEHICLE IN AN AMOUNT NOT TO EXCEED \$64,917.00 FROM AMERICAN EQUIPMENT COMPANY OFF THE CITY OF KANSAS CITY, MISSOURI COOPERATIVE PURCHASING AGREEMENT IN A COMBINED AMOUNT NOT TO EXCEED \$133,332.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Joey Carley, Public Works Director.

2j. R-3764-25: A RESOLUTION AUTHORIZING AND APPROVING THE PURCHASE OF A 2026 INTERNATIONAL HV507 TRUCK FROM RUSH TRUCK CENTER OF MISSOURI OFF THE MOKAN COUNCIL OF PUBLIC PROCUREMENT (MKCPP) IN AN AMOUNT NOT TO EXCEED \$106,846.00 AND AUTHORIZING AND APPROVING UPFITTING THE VEHICLE IN AN AMOUNT NOT TO EXCEED \$110,237.00 FROM AMERICAN EQUIPMENT COMPANY OFF THE CITY OF KANSAS CITY, MISSOURI COOPERATIVE PURCHASING AGREEMENT IN A COMBINED AMOUNT NOT TO EXCEED \$217,083.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Joey Carley, Public Works Director.

2k. R-3765-25: A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT BY AND BETWEEN TYLER TECHNOLOGIES, INC. AND THE CITY OF RAYTOWN, MISSOURI FOR MAINTENANCE OF WINDOWS-BASED SOFTWARE PROVIDED BY ERP PRO and EPL IN AN AMOUNT NOT TO EXCEED \$134,490.77 FOR FISCAL YEAR 2025-2026. Point of Contact: Michael Graham, Finance Director.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 8-1.

Ayes: Aldermen Mims, Emerson, Morales, Tush, Krizek, Hayden, Aziere, Garza

Nays: Alderman Walters

REGULAR AGENDA

NEW BUSINESS

- 3. FIRST READING: BILL NO. 6697-25, SECTION V-A: AN ORDINANCE** AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR INMATE DETENTION HOUSING SERVICES BY AND BETWEEN JOHNSON COUNTY MISSOURI SHERIFF'S OFFICE AND THE CITY OF RAYTOWN, MISSOURI IN AN AMOUNT NOT TO EXCEED \$110,000.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

The item was read by title only by Teresa Henry, City Clerk.

Captain Dyon Harper, Raytown Police Department, presented the item.

Alderman Garza, seconded by Alderman Mims, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 9-0.

Ayes: Aldermen Garza, Mims, Emerson, Walters, Hayden, Tush, Morales, Aziere, Krizek

Nays: None

The item was read by title only for a second time by Teresa Henry, City Clerk.

Alderman Aziere, seconded by Alderman Garza, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Aziere, Garza, Mims, Tush, Krizek, Emerson, Hayden, Morales, Walters

Nays: None

Became Ordinance 5789-25.

- 4. FIRST READING: BILL NO. 6698-25, SECTION V-A: AN ORDINANCE** AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR INMATE DETENTION HOUSING SERVICES BY AND BETWEEN VERNON COUNTY MISSOURI SHERIFF'S OFFICE AND THE CITY OF RAYTOWN, MISSOURI IN AN AMOUNT NOT TO EXCEED \$27,500.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Robert Kuehl, Police Chief.

The item was read by title only by Teresa Henry, City Clerk.

Captain Dyon Harper, Raytown Police Department, presented the item.

Alderman Hayden, seconded by Alderman Emerson, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 9-0.

Ayes: Aldermen Hayden, Emerson, Garza, Morales, Mims, Aziere, Tush, Walters, Krizek
Nays: None

The item was read by title only for a second time by Teresa Henry, City Clerk.

Alderman Hayden, seconded by Alderman Aziere, made a motion to adopt. The motion was approved by a vote of 9-0.

Ayes: Aldermen Hayden, Aziere, Morales, Tush, Krizek, Mims, Emerson, Walters, Garza
Nays: None

Became Ordinance 5790-25.

- 5. R-3766-25: A RESOLUTION** AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR DESIGN SERVICES FOR THE CITY HALL WATER FEATURE PROJECT IN AN AMOUNT NOT TO EXCEED \$50,000.00 FOR FISCAL YEAR 2025-2026. Point of Contact: Joey Carley, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

The item was presented by Joey Carley, Public Works Director.

Alderman Tush, seconded by Alderman Walters, made a motion to table the item. The motion was approved by a vote of 9-0.

Ayes: Aldermen Tush, Walters, Morales, Krizek, Mims, Hayden, Emerson, Aziere, Garza
Nays: None

COMMUNICATIONS

Mayor McDonough allowed comments from Alderman Walters.

Cynthia Barlow, of the Bowen Towers Tenant Union, provided comments.

6. Communication from the City Administrator

Diane Egger, City Administrator, provided an update on the City's current projects and plans.

7. Communication from the Mayor

Mayor McDonough spoke on recent events and City business.

8. Communication from the Board of Aldermen

Comments were made by Aldermen Aziere, Garza, Morales, Hayden, Krizek, and Walters.

ADJOURNMENT

Alderman Mims, seconded by Alderman Emerson, made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:42 p.m.

Teresa M Henry, City Clerk, MRCC

DRAFT

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/13/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: _____ **DEPARTMENT: Finance**

Document Type: Resolution

SUBJECT/REQUEST

R-3767-25: Troutt Beeman financial audit services in an amount not to exceed \$61,000.00. Point of Contact: Michael Graham, Finance Director.

BACKGROUND/JUSTIFICATION

The City of Raytown is required to have an annual audit performed by an independent outside audit firm. Currently, Troutt Beeman & Co (TBco) is the city's outside auditor. TBco was awarded a one-year contract with four one-year options in FY23. The city staff is impressed with the knowledge and ability of the auditors assigned to the audit. The prior year, FY24, actual audit cost was \$58,000.

The City is exercising option year two of the TBco agreement. The estimated renewal cost is \$61,000 for the financial and single audits. For FY24, only a financial audit was performed. A single audit is required when annual federally reimbursed expenditures are covered with federal funding. If the city has more than \$750,000 during a fiscal year the outside auditors are required to perform a compliance audit known as a single audit. In FY25, the City exceeded \$750,000 in federal expenditures.

Negotiations for optional costs were based on the prior year cost for the audit service plus any increase that is mutually agreed to by both the City and the audit firm.

RECOMMENDED MOTION

Authorize a one-year, \$61,000 one-year renewal to Troutt Beeman & Co for independent audit services.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	Troutt Beeman & Co
Amount of Request/Contract:	\$61,000 (\$6k for single audit, \$55k for audit)

Amount Budgeted: \$61,000
 From Account Name and #: General Fund 101-42-00-100-52250
 Amount \$61,000

REVIEWED BY

Michael Graham
 Jennifer Baird
 Diane Egger
 Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Troutt Beeman and Co-Audit Services-2025-2026
2. FY25 Independent Outside Audit Renewal Option Two

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Certificate of Insurance:	X	on file
E-Verify Affidavits:	X	on file
E-Verify proof of enrollment:	X	on file
IRS Form W-9:	X	on file
Bid/RFP/RFQ: (submit all)	X	on file
Bid Waiver: Sole source or less than three bids	N/A	on file
Contractor address and email:	X	

A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN EXISTING AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND TROUTT BEEMAN & CO., P.C. FOR THE PERFORMANCE OF PROFESSIONAL AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED \$61,000.00 FOR FISCAL YEAR 2025-2026

WHEREAS, on September 21, 2023, the City issued a Request for Proposal for professional audit services; and

WHEREAS, the City received three (3) responses and has determined that the proposal submitted by Troutt Beeman & Co., P.C. is reasonable; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to continue the existing agreement with Troutt Beeman & Co., P.C. with included four one-year renewal options to perform professional audit services in a total amount not to exceed \$61,000.00 for fiscal year 2025-2026;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT, the existing Agreement by and between the City of Raytown and Troutt Beeman & Co., P.C., with four one-year renewal options to perform professional audit services in a total amount not to exceed \$61,000.00 for fiscal year 2025-2026, is hereby approved; and

FURTHER THAT, the City Administrator, is hereby authorized to execute any and all documents and to take any and all action necessary to effectuate the terms of the Agreement and exercise the authority granted herein.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day of November, 2025.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

INDEPENDENT AUDIT SERVICES

AGREEMENT #2023-FS-01

OPTION RENEWAL #2

This Agreement option number 1 effective 1st day of December 2025, by and between the City of Raytown, Missouri, a Municipal Corporation of the State of Missouri, hereinafter referred to as “City,” and Trout, Beeman & Co, PC “TBCO,” an auditing firm of the State of Missouri, located at 1212 Locust, Harrisonville, Missouri 64701, hereafter referred to as “Service Provider.”

WHEREAS the entire original Agreement document, attachments, terms, conditions, and insurance requirements remain intact and will be in effect through the duration of this agreement option.

WHEREAS Service Provider compensation for option year one shall be \$61,000. As defined in Appendix A

Term of agreement option shall be November 1, 2025, through October 31, 2026.

This agreement option shall be binding on the parties thereto only after it has been duly executed and approved by the City and the Service Provider

Authorized Signatures from both TBCO and City.

Authorized Signature

Authorized Signature City

Authorized Person (print)

Authorized Person City (print)

Title

Title

Service Provider

Date

Date

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/05/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: **DEPARTMENT:** Public Works

Document Type: Resolution

SUBJECT/REQUEST

R-3768-25: Central Salt road salt purchase FY25-26

BACKGROUND/JUSTIFICATION

The City of Raytown staff advertised salt supply bids for the upcoming 2025-26 winter season. Salt bids must be put out in the summer due to supply allocation procedures practiced throughout the industry. The bid was advertised on October 8, 2025, in the newspaper, on our web page, and via e-mail and phone correspondence with known salt companies in the mid-west area. Bid information was sent to 7 companies, and one (1) company submitted a bid with two (2) non-response bids. Bids were opened on Wednesday, October 29, 2025, and the lowest bid was from Central Salt LLC in the amount of \$43,057.00 at a unit price of \$61.51 per ton. Purchases will be made on an as-needed basis to replenish the salt supply during the season and at the end of the season to prepare for the next year. The Public Works Department has budgeted \$100,000 for surface applications in FY 2025-26.

RECOMMENDED MOTION

Staff recommends approval as submitted

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	Central Salt LLC
Amount of Request/Contract:	\$43,057.00
Amount Budgeted:	\$60,000
From Account Name and #:	Transportation Sales Tax Fund 204-62-00-100-52300

REVIEWED BY

Michael Graham Jennifer Baird Diane Egger Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

- | |
|--|
| 1. Reso Salt Bid and Purchase-Central Salt 2025-2026
2. Bit tabulations (1)1
3. Central Salt LLC Contract
4. Salt Bid Recommendation Letter |
|--|

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Secretary of State:	X	
Certificate of Insurance:	X	
IRS Form W-9:	X	
Bid/RFP/RFQ Tabulation:	X	
Contractor address and email:	X	

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH CENTRAL SALT, LLC FOR THE PURCHASE OF SALT FOR THE PURPOSE OF TREATING ROADS AND BRIDGES IN INCLEMENT WEATHER IN A TOTAL AMOUNT NOT TO EXCEED \$43,057.000 FOR FISCAL YEAR 2025-2026

WHEREAS, the City of Raytown (the “City”) issued an invitation to bid on its 2025-2026 Salt to treat roads and bridges within the City in inclement weather; and

WHEREAS, the Public Works Department received one (1) bids in response to the invitation and has determined that the bid submitted by Central Salt, LLC in the amount of \$61.51 per ton was the most advantageous bid received; and

WHEREAS, funds for such purpose are budgeted from the Capital Sales Tax and such expenditure has been reviewed and on October 29, 2025 was recommended by the Special Sales Tax Review Committee as being consistent with voter intent; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to approve an agreement to purchase salt from Central Salt, LLC in the amount of \$61.51 per ton for a total amount not to exceed \$43,057.00 for fiscal year 2025-2026;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Board of Aldermen find it is in the best interest of the City to authorize and approve an agreement to purchase salt from Central Salt, LLC in the amount of \$61.51 per ton for a total amount not to exceed \$43,057.00 for fiscal year 2025-2026; and

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary to this transaction and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day of November, 2025.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

Bid Tabulations 2025-26

Company Name	Item	Quantity	Unit	Unit Price Per Ton	Total Amount
Cargill	Sodium Chloride			No Bid	0
Central Salt LLC	Sodium Chloride	700	ton	\$61.51	\$43,057.00
Compass Minerals	Sodium Chloride			No bid	

**CITY OF RAYTOWN, MISSOURI
AGREEMENT FOR PURCHASE OF GOODS**

AGREEMENT BETWEEN CITY AND VENDOR

FOR 2025-26 ROAD SALT PURCHASE

THIS AGREEMENT is made and entered into this *Date*, October 27, 2025, by and between the City of Raytown, Missouri, hereinafter "City", and Central Salt, LLC "hereinafter "Vendor."

WITNESSETH:

WHEREAS, City has caused to be prepared in accordance with the law, a Notice to Bidders, Instructions to Bidders, Bid Form, this Agreement, Specifications and other Contract Documents for the materials, vehicle/equipment and services herein described, and has approved and adopted these said Contract Documents and has caused to be published, in the manner and for the time required by law, an advertisement inviting sealed Bids for furnishing materials, labor, tools, vehicle/equipment and transportation necessary for, and in connection with this Agreement; and

WHEREAS, Vendor, in response to the advertisement, has submitted to City, in the manner and at the time specified, a sealed Bid in accordance with the terms of this Agreement; and

WHEREAS, City, in the manner prescribed by law, has publicly opened, examined and reviewed the Bids submitted, and as a result of this review has, in accordance with the law, determined and declared Vendor to be the Successful Bidder for providing the said materials, vehicle/equipment and services, and has duly awarded to Vendor this Agreement therefore upon the terms and conditions set forth in this Agreement and for the sum or sums named in the Bid Form attached to and made a part of this Agreement.

NOW THEREFORE, in consideration for the compensation to be paid Vendor, and of the mutual agreements herein contained, the parties hereto have agreed, and hereby agree, City for itself and its successors, and Vendor for itself, himself/herself or themselves, its, his/her or their successors and assigns, or its, his/her or their executors and administrators, as follows:

ARTICLE I. Vendor will furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the Work as designated, described and required by the Contract Documents, all in accordance with the Notice to Bidders, Instructions to Bidders, Bid Form, this Agreement, Specifications and other Contract Documents on file with the City Clerk of Raytown, Missouri, all of which Contract Documents form this Agreement, and are as fully a part hereof as if repeated verbatim herein; all Work to be done and materials or vehicle/equipment delivered in a good, substantial and workmanlike manner and to the entire satisfaction of City, and in accordance with the laws of City, the State of Missouri and the United States of America.

ARTICLE II. City shall pay to Vendor for the performance of the Work embraced in this Agreement, and Vendor will accept in full compensation therefore, the sum of Forty-three thousand fifty seven dollars (\$ 43,057.00) referred to as the Contract Price, (subject to adjustment as provided by and in accordance with

the Contract Documents) for all Work covered by and included in the Contract Documents, payment thereof to be made in cash or its equivalent and in the manner provided in the Contract Documents. City reserves the right to make additions and deletions to the Contract Documents as provided in the Contract Documents.

ARTICLE III. Vendor shall commence the Work on receipt of a Notice to Proceed and will complete all Work covered by this Agreement on or before April 30, 2026. Time is of the essence.

ARTICLE IV. Vendor shall not subcontract, sell, transfer, assign or otherwise dispose of this Agreement or any portion thereof without previous written consent of City. No subcontracts, or other transfer of this Agreement, shall release Vendor of its liability under this Agreement.

ARTICLE V. Vendor specifically acknowledges and confirms that it has read and fully understands the Contract Documents, including all obligations and responsibilities undertaken by it as specified herein and in the other Contract Documents and knowingly accepts same.

ARTICLE VI. It is specifically agreed between the parties executing this Agreement that the Contract Documents are not intended to create any third-party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The duties, obligations, and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

ARTICLE VII. This Agreement, together with the other Contract Documents, constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written, covering the same subject matter. This Agreement may not be modified or amended except as provided herein or in the other Contract Documents.

ARTICLE VIII. This Agreement is entered into, under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Missouri.

ARTICLE IX. All local, state, and federal laws and requirements as described in the Contract Documents which apply to this Agreement shall be incorporated herein by reference.

ARTICLE X. Should any provision of this Agreement or the other Contract Documents be determined to be void, invalid, unenforceable, or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this Agreement and/or the other Contract Documents shall be unaffected thereby and shall continue to be valid and enforceable.

ARTICLE XI. City reserves the right to terminate this Agreement for cause or for convenience and without cause or default by providing ten (10) days written notice of such termination to Contractor. Upon receipt of such notice from City, Contractor shall, at City's option as contained in the notice: (1) immediately cease all work; or (2) meet with the City's Project Representative and, subject to City's approval, determine what work shall be required of Contractor in order to bring the project to a reasonable termination in accordance with the request of the City. If the City terminates this Agreement for convenience and without cause, the City shall compensate Contractor for all work completed to date of its receipt of the termination notice and for any additional work the parties might agree is reasonably necessary to bring the project to a reasonable termination point. Compensation shall not include anticipatory profit or consequential

damages, neither of which will be allowed. If the City shall terminate for cause or default on the part of Contractor, City shall compensate Contractor for the reasonable cost of its work completed to date of receipt of its termination notice. Compensation shall not include anticipatory profit or consequential damages, neither of which will be allowed. The City also retains its rights and remedies against Contractor including but not limited to its rights to sue for damages, interest, and attorney fees.

IN WITNESS WHEREOF, the City of Raytown, Missouri, has caused this Agreement to be executed on its behalf, thereunto duly authorized, and the said Vendor has executed _____ counterparts of this Contract in the prescribed form and manner, the day and year first above written.

CITY OF RAYTOWN, MISSOURI

By: _____ Date: _____
Diane Egger, City Administrator

[SEAL]
ATTEST:

_____ Date: _____
Teresa Henry, City Clerk

VENDOR

Central Salt, LLC
Vendor

[SEAL]

BY:  Date: 10/27/25
Signature

Customer Service Supervisor
Title

1420 State Rd 14
Address

Lyons, KS 67554
City, State, Zip

620-257-5626 Phone No. lyoung@centralsalt.com Email

ATTEST:


Secretary

(If the Contract is not executed by the president of the corporation or general partner of the partnership, please provide documentation which authorizes the signator to bind the corporation or partnership.)

FINANCIAL INFORMATION

The following information is required to enable the use of automated clearing house/wire transfer payments by City and to enable the City to properly report such payments as required by federal law.

Name on Bank Account: Central Salt, LLC

Bank Name: UMB Bank

Bank ABA Number: 021052053

Account Number: 82325331

Attach a completed Form W9 - Request for Taxpayer Identification Number and Certification hereto.



Public Works Department

**10000 East 59th Street
Raytown, Missouri 64133
(816) 737-6012
www.raytown.mo.us**



November 18,2025

Subject: Salt Purchase Bid Recommendation – Central Salt LLC

Bids were received for the above-referenced project on Wednesday, October 29, 2025. Only one (1) bid was submitted for this project. The bidding process was conducted through the Drexel Technologies online plan room, which notifies its network of contractors when projects are open for bid. In addition, City staff proactively reached out by directly emailing four salt supply companies to ensure they were aware of the opportunity and had sufficient time to respond.

The Public Works Department has established a working relationship with Central Salt LLC, which has consistently provided reliable service and high-quality salt delivery over the past year. Their performance has met or exceeded expectations in terms of both timeliness and product quality.

After reviewing the bid submission, the Public Works Department recommends awarding the contract to Central Salt LLC for the future purchase of 700 tons of salt at a unit price of \$61.51 per ton. An additional ten percent (10%) has been included in the total amount to allow flexibility for potential project adjustments.

Purchases will not occur until the start of the 2025–2026 fiscal year. Purchasing authority will be requested prior to placing the order and remains contingent upon approval of the 2025–2026 budget.

Sincerely,
Mathias Lwomeleza
Public Works Superintendent

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/06/2025

MEETING DATE: November 18, 2025

SUBMITTED BY:

DEPARTMENT: Public Works

Document Type: Resolution

SUBJECT/REQUEST

R-3769-25: KC Snow Pro snow removal services FY25-26

BACKGROUND/JUSTIFICATION

The ongoing economic conditions and competitive job market have left Public Works and other industries struggling to fill positions. Staff has spent many months trying to bring our staffing levels up to the desired level to complete our normal workload and be prepared for the upcoming snow season with limited success. Staff worked to find alternative solutions to help offset the shortage and allow Public works the ability to continue to provide a level of service that would meet the needs of the motoring public and our residents. In the past years, Public Works has contracted snow removal by using an existing contract (Contract No. 2024-086/1R) that was bid by the City of Lee’s Summit in 2020 and renewed for the fifth time this year. The Lee’s Summit contract 2024-086/1R was awarded and executed to KC Snow Pro LLC for emergency snow control services by Lee’s Summit in September 2025. It is the intent of staff to utilize KC Snow Pro LLC to work various snow sections as an integrated part of the operation under the direct control of the shift supervisors and the Superintendent

RECOMMENDED MOTION

Staff recommends approval as submitted

PREVIOUS ACTION

Approved

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	Snow Pro KC LLC
Amount of Request/Contract:	\$65,000
Amount Budgeted:	\$65,000
From Account Name and #:	Amount: Transportation Sales Tax Fund

To Account Name and #:	Amount: 204-62-00-100-53999
------------------------	-----------------------------

REVIEWED BY

Joey Carley Michael Graham Jennifer Baird Diane Egger Teresa Henry
--

LIST OF REFERENCE DOCUMENTS ATTACHED

1.	Reso KC Snow Pro LLC 2025-2026
2.	KC Snow Pros Contract FY 2025-26

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Secretary of State:		on file
Certificate of Insurance:		on file
IRS Form W-9:		on file

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH KC SNOW PRO LLC UTILIZING THE CITY OF LEE’S SUMMIT, MISSOURI COOPERATIVE AGREEMENT IN AN AMOUNT NOT TO EXCEED \$65,000.00 FOR FISCAL YEAR 2025-2026

WHEREAS, the City is desirous of augmenting its snow removal program; and

WHEREAS, pursuant to Section 2.1 and 7 of the City’s purchasing policy, the City wishes to utilize the City of Lee’s Summit, Missouri’s cooperative agreement (2025-086/1R) which was awarded to KC Snow Pro LLC in September 2025; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to authorize and approve an agreement with KC Snow Pro LLC for snow removal services utilizing the City of Lee’s Summit, Missouri Cooperative agreement in an amount not to exceed \$65,000.00 for fiscal year 2025-2026;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT an agreement with KC Snow Pro LLC for snow removal services utilizing the City of Lee’s Summit, Missouri Cooperative agreement in an amount not to exceed \$65,000.00 for fiscal year 2025-2026 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary and to take any and all actions necessary to effectuate the terms of the contract and the City Clerk is authorized to attest to the same.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day of November, 2025.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

Contract for Services

This Agreement made this _____ day of _____ 2025 by and between **KC Snow Pro LLC** hereinafter called the "Contractor", and the City of Raytown, Missouri, hereinafter called the "City".

WHEREAS, the City is desirous of augmenting its snow removal program; and

WHEREAS, pursuant to Section 2.1 and 7 of the City's purchasing policy, the City wishes to utilize the City of Lee's Summit, Missouri's cooperative purchasing program for snow removal with Contractor; and

WHEREAS, the City of Lee's Summit bid for snow removal services and Contractor was the lowest responsible bidder; and

WHEREAS, Contractor has agreed to cooperative purchasing under the Lee's Summit contract and will provide the same services under the same prices and terms to the City; and

WHEREAS, Contractor agrees to perform snow removal work within the City's boundaries per the attached map; and

WHEREAS, the Contractor is desirous of providing such service on the terms hereinafter set forth.

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the parties hereto agree as follows:

ARTICLE 1. SCOPE OF THE WORK

The Contractor shall furnish all the materials and equipment necessary to provide emergency snow removal in accordance with the Lee's Summit #2025-086/1R (Exhibit A) Section 3.0. The primary focus will be on the Northeast section of the city as depicted on page 3 of this document, additional areas or work may be assigned depending on needs of the City.

ARTICLE 2. CONDITIONS AND TERMS OF EMERGENCY SNOW REMOVAL

It is the intent of the City to utilize the Contractor for emergency snow removal for the 2025/26 snow / ice removal season. The utilization will include plowing and treating with road salt (provided by the City) in accordance with Exhibit A, Section 3.0 through 3.5.2

ARTICLE 3. THE CONTRACT PRICE

The unit pricing for vehicle and driver has been established in Exhibit A Section 4.0

The City will remit payment monthly upon receipt and review of the invoice and time logs provided by the Contractor.

ARTICLE 4. COMPLIANCE WITH LAWS AND APPLICABLE REGULATIONS.

The Contractor shall be licensed and legally authorized to do business in the State of Missouri and the City of Raytown, Missouri and shall obey all laws, ordinances, rules and regulations of the United States Government, State of Missouri, County of Jackson and City of Raytown, Missouri. See Exhibit A Section 2.4

ARTICLE 5. VEHICLES AND DRIVERS

Contractor shall use properly licensed vehicles with the name of the Contractor and phone number painted on each vehicle used in the area to be serviced hereunder. The Contractor shall keep said vehicles neat in appearance throughout the term of this Contract. All questions regarding any damages should be directed to Contractor at (816) 679-3585 or email kcsnowpros@gmail.com

ARTICLE 6. CITY RESPONSIBILITY

The City shall be responsible for providing road salt as needed for the treatment of the streets assigned to Contractor for clearing. The salt will be distributed as directed at the rate and timing prescribed by the City. Salt will be loaded at 6417 Railroad Street, Raytown, MO. 64133. Shift change will be 6AM and 6PM. All other conditions of Exhibit A Section 3.4 apply.

ARTICLE 7. GENERAL PROVISIONS

- 1. To the extent required by law all work shall be performed by individuals duly licensed and authorized by law to perform said work.
- 2. Contractor may at its discretion engage subcontractors as required to perform work herein, provided Contractor shall fully pay said subcontractor and in all instances remain responsible for the proper completion of this Contract.
- 3. Contractor warrants it is adequately insured for injury to its employees and others incurring loss or injury as a result of the acts of Contractor or its employees and subcontractors.
- 4. Contractor shall at its own expense obtain all permits necessary for the work to be performed.
- 5. In the event City shall fail to pay any periodic or installment payment due herewith, Contractor may cease work without breach pending payment or resolution of any dispute.
- 6. The City guarantees no minimum usage or payment to the Contractor other than prescribed in Exhibit A Section 4.0

ARTICLE 8. PRIMARY CONTACTS

Contractor: KC Snow Pro LLC
 Scottie Lamaster II
 2103 Alexandria Ln, Pleasant Hill, MO 64080
 Phone Number: (816) 679-3585
 kcsnowpros@gmail.com

City: City of Raytown, Missouri
 10000 East 59th Street
 Raytown, MO 64133
 Contact Person: Mathias Lwomeleza
 Contact Phone: 816-839-8660
 Contact Email: mathiasl@raytown.mo.us
 Billing Contact: Tonya Alderson
 Contact phone: 816-737-6146

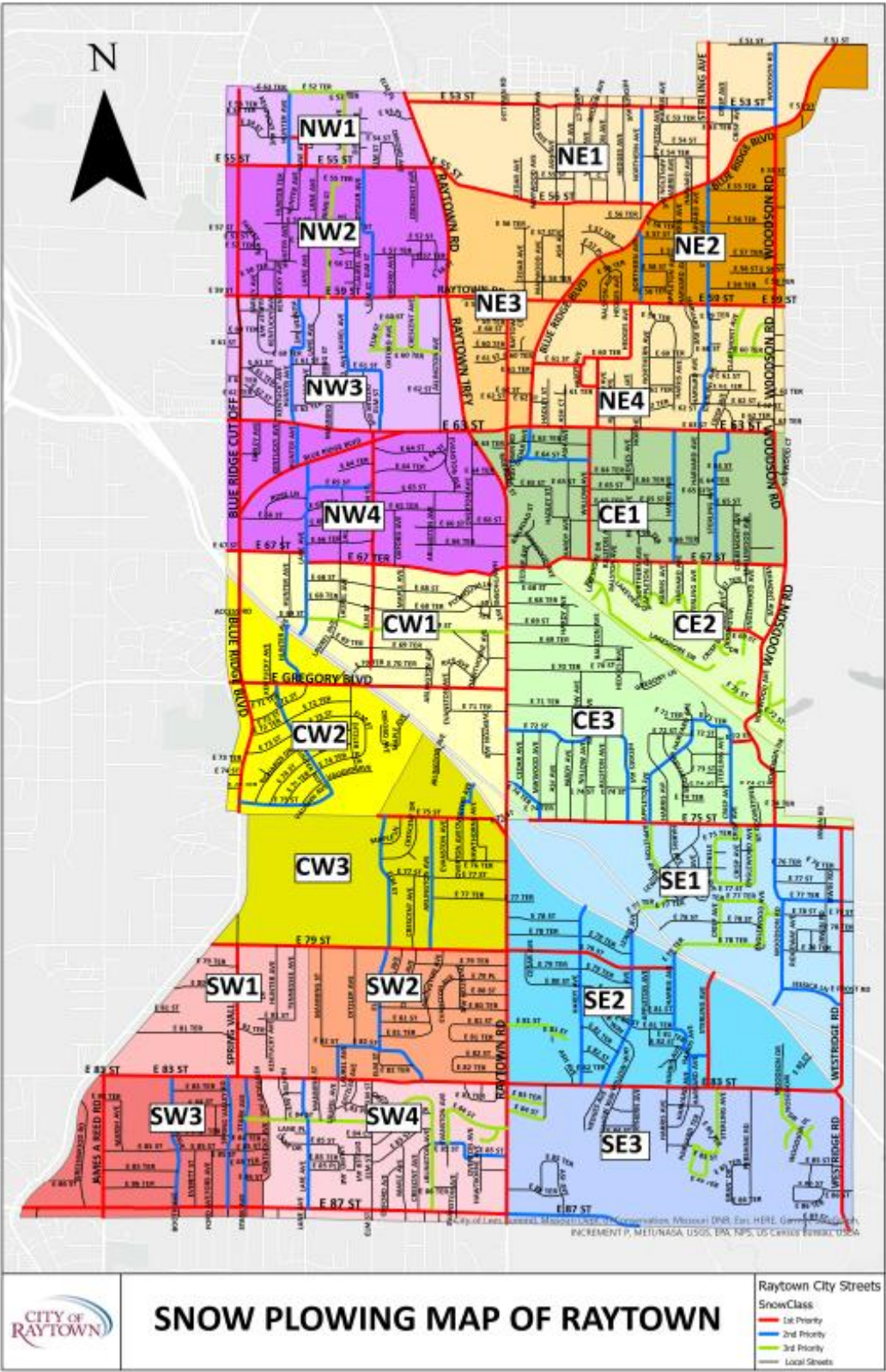
Signed this ____ day of _____, 2025

Signed in the presence of:

Witness KC Snow Pros LLC
 Federal ID # 99-321-4888
 BY: (816)-679-3585

Witness City of Raytown, Missouri
 By: Damon Hodges
 Title: City Administrator

City of Raytown Map



CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/07/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: **DEPARTMENT:** Public Works

Document Type: Resolution

SUBJECT/REQUEST

R-3770-25: Sno-Biz purchase of liquid brine solution for road treatments

BACKGROUND/JUSTIFICATION

Public Works staff has been working on procuring Liquid Brine for the application onto street surfaces to reduce salt usage and labor costs. The number of liquid brine producers in the region is limited, and therefore sole source justification is provided. Sno-Biz supplies a brine mixture that is chemically compatible with all equipment used by winter weather response crews. The mixture complies with all relevant safety, environmental, and regulatory standards. Public Works has the capability of storing 20,000 gallons at a time, and Sno-Biz offers a price of \$1.06 a gallon, with a discount of 5% utilizing the SourceWell contract. The purchase of 20,000 gallons and delivery is \$20,140. The Public Works Department has budgeted \$100,000 for surface applications in FY 2025-26.

RECOMMENDED MOTION

Staff recommends approval as submitted

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	C&H Outdoor dba SNO-BIZ
Amount of Request/Contract:	\$20,140.00
Amount Budgeted:	\$40,000.00
From Account Name and #:	Transportation Sales Tax Fund 204-62-00-100-52300

REVIEWED BY

Joey Carley
 Michael Graham
 Jennifer Baird
 Diane Egger
 Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Sno-Biz Brine 2025-2026
2. Sole Source Memorandum for Snow Blz
3. Sno-Biz brine MSDS

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Bid/RFP/RFQ: (submit all)	N/A	
Bid/RFP/RFQ Tabulation:	N/A	
Bid Waiver: Sole source or less than three bids	X	
Contractor address and email:	X	

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH SNO-BIZ FOR THE PURCHASE OF LIQUID BRINE IN AN AMOUNT NOT TO EXCEED \$20,140.00 FOR FISCAL YEAR 2025-2026

WHEREAS, the City of Raytown utilizes a liquid brine application onto street surfaces to reduce salt usage and labor costs; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has further approved the practice of purchasing goods and services from sole source vendors without competitive bid; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to authorize and approve an agreement with Sno-Biz for the purchase of liquid brine for fiscal year 2025-2026 in an amount not to exceed \$20,140.00.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the purchase of liquid brine from Sno-Biz as a sole source vendor for in an amount not to exceed \$20,140.00 for fiscal year 2025-2026 is hereby authorized and approved; and

FURTHER THAT the City Administrator is authorized to execute all documents necessary to these transactions and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day of November, 2025.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney



Public Works Department

10000 East 59th Street
Raytown, Missouri 64133
(816) 737-6012
www.raytown.mo.us

Sole Source Memorandum

Date: November 6, 2025
Subject: Sole Source Memorandum for Brine Mixture
To: Diane Egger, City Administrator
From: Mathias Lwomeleza, Public Works Superintendent

Diane,

The purpose of this memorandum is to request approval for the sole source purchase of brine liquid mixture to fill the two tanks recently acquired by the department. This purchase is necessary to ensure operational readiness and enhance quality of service.

Sole Source Rationale

The department recently purchased two specialized tanks to store brine for winter operations. To fully utilize these tanks, a compatible brine mixture is required. After reviewing available suppliers, it has been determined that Snow Biz is the sole source capable of providing the brine mixture that meets the required specifications, compatibility, and safety standards.

Justification for Sole Source:

1. **Unique Product Compatibility:** The brine mixture from Snow Biz is specifically formulated for the tanks purchased, ensuring safe and effective use. Alternative products are not compatible and could cause equipment damage.
2. **Technical Expertise:** The vendor provides essential guidance on storage, handling, and application. This support is not available from other suppliers.
3. **Proven Reliability:** The mixture has a documented history of performance in similar operations, minimizing operational risk.
4. **Time-Sensitive Requirement:** The brine is needed promptly to prepare for upcoming winter/snow/operational activities. Other suppliers cannot meet the required delivery schedule.
5. **Cost Efficiency:** Procuring from Snow Biz ensures a cost-effective solution by avoiding potential additional costs from incompatibility or system failures.

Cost Information:

- **Vendor:** Snow Biz
- **Quantity:** 20,000 gallons
- **Estimated Total Cost:** \$20,140.00

Sincerely,
Mathias Lwomeleza
Public Works Superintendent

Established in 1849 as Ray's Town
On the Santa Fe, California and Oregon Trail

Brine Solution

Safety Data Sheet

According To Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules And Regulations And According To The Hazardous Products Regulation (February 11, 2015).
 Revision Date: 10/26/2018 Date of Issue: 11/25/2015 Version: 2.0

SECTION 1: IDENTIFICATION

1.1. Product Identifier

Product Form: Mixture

Product Name: Brine Solution

Synonyms: Sodium Chloride Solution, Produced Brine Stream, Salt Water, Brine Water

1.2. Intended Use of the Product

No use is specified.

1.3. Name, Address, and Telephone of the Responsible Party

Customer

Sno-Biz

PO Box 4605

Wichita, KS 67204

T:(316) 202-2020

1.4. Emergency Telephone Number

Emergency Number : (316)734-4419

SECTION 2: HAZARDS IDENTIFICATION

2.1. Classification of the Substance or Mixture

GHS-US/CA Classification

Not classified

2.2. Label Elements

GHS-US/CA Labeling

No labeling applicable

2.3. Other Hazards

Exposure may aggravate pre-existing eye, skin, or respiratory conditions.

2.4. Unknown Acute Toxicity (GHS-US/CA)

No data available

SECTION 3: COMPOSITION/INFORMATION ON INGREDIENTS

3.2. Mixture

Name	Product Identifier	% *	GHS Ingredient Classification
Water	(CAS-No.) 7732-18-5	74 - 95	Not classified
Sodium chloride	(CAS-No.) 7647-14-5	5 - 26	Not classified

Full text of H-phrases: see Section 16.

*Percentages are listed in weight by weight percentage (w/w%) for liquid and solid ingredients. Gas ingredients are listed in volume by volume percentage (v/v%).

SECTION 4: FIRST AID MEASURES

4.1. Description of First-aid Measures

General: Never give anything by mouth to an unconscious person. If you feel unwell, seek medical advice (show the label where possible).

Inhalation: When symptoms occur: go into open air and ventilate suspected area. Obtain medical attention if breathing difficulty persists.

Skin Contact: Remove contaminated clothing. Drench affected area with water for at least 15 minutes. Obtain medical attention if irritation develops or persists.

Brine Solution

Safety Data Sheet **SDS No: 9949**

According To Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules And Regulations And According To The Hazardous Products Regulation (February 11, 2015).

Eye Contact: Rinse cautiously with water for at least 15 minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Obtain medical attention.

Ingestion: Rinse mouth. Do NOT induce vomiting. Obtain medical attention.

4.2. Most Important Symptoms and Effects Both Acute and Delayed

General: Not expected to present a significant hazard under anticipated conditions of normal use.

Inhalation: Prolonged exposure may cause irritation.

Skin Contact: Prolonged exposure may cause skin irritation.

Eye Contact: May cause slight irritation to eyes.

Ingestion: Ingestion may cause adverse effects. If a large quantity has been ingested: Ingestion may cause nausea, vomiting and diarrhea.

Chronic Symptoms: None expected under normal conditions of use.

4.3. Indication of Any Immediate Medical Attention and Special Treatment Needed

If exposed or concerned, get medical advice and attention. If medical advice is needed, have product container or label at hand.

SECTION 5: FIRE-FIGHTING MEASURES

5.1. Extinguishing Media

Suitable Extinguishing Media: Water spray, dry chemical, foam, carbon dioxide.

Unsuitable Extinguishing Media: Do not use a heavy water stream. Use of heavy stream of water may spread fire.

5.2. Special Hazards Arising From the Substance or Mixture

Fire Hazard: Not considered flammable but may burn at high temperatures.

Explosion Hazard: Product is not explosive.

Reactivity: Hazardous reactions will not occur under normal conditions.

5.3. Advice for Firefighters

Precautionary Measures Fire: Exercise caution when fighting any chemical fire.

Firefighting Instructions: Use water spray or fog for cooling exposed containers.

Protection During Firefighting: Do not enter fire area without proper protective equipment, including respiratory protection.

Hazardous Combustion Products: Sodium oxides.

Reference to Other Sections

Refer to Section 9 for flammability properties.

SECTION 6: ACCIDENTAL RELEASE MEASURES

6.1. Personal Precautions, Protective Equipment and Emergency Procedures

General Measures: Avoid prolonged contact with eyes, skin and clothing. Avoid breathing (vapor, mist, spray).

6.1.1. For Non-Emergency Personnel

Protective Equipment: Use appropriate personal protective equipment (PPE).

Emergency Procedures: Evacuate unnecessary personnel.

6.1.2. For Emergency Personnel

Protective Equipment: Equip cleanup crew with proper protection.

Emergency Procedures: Upon arrival at the scene, a first responder is expected to recognize the presence of dangerous goods, protect oneself and the public, secure the area, and call for the assistance of trained personnel as soon as conditions permit.

Ventilate area.

6.2. Environmental Precautions

Prevent entry to sewers and public waters.

6.3. Methods and Materials for Containment and Cleaning Up

For Containment: Contain any spills with dikes or absorbents to prevent migration and entry into sewers or streams.

Methods for Cleaning Up: Clean up spills immediately and dispose of waste safely. Transfer spilled material to a suitable container for disposal. Contact competent authorities after a spill.

6.4. Reference to Other Sections

See Section 8 for exposure controls and personal protection and Section 13 for disposal considerations.

SECTION 7: HANDLING AND STORAGE

7.1. Precautions for Safe Handling

Additional Hazards When Processed: Handle in accordance with standard industrial practices, and ensure appropriate ventilation.

Avoid all contact with skin, eyes, clothing. Do not release into the environment.

Brine Solution

Safety Data Sheet SDS No: 9949

According To Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules And Regulations And According To The Hazardous Products Regulation (February 11, 2015).

Precautions for Safe Handling: Wash hands and other exposed areas with mild soap and water before eating, drinking or smoking and when leaving work. Avoid prolonged contact with eyes, skin and clothing. Avoid breathing vapors, mist, spray.

Hygiene Measures: Handle in accordance with good industrial hygiene and safety procedures.

7.2. Conditions for Safe Storage, Including Any Incompatibilities

Technical Measures: Comply with applicable regulations.

Storage Conditions: Keep container closed when not in use. Store in a dry, cool place. Keep/Store away from direct sunlight, extremely high or low temperatures and incompatible materials.

Incompatible Materials: Strong acids, strong bases, strong oxidizers, water-reactive materials.

7.3. Specific End Use(s)

No use is specified.

SECTION 8: EXPOSURE CONTROLS/PERSONAL PROTECTION

8.1. Control Parameters

For substances listed in Section 3 that are not listed here, there are no established Exposure limits from the manufacturer, supplier, importer, or the appropriate advisory agency including: ACGIH (TLV), AIHA (WEEL), NIOSH (REL), OSHA (PEL), or Canadian provincial governments.

8.2. Exposure Controls

Appropriate Engineering Controls: Emergency eye wash fountains and safety showers should be available in the immediate vicinity of any potential exposure. Ensure adequate ventilation, especially in confined areas. Ensure all national/local regulations are observed.

Personal Protective Equipment: Gloves. Protective clothing. Protective goggles.



Materials for Protective Clothing: Chemically resistant materials and fabrics.

Hand Protection: Wear protective gloves.

Eye and Face Protection: Chemical safety goggles.

Skin and Body Protection: Wear suitable protective clothing.

Respiratory Protection: If exposure limits are exceeded or irritation is experienced, approved respiratory protection should be worn. In case of inadequate ventilation, oxygen deficient atmosphere, or where exposure levels are not known wear approved respiratory protection.

Other Information: When using, do not eat, drink or smoke.

SECTION 9: PHYSICAL AND CHEMICAL PROPERTIES

9.1. Information on Basic Physical and Chemical Properties

Physical State	: Liquid
Appearance	: Clear to Hazy White
Odor	: Not available
Odor Threshold	: Not available
pH	: 6.5 - 9
Evaporation Rate	: Not available
Melting Point	: Not available
Freezing Point	: -5 - -21 °C (23°F to -5.8°F)
Boiling Point	: > 100 °C (> 212°F)
Flash Point	: Not available
Auto-ignition Temperature	: Not available
Decomposition Temperature	: Not available
Flammability (solid, gas)	: Not applicable
Lower Flammable Limit	: Not available
Upper Flammable Limit	: Not available
Vapor Pressure	: Not available

Brine Solution

Safety Data Sheet **SDS No: 9949**

According To Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules And Regulations And According To The Hazardous Products Regulation (February 11, 2015).

Relative Vapor Density at 20°C	: Not available
Relative Density	: Not available
Specific Gravity	: > 1 (Water = 1)
Solubility	: Slightly Soluble in Water
Partition Coefficient: N-Octanol/Water	: Not available
Viscosity	: Not available

SECTION 10: STABILITY AND REACTIVITY

- 10.1. Reactivity:** Hazardous reactions will not occur under normal conditions.
- 10.2. Chemical Stability:** Stable under recommended handling and storage conditions (see Section 7).
- 10.3. Possibility of Hazardous Reactions:** Hazardous polymerization will not occur.
- 10.4. Conditions to Avoid:** Direct sunlight, extremely high or low temperatures, and incompatible materials.
- 10.5. Incompatible Materials:** Strong acids, strong bases, strong oxidizers, water-reactive materials.
- 10.6. Hazardous Decomposition Products:** None expected under normal conditions of use.

SECTION 11: TOXICOLOGICAL INFORMATION

11.1. Information on Toxicological Effects - Product

Acute Toxicity (Oral): Not classified

Acute Toxicity (Dermal): Not classified

Acute Toxicity (Inhalation): Not classified

ID50 and IC50 Data: Not available

Skin Corrosion/Irritation: Not classified

pH: 6.5 - 9

Eye Damage/Irritation: Not classified

pH: 6.5 - 9

Respiratory or Skin Sensitization: Not classified

Germ Cell Mutagenicity: Not classified

Carcinogenicity: Not classified

Specific Target Organ Toxicity (Repeated Exposure): Not classified

Reproductive Toxicity: Not classified

Specific Target Organ Toxicity (Single Exposure): Not classified

Aspiration Hazard: Not classified

Symptoms/Injuries After Inhalation: Prolonged exposure may cause irritation.

Symptoms/Injuries After Skin Contact: Prolonged exposure may cause skin irritation.

Symptoms/Injuries After Eye Contact: May cause slight irritation to eyes.

Symptoms/Injuries After Ingestion: Ingestion may cause adverse effects. If a large quantity has been ingested: Ingestion may cause nausea, vomiting and diarrhea.

Chronic Symptoms: None expected under normal conditions of use.

11.2. Information on Toxicological Effects - Ingredient(s)

ID50 and IC50 Data:

Sodium chloride (7647-14-5)	
ID50 Oral Rat	3 g/kg
ID50 Dermal Rabbit	> 10000 mg/kg (Species: New Zealand White)
IC50 Inhalation Rat	> 42 g/m ³ (Exposure time: 1 h)

SECTION 12: ECOLOGICAL INFORMATION

12.1. Toxicity

Ecology - General: Not classified.

Sodium chloride (7647-14-5)	
LC50 Fish 1	5560 (5560 - 6080) mg/l (Exposure time: 96 h - Species: Lepomis macrochirus [flow-through])
EC50 Daphnia 1	1000 mg/l (Exposure time: 48 h - Species: Daphnia magna)

Brine Solution

Safety Data Sheet **SDS No: 9949**

According To Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules And Regulations And According To The Hazardous Products Regulation (February 11, 2015).

LC50 Fish 2	12946 mg/l (Exposure time: 96 h - Species: <i>Lepomis macrochirus</i> [static])
EC50 Daphnia 2	340.7 (340.7 - 469.2) mg/l (Exposure time: 48 h - Species: <i>Daphnia magna</i> [Static])
NOEC Chronic Fish	252 mg/l (Species: <i>Pimephales promelas</i>)

12.2. Persistence and Degradability

Brine Solution	
Persistence and Degradability	Not established.

12.3. Bioaccumulative Potential

Brine Solution	
Bioaccumulative Potential	Not established.
Sodium chloride (7647-14-5)	
BCF Fish 1	(no bioaccumulation)

12.4. Mobility in Soil

Not available

12.5. Other Adverse Effects

Other Adverse Effects: Brine solution can dehydrate animal and vegetative species.

Other Information: Avoid release to the environment.

SECTION 13: DISPOSAL CONSIDERATIONS

13.1. Waste treatment methods

Waste Disposal Recommendations: Dispose of waste material in accordance with all local, regional, national, provincial, territorial and international regulations.

Ecology - Waste Materials: Avoid release to the environment.

SECTION 14: TRANSPORT INFORMATION

The shipping description(s) stated herein were prepared in accordance with certain assumptions at the time the SDS was authored, and can vary based on a number of variables that may or may not have been known at the time the SDS was issued.

- 14.1. In Accordance with DOT** Not regulated for transport
- 14.2. In Accordance with IMDG** Not regulated for transport
- 14.3. In Accordance with IATA** Not regulated for transport
- 14.4. In Accordance with TDG** Not regulated for transport

SECTION 15: REGULATORY INFORMATION

15.1. US Federal Regulations

Sodium chloride (7647-14-5)	
Listed on the United States TSCA (Toxic Substances Control Act) inventory	
Water (7732-18-5)	
Listed on the United States TSCA (Toxic Substances Control Act) inventory	

15.2. US State Regulations

Neither this product nor its chemical components appear on any US state lists, or its chemical components are not required to be disclosed.

15.3. Canadian Regulations

Sodium chloride (7647-14-5)	
Listed on the Canadian DSL (Domestic Substances List)	
Water (7732-18-5)	
Listed on the Canadian DSL (Domestic Substances List)	

SECTION 16: OTHER INFORMATION, INCLUDING DATE OF PREPARATION OR LAST REVISION

- Date of Preparation or Latest Revision** : 10/26/2018
- Revision**
- Indication of Changes** : Revision date

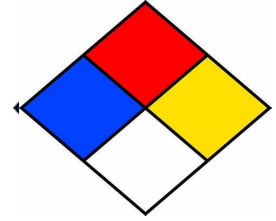
Brine Solution

Safety Data Sheet **SDS No: 9949**

According To Federal Register / Vol. 77, No. 58 / Monday, March 26, 2012 / Rules And Regulations And According To The Hazardous Products Regulation (February 11, 2015).

Other Information

: This document has been prepared in accordance with the SDS requirements of the OSHA Hazard Communication Standard 29 CFR 1910.1200 and Canada's Hazardous Products Regulations (HPR) SOR/2015-17.



NFPA Health Hazard

: 0 - Materials that, under emergency conditions, would offer no hazard beyond that of ordinary combustible materials.

NFPA Fire Hazard

: 1 - Materials that must be preheated before ignition can occur.

NFPA Reactivity Hazard

: 0 - Material that in themselves are normally stable, even under fire conditions.

This information is based on our current knowledge and is intended to describe the product for the purposes of health, safety and environmental requirements only. It should not therefore be construed as guaranteeing any specific property of the product.

NA GHS SDS 2015 (Can, US)

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 10/22/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: **DEPARTMENT: Parks**

Document Type: Resolution

SUBJECT/REQUEST

R-3771-25: Renew the Raytown Parks Private Security contract for FY2026, with contractor RSC KC.

BACKGROUND/JUSTIFICATION

The Raytown Parks Department has contracted with private security companies since 2019 for after-curfew checks at our park properties. This contract was bid in FY2025, and of the 3 bids received, which were opened on January 8, 2025, the winning contractor was RSC KC.

RSC KC has been one of the best contractors that we have worked with, making over 570 after-curfew contacts in 2025. With the upcoming FIFA World Cup events, we would like to secure this contract as soon as possible to be on their schedule for 2026. We have increased the base contract approved in 2025 from \$28,000, to \$35,000 in anticipation of possibly needing more on-call type of service for private security.

RECOMMENDED MOTION

Staff recommends approving the renewal of the private security contract for service in the Parks Department for FY2026.

PREVIOUS ACTION

This contract was bid out in 2025 with up to 2 more years of renewal to be awarded if approved.

COMMISSION/COMMITTEE REVIEW

The Raytown Park Board approved this contract in FY2025.

FINANCIAL IMPACT

Contractor: RSC-KC	
Amount Budgeted:	\$35,000
From Account Name and #:	Parks, Miscellaneous Contracts, 201-92-00-100-53999

REVIEWED BY

Dave Turner Michael Graham Jennifer Baird Diane Egger Teresa Henry
--

LIST OF REFERENCE DOCUMENTS ATTACHED

- | |
|--|
| 1. Reso RSC KC-Security Services 2025-2026 |
| 2. parks security 2025 RSC KC agreement signed |
| 3. parks security bid tab 2025 |

**SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Other:	X	RSC KC 2025 agreement, 2025 Park Security Bid Tabulation

A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN EXISTING AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND RSC KC FOR PRIVATE SECURITY SERVICES IN AN AMOUNT NOT TO EXCEED \$35,000.00 FOR FISCAL YEAR 2025-2026

WHEREAS, the City issued a Request for Proposal for Raytown Parks & Recreation private security services with a bid opening date of January 8, 2025; and

WHEREAS, the City received three (3) responses and determined that the proposal submitted by RSC KC was the lowest and best option for the City; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to continue the existing agreement with RSC KC which included two one-year renewal options in an amount not to exceed \$35,000.00 for fiscal year 2025-2026;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT, the existing Agreement by and between the City of Raytown and RSC KC with two one-year renewal options to perform private security services in an amount not to exceed \$35,000.00 for fiscal year 2025-2026, is hereby approved; and

FURTHER THAT, the City Administrator, is hereby authorized to execute any and all documents and to take any and all action necessary to effectuate the terms of the Agreement and exercise the authority granted herein.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day of November, 2025.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

To: Raytown Parks & Recreation Department

Attn: David Turner, Tony Mesa

5912 Lane Ave, Raytown MO 64133

816-358-4100

City Clerk

Raytown City Hall

10000 E 59th Street

Raytown, MO 64133

RECEIVED
JAN 08 2025
City of Raytown

2:02pm
MS

From: Regional Service Consulting – RSC Kansas City (RSC)

Date: December 19, 2024

Re: Raytown Parks & Recreation Department RFP for Security Guard Services

It is with great enthusiasm that RSC submits our proposal to provide security guard services for the Raytown Parks and Recreation Department. As a trusted provider of security solutions across a diverse range of industries, RSC is uniquely positioned to meet and exceed your expectations with a focus on professionalism, reliability, and community-centered service.

Since our founding in 2022, RSC has built a reputation for delivering tailored security solutions that prioritize safety, operational excellence, and client satisfaction. We understand the importance of creating a secure and welcoming environment for your parks and visitors, and we are committed to ensuring that your facilities remain safe, vibrant, and accessible to all.

Our team of professionals, supported by advanced technology and comprehensive operational oversight, ensures seamless execution of daily patrols, incident reporting, and community engagement. We are confident that our experience, innovative approach, and client-first philosophy align perfectly with the goals of the Raytown Parks and Recreation Department.

We welcome the opportunity to bring our expertise to Raytown and contribute to the safety and success of your parks. Please find our detailed proposal enclosed, which outlines how we will meet your requirements and deliver exceptional results. Should you have any questions or require additional information, do not hesitate to contact me directly.

Thank you for considering RSC as your security partner. We look forward to the possibility of serving your community.

Sincerely,

Durane Carter
Chief Business Officer

Business@rscsecurity.org

Regional Service Consulting – RSC Kansas City



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Proposal for Security Guard Services

Submitted by: Regional Service Consulting (RSC Kansas City)

Date: 12/11/2025

Contact Information:

- Primary Contact Name: Durane Carter
- Phone: 888-962-5954, Mobile: 404-309-7775
- Email: business@rscsecurity.org
- Secondary Contact Name: Joshua Padilla
- Phone: 888-962-5954, Mobile: 816-309-6758
- Email: business@rscsecurity.org

Executive Summary

Regional Service Consulting (RSC) is pleased to submit this comprehensive proposal in response to the Raytown Parks & Recreation Department's (CLIENT) Request for Proposal (RFP) for Security Guard Services. With a proven track record of delivering high-quality security solutions, RSC offers expertise in managing various property types, ensuring safety, and providing customized services tailored to CLIENT's specific needs.

Our proposed solution prioritizes professionalism, innovation, and operational excellence, meeting all RFP requirements and aligning with CLIENT's goals to enhance service efficiency, minimize risks, and provide exceptional value.

Company Overview

Legal Name: RSC Kansas City

DBA: Regional Service Consulting

Established: 2022

State of Missouri

KCMO Private Officers Licensed Security Provider

Headquarters: 4741 Central Street, Suite 133, Kansas City, MO. 64112

Website: www.rscsecurity.org

Contact the secondary or primary contact for site visit appointment opportunities.



Reporting

Can your company provide reports on demand, or in a short time frame?

Security Guard Service - Questions

Describe the processes/agreements necessary to deliver additional emergency staffing when provided with a 24 hour notice?

Are you capable of providing more than 4 staff members on a 24 hour notice?

Currently all facilities require that the Supplier provide a vehicle on site for the guards to use as part of their Services to CLIENT. Do you have any limitations to provide a vehicle? If you do, please explain those limitations.

Pricing

Per Park per night for two security checks per night after 11:00PM curfew.

Total cost of service through the May 1, 2025- September 30, 2025 duration of the contract.

Contract can be renewed yearly for up to 2 additional years.


Submit all proposals to the City Clerks Office at Raytown City Hall (10000 e 59th ST, Raytown MO 64133), prior to 2:00PM on January 8th, 2025.

Acceptance of Raytown Parks Security Contract


This Agreement will be effective on 1-31-25 date for private security of the Raytown Parks Department.

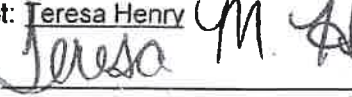
City of Raytown:

By: Damon Hodges

Sign 

Title City Administrator

Attest: Jeresa Henry 

Sign 

Title City Clerk

Contractor RSC KC

Print Durane Carter

Sign 

Title CBO

Raytown Parks Demolition Bid Tab 2025

1/8/2025

Security checks at City Parks

	base bid	alternate	
1	A+A Security	\$27,671.28	\$27,671.28 2.5%
2	Metro Pub Safety	\$22,500	\$7,000 40%
3	RSC KC	\$11,805.90	\$14,757.40 3.7%
4			
5			
6			
7			
8			
9			

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 10/22/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: **DEPARTMENT:** Parks

Document Type: Resolution

SUBJECT/REQUEST

R-3772-25: Renewal of the Raytown Parks mowing contract with KC Elite Management for the second year of the contract.

BACKGROUND/JUSTIFICATION

This contract was bid out in FY2025, and the Raytown Parks Department is seeking to renew the contract with KC Elite Management (formerly A-1 Landscaping) for FY2026.

RECOMMENDED MOTION

Parks staff recommends renewing the contract with this contractor.

PREVIOUS ACTION

Passed by the Park Board and the Board of Alderman in FY2025

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor: KC Elite Management	
Amount of Request/Contract:	\$50,000
Amount Budgeted:	\$50,000
From Account Name:	Parks - miscellaneous contractual

REVIEWED BY

Dave Turner
Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

- | | |
|----|--|
| 1. | Reso Parks Mowing 2025-2026 |
| 2. | KC Elite Management - park mowing fy26 |

**SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)**

A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT WITH KC ELITE MANAGEMENT FOR MOWING SERVICES IN AN AMOUNT NOT TO EXCEED \$50,000.00 FOR FISCAL YEAR 2025-2026

WHEREAS, the City Parks & Recreation Department solicited sealed bids from qualified firms interested in providing mowing services to Raytown park areas; and

WHEREAS, the Parks & Recreation Department received seven (7) sealed bids in response which were opened on November 6, 2024; and

WHEREAS, KC Elite Management submitted its bid and was determined to be the lowest and best bidder qualified to provide such services; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to authorize and approve an agreement with KC Elite Management in an amount not to exceed \$50,000.00 for fiscal year 2025-2026.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the continuation of an agreement for mowing services of park areas with KC Elite Management as set forth in "Exhibit A" for such purposes in an amount not to exceed \$50,000.00 for fiscal year 2025-2026 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary and to take any and all actions necessary to effectuate the terms of the contract and the City Clerk is authorized to attest to the same.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day of November, 2025.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN, MISSOURI

**AGREEMENT BETWEEN CITY
AND CONTRACTOR**

THIS AGREEMENT is made in Jackson County, Missouri, by and between the City of Raytown, Missouri, [hereinafter "City"], and A-1 LANDSCAPING [hereinafter "Contractor"]. City intends to contract with Contractor for following described services [hereinafter "Project"] in Raytown, Missouri:

**2025 Raytown Parks Contract Mowing Project
(Locations noted in Bid Form)**

In consideration of the compensation to be paid to Contractor, and of the mutual agreements herein contained, the parties hereto have agreed, and hereby agree, City for itself and its successors, and Contractor for itself, himself/herself or themselves, its, his/her or their successors and assigns, or its, his/her or their executors and administrators, as follows:

ARTICLE I. By executing this Agreement, Contractor represents to City that Contractor is professionally qualified to do this Project and if required, is licensed to practice the services being offered by all public entities having jurisdiction over Contractor and the Project. Contractor shall furnish at its own cost and expense all labor, tools, equipment, materials, transportation, and any other accessories, services and facilities required to complete the Project as designated, described in accordance with this Agreement, including any attached exhibits and any addendums to this Agreement; all Work to be done in a good, substantial and workmanlike manner and to the satisfaction of City, and in accordance with the laws of the City of Raytown, the State of Missouri and the United States of America.

Contractor shall assign only qualified personnel to perform any service concerning the Project. At the time of execution of the Agreement, the parties anticipate that the following individual will perform as the Contractor's Principal on the Project: BRANDON CASE. As principal on this project, this person shall be the primary contact with the Project Representative and shall have authority to bind Contractor. So long as the individual named above remains actively employed or retained by the Contractor, he/she shall perform the function of principal on the Project, unless otherwise agreed to in writing signed by both parties.

The Parks Department shall designate Tony Mesa 816-358-4100 as the Project Representative to represent City in coordinating this project with Contractor, with authority to transmit instructions and define policies and decisions of City. The written consent of the Department Head, and if applicable, City Administrator and/or Governing Body/Change Order Committee, shall be required to approve any increase in Project cost.

ARTICLE II. City agrees to pay Contractor for the actual work performed on the Project at the rates set forth in the Bid Form, which is attached hereto and incorporated by reference into this Agreement, the total of which shall not exceed a maximum total mowing budget.

ARTICLE III. The contractor shall bill City at least monthly for all work performed. The bill submitted by Contractor shall itemize the work for which payment is requested, **with an invoice to the Parks and Recreation Department.** City agrees to pay Contractor within thirty (30) days of approval unless a "Quick Pay" discount option is made available to us. Payment by the City will be made by check. All checks will be mailed to Contractor's place of business, without exception and may not be picked up in person by Contractor. All money not paid when due as provided above shall bear interest at the rate specified by Missouri State Statute, RSMo 34-057. The

contractor agrees to submit herewith such financial information as shall be required by City to enable the City to properly report such payments as required by federal law.

ARTICLE IV. Unless otherwise provided in this Agreement, execution of this agreement will commence on April 1, 2025. All work at each site will be initiated within 3 business days of notification by the Parks & Recreation Department by work order. Time is of the essence. All work under this contract shall be completed prior to October 31, 2025.

ARTICLE V. Contractor is an independent contractor and as such is not an agent or employee of City. Additionally, Contractor shall not subcontract, sell, transfer, assign or otherwise dispose of this Agreement or any portion hereof, without previous written consent of City. No subcontracts or other transfer of this Agreement shall release Contractor of its liability under this Agreement.

ARTICLE VI. Contractor agrees to secure and maintain throughout the duration of this Agreement (on an occurrence basis unless otherwise agreed to), insurance of such types and in at least such amounts as required herein from an insurance company licensed to do business in the State of Missouri and from a company which carries a Best's Policyholder rating of "A" or better and carries at least a Class "X" financial rating, unless otherwise agreed to by the City. Contractor shall provide certificate(s) of insurance confirming the required protection on standard Accord forms. The certificate(s) are to be filed with City prior to commencement of any work. The city shall be notified by receipt of written notice from the insurer at least thirty (30) days prior to material modification or cancellation of any policy listed on the certificate(s).

Excess/Umbrella Liability

Each Occurrence.....\$5,000,000
Aggregate.....\$5,000,000

General Liability

Limits

Each Occurrence.....\$ 1,000,000
Damage to Rented Premises.....\$100,000
Medical Expense Limit..... \$5,000
Personal & Advertising Injury.....\$ 1,000,000
General Aggregate Limit.....\$ 2,000,000
Products/Completed Operations
.....\$1,000,000
General Aggregate\$1,000,000
Fire Damage Limit\$50,000

Policy **MUST** include the following conditions:

- (a) Contractual Liability and Independent Contractors; and
- (b) Explosion, Collapse & Underground, if applicable.

City of Raytown will be listed as Additional Insured on proof of insurance document.

Automobile Liability

Policy shall protect the contractor against claims for bodily injury and/or property damage arising out of the ownership or use of any owned, hired and/or non-owned vehicle and must include protection for either:

- A) Any Auto
- OR**
- B) All Owned Autos.
Hired Autos; and
Non-Owned Autos

Minimum Limits

Automobile Liability

Combined Single Limit.....	\$ 1,000,000
Each Occurrence Limit.....	\$ 1,000,000
Medical Expense Limit.....	\$ 5,000

Notwithstanding the foregoing, should Contractor not own any automobiles, the automobile liability requirements shall be amended to allow Contractor to maintain only Hired and Non-Owned Auto protection.

Workers' Compensation

Limit as required by the Workers' Compensation Act of Missouri, Employers Liability, \$1,000,000 from a single carrier.

Employers' Liability

Bodily Injury by Accident:	\$1,000,000 Each Accident
Bodily Injury by Disease:	\$500,000 Policy Limit
Bodily Injury by Disease:	\$500,000 Each Employee

ARTICLE VII. For purposes of this Agreement, Contractor hereby agrees to indemnify and hold harmless City, its employees and agents from any and all loss where loss is caused or incurred in whole or in part as a result of the negligence or other actionable fault of Contractor, its affiliates, subsidiaries, employees, agents and subcontractors /assignees and their respective servants, agents and employees.

It is agreed as a specific element of consideration of this contract that this indemnity shall apply notwithstanding the joint, concurrent or contributory or comparative fault or negligence of City or any third party and, further notwithstanding any theory of law including, but not limited to, a characterization of City's or any third party's joint, concurrent or contributory or comparative fault or negligence as either passive or active in nature; provided, however, that Contractor's obligation hereunder shall not include amounts attributable to the fault or negligence of City or any third party for whom Contractor is not responsible.

In the case of any claims against City, its employees or agents indemnified under this contract, by an employee of Contractor, its affiliates, subsidiaries, or subcontractor/assignees, the indemnification obligation contained in this contract shall be limited to those losses caused by the negligence of Contractor but, shall not be limited by any limitation on amount or type of damages, compensation or benefits payable by or for Contractor, its affiliates, subsidiaries, or subcontractor/assignees, under workers' compensation acts, disability benefit acts, or other employee benefit acts. Contractor's obligation hereunder shall not include amounts attributable to the fault or negligence of City or any third party for whom Contractor is not responsible.

ARTICLE VIII. City reserves the right to terminate this Agreement for cause or for convenience and without cause or default by providing ten (10) days written notice of such termination to Contractor. Upon receipt of such notice from City, Contractor shall, at City's option as contained in the notice: (1) immediately cease all work; or (2) meet with the City's Project Representative and, subject to City's approval, determine what work shall be required of Contractor in order to bring the project to a reasonable termination in accordance with the request of the City. If the City terminates this Agreement for convenience and without cause, the City shall compensate Contractor for all work completed to date of its receipt of the termination notice and for any additional work the parties might agree is reasonably necessary to bring the project to a reasonable termination point. Compensation shall not include anticipatory profit or consequential damages, neither of which will be allowed. If the City shall terminate for cause or default on the part of Contractor, City shall compensate Contractor for the reasonable cost of its work completed to date of receipt of its termination notice. Compensation shall not include anticipatory profit or consequential damages, neither of which will be allowed. The City also retains its rights and remedies against Contractor including but not limited to its rights to sue for damages, interest and attorney fees.

ARTICLE IX. Contractor specifically acknowledges and confirms that: 1.) Contractor has read and fully understands the Contract Documents, including all obligations and responsibilities undertaken by Contractor as specified herein and knowingly accepts same; 2.) Contractor has furnished copies of this Agreement to Contractor's insurance carrier(s); and 3.) Contractor's insurance carrier(s) agree to be bound as specified in this Agreement, as set forth in the insurance policy(ies) pertaining to liability coverage. 4.) Contractor has given Parks and Recreation Director written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by the Parks and Recreation Director is acceptable to Contractor.

ARTICLE X. City and Contractor specifically agree that this Agreement is not intended to create any third-party beneficiary relationship nor to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement; the duties, obligations and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.

ARTICLE XI. City and Contractor agree to the following additional condition(s):

1. The number of mowings is estimated and is not guaranteed. In some years there will be fewer mowings due to dry weather, and in other years there will be more mowings due to wet weather.
2. All mowing will be by Work Order only, which will control the frequency and start date of each mow.
3. All billing, scheduling, and inspecting will be initiated by the Parks Department.
4. The City will award the contract according to the most advantageous (to the City).

ARTICLE XII. If the contractor and owner agree, this contract may be renewed for a period of not more than two (2) additional contract periods, within 90 days of the conclusion of the current contract period.

If the renewal option(s) is exercised, the Contractor shall charge the **Parks Department** the same prices as quoted originally, except with the provision that the Contractor may increase their charge by an amount not-to-exceed the percentage quoted with this original bid. However, the **Parks Department** is under no obligation to pay the maximum increased price and may negotiate for the most advantageous price.

Renewal options will be considered in the evaluation of this bid. Bids will be evaluated on first year pricing as well as renewals.

ARTICLE XIII. This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, whether oral or written, covering the same subject matter. This Agreement may not be modified or amended except by written agreement signed by both parties.

ARTICLE XIV. This Agreement is entered into, under and pursuant to, and is to be construed and enforceable in accordance with, the laws of the State of Missouri.

ARTICLE XV. Contractor warrants that he has not employed or retained any company or person, other than a bona fide employee working for Contractor, to solicit or secure this Agreement, and that he has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City may terminate this Agreement without liability or may, in its discretion, deduct from the Contract Price or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE XVI. Contractor shall abide by all applicable federal, state and local laws, ordinances and regulations applicable to the work. Contractor shall secure all occupational and professional licenses, permits, etc., from public and private sources necessary for the fulfillment of its obligations under this Agreement.

ARTICLE XVII. Contractor shall provide a ten (10) hour Occupational Safety and Health Administration (OSHA) construction safety program for all employees who will be on-site. The construction safety program shall include a course in construction safety and health that is approved by OSHA, or a similar program approved by the Missouri Department of Labor and Industrial Relations which is at least as a stringent as an approved OSHA program as required by Section 292.675, RSMo.

All on-site employees of a contractor or subcontractor must have certification of successful completion of Required Safety Training within 60 days of project commencing. On-site employees must provide documentation that they have successfully completed the Required Safety Training *within the required time period*. If they cannot do so within 20 days of a request for such documentation, they must be removed from the project.

Contractor shall require all of its Subcontractors to comply with the requirements of this Section and Section 292.675, RSMo.

ARTICLE XVIII. Pursuant to Section 292.675, RSMo, Contractor shall forfeit to City as a penalty two thousand five hundred dollars (\$2,500.00) plus one hundred dollars (\$100.00) for each on-site employee employed by Contractor or its Subcontractor for each calendar day, or portion thereof, such on-site employee is employed without the construction safety training required in Article XVI above.

The penalty described in the first paragraph of this Article shall not begin to accrue until the time periods described in Article XVII above have lapsed.

Violations of Article XVII above and imposition of the penalty described in this Article shall be investigated and determined by the Missouri Department of Labor and Industrial Relations.

ARTICLE XIX. No reports or drawings related to Hazardous Environmental Conditions at the Site are known to Owner.

ARTICLE XX. Start and end times for mowing shall be as stated in the Specifications Section.

ARTICLE XXI. A "PDF" copy of this bid can be obtained at www.raytownparks.com , located near the bottom of the home page – "**Bids in Progress**".

ARTICLE XIX. During the performance of a contract, the Contractor shall agree that it will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, or disabilities, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor; that it will post in conspicuous places, available to employees and applicants for employment, notices setting forth nondiscrimination practices, and that it will state, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, that it is an equal opportunity employer. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient to meet this requirement.

ARTICLE XX. City and Contractor agree that disputes relative to the project should first be addressed by negotiations between the parties. If direct negotiations fail to resolve the dispute, the party initiating the claim that is the basis for the dispute shall be free to take such steps as it deems necessary to protect its interests; provided, however, that notwithstanding any such dispute Contractor shall proceed with the work as per this Agreement as if no dispute existed; and provided further that no dispute will be submitted to arbitration without both parties' express written consent.

ARTICLE XXI. City and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

ARTICLE XXII. Pursuant to 2825.530 RSMo, the bidder must affirm its enrollment and participation in a federal work authorization program with respect to the employees proposed to work in connection with the services requested herein by

- Submitting the attached AFFIDAVIT OF WORK AUTHORIZATION and
- Providing documentation affirming the bidder's enrollment and participation in a federal work authorization program (see below) with respect to the employees proposed to work in connection with the services requested herein.

E-Verify is an example of a federal work authorization program. Acceptable enrollment and participation documentation consists of the following two pages of the E-Verify Memorandum of Understanding (MOU): 1) a valid, completed copy of the first page identifying the bidder and 2: a valid copy of the signature page completed and signed by the bidder, the Social Security Administration, and the Department of Homeland Security – Verification Division.

ARTICLE XIII. Should any provision of this Agreement or the Contract Documents be determined to be void, invalid, unenforceable or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this Agreement shall be unaffected thereby and shall continue to be valid and enforceable.

IN WITNESS WHEREOF, the City of Raytown, Missouri has caused this Agreement to be executed on its behalf and Contractor through Contractor's duly authorized officer or

representative has executed two (2) counterparts of this Agreement in the prescribed form and manner, the day and year first above written.

This Agreement will be effective on 2-4-25 (which is the Effective Date of the Agreement)

OWNER:

CONTRACTOR:

CITY OF RAYTOWN, MO

A-1 LANDSCAPING

By: print Damon Hodges

By: print BRANDON CASE

sign *Damon Hodges*

sign *Brandon Case*

title City Administrator

title OWNER

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: print Teresa Henry

Attest: print _____

sign *Teresa M. Henry*

sign _____

title City Clerk

title _____

Address for giving notices:

Address for giving notices:

Raytown City Hall

1679 TEXAS PRAIRIE RD.

10000 E. 59th Street

BATES CITY, MO 64011

Raytown, MO 64133

License No.: _____

(Where applicable)

(Owner is a public body, attach evidence of authority to sign & resolution or other documents authorizing execution of this Agreement.)

Agent for service of process:

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH A-1 LANDSCAPING FOR MOWING SERVICES IN AN AMOUNT NOT TO EXCEED \$31,900.00 FOR FISCAL YEAR 2024-2025

WHEREAS, the City Parks & Recreation Department solicited sealed bids from qualified firms interested in providing mowing services to Raytown park areas; and

WHEREAS, the Parks & Recreation Department received seven (7) sealed bids in response which were opened on November 6, 2024; and

WHEREAS, A-1 Landscaping submitted its bid and was determined to be the lowest and best bidder qualified to provide such services; and


WHEREAS, the Board of Aldermen find it is in the best interest of the City to authorize and approve an agreement with A-1 Landscaping in an amount not to exceed \$31,900.00 for fiscal year 2024-2025.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

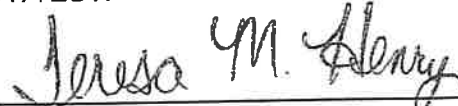
THAT an agreement for mowing services of park areas with A-1 Landscaping as set forth in "Exhibit A" for such purposes in an amount not to exceed \$31,900.00 for fiscal year 2024-2025 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary and to take any and all actions necessary to effectuate the terms of the contract and the City Clerk is authorized to attest to the same.

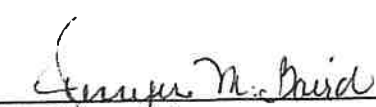
PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 4th day of February, 2025.



Michael McDonough, Mayor

ATTEST:


Teresa M. Henry, City Clerk

Approved as to Form:


Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/14/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: **DEPARTMENT:** Administration

Document Type: Ordinance

SUBJECT/REQUEST

FIRST READING: BILL NO. 6699-25, SECTION XVII: Amending Chapter 12 - Courts & Jails of the Raytown Municipal Code related to Court Costs.

BACKGROUND/JUSTIFICATION

This is a Raytown Municipal Code housekeeping item amending Chapter 12 related to Court Costs as noted in a recent Municipal Court audit by Show Me Courts.

On July 15, 2003 the Board of Aldermen adopted Ordinance No. 4898-03, amending Chapter 18 of the City Code to add two new sections regarding additional court fees for the victim’s compensation fund and for reimbursement of drug or alcohol-related arrest and processing costs for same. This item was never sent to Municode for codification.

Ordinance No. 5684-21 was adopted by the Board of Aldermen on November 16, 2021, authorizing and approving a surcharge for criminal cases filed in municipal court; however, Show Me Courts is requesting that the item be added to the Raytown Municipal Code.

Ordinance No. 5689-21 was adopted by the Board of Aldermen on December 21, 2021, authorizing and approving a surcharge for Peace Officer Standards and Training for cases filed in the City’s municipal court; however, Show Me Courts is also requesting that this item be added to the Raytown Municipal Code.

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

REVIEWED BY

Michael Graham Jennifer Baird Diane Egger Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

- | |
|---|
| <ol style="list-style-type: none">1. Ord - Court Costs 11-13-252. Ord 4898-03m XVII 07-15-033. Ord 5684-21, XVII 11-16-214. Ord 5689-21, XVII 12-21-21 |
|---|

**SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)**

AN ORDINANCE AMENDING CHAPTER 12- COURTS AND JAILS, ARTICLE I -IN GENERAL, BY ADDING FOUR NEW SECTIONS REGARDING ADDITIONAL COURT COSTS TO THE RAYTOWN MUNICIPAL CODE

WHEREAS, on July 15, 2003 the Board of Aldermen adopted Ordinance No. 4898-03, amending Chapter 18 of the City Code to add two new sections regarding additional court fees for the victim’s compensation fund and for reimbursement of drug or alcohol related arrest and processing costs for same; and

WHEREAS, Ordinance No. 5684-21 was adopted by the Board of Aldermen on November 16, 2021, authorizing and approving a surcharge for criminal cases filed in municipal court; and

WHEREAS, Ordinance No. 5689-21 was adopted by the Board of Aldermen on December 21, 2021, authorizing and approving a surcharge for Peace Officer Standards and Training for cases filed in the City’s municipal court; and

WHEREAS, Ordinance No. 4898-03 was inadvertently missed during the City Code codification process and Ordinance Nos. 5684-21 and 5689-21 were not written as amendments to the City code as required by Show-Me Courts; and

WHEREAS, the City Code has been re-codified and the Municipal Court provisions are now located in Chapter 12; and

WHEREAS, the City wishes to amend the City Code to add the above-mentioned provisions to Chapter 12.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – AMENDMENT. Chapter 12, Courts and Jails, Article I, In General, is hereby amended to add Sections 12-14, 12-15, 12-16 and 12-17 as attached hereto as “Exhibit A” to the Raytown Municipal Code.

SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BILL NO. 6699-25

ORDINANCE NO.

SECTION NO. XVII

BE IT REMEMBERED that the above was read two times by heading only, **PASSED and ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ day of _____, 2025.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

EXHIBIT A**Chapter 12 – COURTS AND JAILS
ARTICLE I. – IN GENERAL****Sec. 12-14. – Additional Court Costs for Crime Victims Compensation Fund.**

- (a) Pursuant to Section 595.045(1), RSMo, the municipal judge shall assess as costs a surcharge of seven dollars and fifty cents (\$7.50) in each municipal court proceeding involving an infraction and violation of municipal ordinance; except that no such surcharge shall be collected in any proceeding when the proceeding or the defendant has been dismissed by the court or when costs are to be paid by the City of Raytown.
- (b) Such surcharge shall be collected by the municipal division clerk and transmitted not less frequently than monthly as follows:
 - (1) Ninety-five percent (95%) shall be paid to the Director of Revenue of the State of Missouri to the credit of the Crime Victims Compensation Fund; and
 - (2) Five percent (5%) shall be transmitted to the City Finance Director for deposit in the City Treasury.

Sec. 12-15. - Additional Court Costs for Drug or Alcohol Related Arrests.

- (a) Pursuant to Section 488.5339, RSMo, every person who is convicted of or pleads guilty to a violation of municipal ordinances as contained in sections 28.333 and 28.334, involving alcohol or drug related traffic offenses, may be required to reimburse the city for costs associated with such arrest and processing. Such costs shall include the reasonable costs of making the arrest, including the cost of any chemical test made to determine the alcohol or drug content of the defendant's blood, and the costs of processing, charging, booking and holding the defendant in custody. The costs will be specified by the Raytown Police Department on a request for recoupment of funds form approved by the municipal court.
- (b) The costs authorized in section (a) shall be collected by the court administrator of the municipal court and transmitted to the city finance director in the same manner as fines imposed by the court and the regular court costs assessed.
- (c) The additional court costs collected pursuant to section (a) shall be retained by the city finance director in a separate fund and used by the city to offset expenses associated with arrests for violation of alcohol and drug related traffic laws and ordinances within the city.

Sec. 12-16. – Additional Court Costs for Criminal Cases Filed in Municipal Court.

Pursuant to Section 488.5026, RSMo, a surcharge in the amount of two dollars (\$2.00) is hereby added to all criminal cases filed in the Raytown Missouri Municipal Court, except that no such surcharge shall be collected in any proceeding when the proceeding or the defendant has been dismissed by the court or when costs are to be paid by the City of Raytown.

Sec. 12-17. – Additional Court Costs for Peace Officer Standards and Training.

Pursuant to Chapter 488, RSMo, a surcharge in the amount of one dollar (\$1.00) is hereby added to each criminal case involving violations of any county ordinance or a violation of any criminal or traffic laws of the state; including infractions, or violations of municipal ordinances, filed in the City's municipal court; except for those cases where the proceeding is dismissed by the court or when costs are to be paid by the state, county or municipality.

1 AN ORDINANCE AMENDING CHAPTER 18, MUNICIPAL COURT, OF THE CODE
2 OF ORDINANCES OF THE CITY OF RAYTOWN, MISSOURI, ADDING SECTION 18-
3 17, FOR CRIME VICTIMS COMPENSATION FUND, AND SECTION 18-18, FOR
4 REIMBURSEMENT OF DRUG OR ALCOHOL RELATED ARREST AND
5 PROCESSING COSTS.

6
7 WHEREAS, RSMo Section 595.045 authorizes a surcharge of \$7.50 in each municipal court
8 proceeding involving an infraction and violation of municipal ordinance for the purpose of funding
9 the Missouri Crime Victims Compensation Fund; and

10
11 WHEREAS, RSMo Section 488.5334 authorizes the assessment of costs associated with the
12 arrest and processing of every person who is convicted of or pleads guilty to a violation of municipal
13 ordinances involving alcohol or drug related traffic offenses; and

14
15 WHEREAS, the City of Raytown desires to amend its Code of Ordinances to incorporate
16 these provisions into Chapter 18, regarding the Raytown Municipal Court.

17
18 Now therefore, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF
19 RAYTOWN, MISSOURI, as follows:

20
21 Section 1. That the Code of Ordinances of the City of Raytown, Missouri, is hereby
22 amended by adding a section to be numbered 18-17, which reads as follows:

23
24 **Sec. 18-17 For crime victims compensation fund.**

25
26 (a) Pursuant RSMo Section 595.045(1), the municipal judge shall assess as costs a surcharge of
27 sever dollars and fifty cents (\$7.50) in each municipal court proceeding involving an
28 infraction and violation of municipal ordinance; except that no such surcharge shall be
29 collected in any proceeding when the proceeding or the defendant has been dismissed by the
30 court or when costs are to be paid by the City of Raytown.

31
32 (b) Such surcharge shall be collected by the municipal division clerk and transmitted not less
33 frequently than monthly as follows:

- 34
35 (1) Ninety-five percent (95%) shall be paid to the Director of Revenue of the State of
36 Missouri to the credit of the Crime Victims Compensation Fund; and
37
38 (2) Five percent (5%) shall be transmitted to the City Finance Director for deposit in the
39 City Treasury.

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41 Section 2. That the Code of Ordinances of the City of Raytown, Missouri, is hereby
42 amended by adding a section to be numbered 18-19, which reads as follows:

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Sec. 18-18 For reimbursement of drug or alcohol related arrest and processing costs.

- (a) Pursuant RSMo Section 488.5339, every person who is convicted of or pleads guilty to a violation of municipal ordinances as contained in sections 13-104 and 13-105, involving alcohol or drug related traffic offenses, may be required to reimburse the city for costs associated with such arrest and processing. Such costs shall include the reasonable costs of making the arrest, including the cost of any chemical test made to determine the alcohol or drug content of the defendant's blood, and the costs of processing, charging, booking and holding the defendant in custody. The costs will be specified by the Raytown Police Department on a request for recoupment of funds form approved by the municipal court.
- (b) The costs authorized in section (a) shall be collected by the court administrator of the municipal court and transmitted to the city finance director in the same manner as fines imposed by the court and the regular court costs assessed.
- (c) The additional court costs collected pursuant to section (a) shall be retained by the city finance director in a separate fund and used by the city to offset expenses associated with arrests for violation of alcohol and drug related traffic laws and ordinances within the City.

Section 3. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. That this ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times, and upon final vote taken the 15 day of July, 2003, was approved by the Board of Aldermen of the City of Raytown, Jackson County, Missouri upon the following vote:

Alderman	Aye	Nay	Absent/Abstain
Walters	✓		
Brown	✓		
Wiley	✓		
Aziere	✓		
Jeff Kinman	✓		
Melson	✓		
Schlapia	✓		
Hartwell	✓		
Knabe	✓		
Fleming	✓		
Tie Vote: Mayor Frank			

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31

AN ORDINANCE AUTHORIZING AND APPROVING A SURCHARGE FOR CRIMINAL CASES FILED IN THE RAYTOWN MUNICIPAL COURT

WHEREAS, Missouri Revised State Statutes Chapter 488 provides for a Two dollar (\$2.00) surcharge of all criminal cases filed in the Raytown Missouri Municipal Court except for those cases where the proceeding is dismissed; and

WHEREAS, the funds collected shall be deposited into an Inmate Prisoner Detainee Security Fund and used only for specifically defined purposes related to biometric verification and identification systems and also to pay for any expenses related to detention, custody, housing and other expenses for inmates; and

WHEREAS, currently this surcharge is being collected under Resolution R-2708-14; however, it is necessary that this surcharge be adopted via ordinance in order for the Raytown Municipal Court to participate in Show Me Courts; and

WHEREAS, the Board of Aldermen find it in the best interest of the citizens of the City of Raytown to authorize and approve the collection of such surcharge by ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

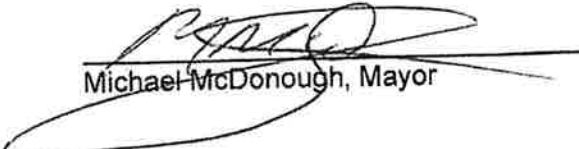
SECTION 1 – APPROVAL OF SURCHARGE. That the surcharge in the amount of Two dollars (\$2.00) of all criminal cases filed in the Raytown Missouri Municipal Court except for those cases where the proceeding is dismissed is hereby approved.

SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

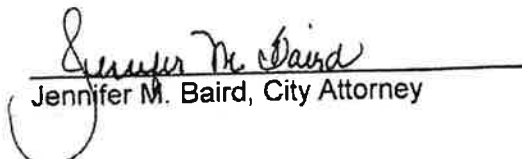
SECTION 3 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.


BE IT REMEMBERED that the above was read two times by heading only, **PASSED and ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 16th day of November, 2021.


Michael McDonough, Mayor

Approved as to Form:


Jennifer M. Baird, City Attorney

ATTEST:


Teresa M. Henry, City Clerk

AN ORDINANCE AUTHORIZING AND APPROVING A SURCHARGE FOR PEACE OFFICERS STANDARDS AND TRAINING FOR CASES FILED IN THE RAYTOWN MUNICIPAL DIVISION

WHEREAS, Missouri Revised State Statutes Chapter 488 provides for a One dollar (\$1.00) surcharge in each criminal case involving violations of any county ordinance or a violation of any criminal or traffic laws of the state; including infractions, or violations of municipal ordinances, filed in the Raytown Missouri Municipal Division except for those cases where the proceeding is dismissed by the court or when costs are to be paid by the state, county or municipality; and

WHEREAS, the funds collected shall be collected and disbursed as provided in Sections 488.010 to 488.020, RSMo and payable to the Missouri Department of Revenue to the credit of the peace officers standards and training commission fund created in Section 590.178, RSMo; and

WHEREAS, the Board of Aldermen find it in the best interest of the citizens of the City of Raytown to authorize and approve the collection of such surcharge by ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – APPROVAL OF SURCHARGE. That the surcharge in the amount of One dollar (\$1.00) in each criminal case involving violations of any county ordinance or a violation of any criminal or traffic laws of the state; including infractions, or violations of municipal ordinances, filed in the Raytown Missouri Municipal Division except for those cases where the proceeding is dismissed by the court or when costs are to be paid by the state, county or municipality is hereby approved.

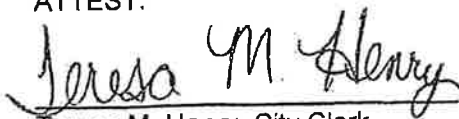
SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.


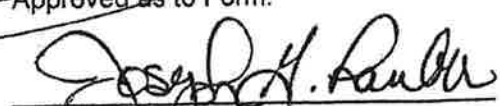
SECTION 3 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED and ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 21st day of December, 2021.

ATTEST:


Teresa M. Henry, City Clerk


Michael McDonough, Mayor
Approved as to Form:

Joseph H. Lauber, City Attorney's Office

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 10/28/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Resolution

SUBJECT/REQUEST

R-3773-25: Authorization for the expenditure of \$80,000.00 in FY' 26 for the purpose of providing IRIS public on-demand transit services in Raytown.

BACKGROUND/JUSTIFICATION

On July 15, 2025, the Board of Aldermen approved Ordinance 5787-25, that authorized the City Administrator to execute an agreement with Kansas City Area Transportation Authority for public on-demand transit services in Raytown by utilizing IRIS (zTRIP) on-demand transit services. The agreement runs July 1, 2025 through June 30, 2026.

Currently, IRIS is available in Kansas City, MO, and Riverside, Missouri. The IRIS services are an on-demand transportation solution with services being provided from 6 a.m. to 10 p.m. seven days a week. Riders can schedule trips through the "IRIS" App (RideCo, Inc.), which can be downloaded for free on Apple iOS and GooglePlay. The "IRIS" App enables riders to make on-demand pre-scheduled ride reservations. Riders can pay electronically through the "IRIS" App. Riders not using smartphones can also call a traditional customer service center to schedule an IRIS (zTRip) ride and arrange payment methods at that time.

During the term of the agreement, trips within the boundaries of the City of Raytown have a fare of \$0. Trips leaving or coming from borders outside Raytown followed the IRIS pricing structure within Kansas City, MO, and Riverside, Missouri.

WHC (zTrip) contracts with KCATA to provide IRIS public on-demand transportation services in the Kansas City region.

RECOMMENDED MOTION

Staff recommends approval of the expenditure of \$80,000 in FY' 26 for public on-demand transit services between the City of Raytown and KCATA.

PREVIOUS ACTION

Board of Aldermen approved Ordinance 5787-25

COMMISSION/COMMITTEE REVIEW

STOC

FINANCIAL IMPACT

Contractor:	KCATA
Amount of Request/Contract:	\$80,000.00
Amount Budgeted:	\$80,00.00
	Transportation Sales Tax Fund 204-00-00-100-53999

REVIEWED BY

Michael Graham
Jennifer Baird
Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso KCATA Expenditure 2025-2026
2. Ord 5787-25, V-A KCATA IRIS FY25 07-2025
3. 2025-2026 KCATA IRIS Agreement Signed

**SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)**

A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH KANSAS CITY AREA TRANSPORTATION AUTHORITY IN AN AMOUNT NOT TO EXCEED \$80,000.00 FOR FISCAL YEAR 2025-2026

WHEREAS, pursuant to Ordinance 5787-25, approved on July 15, 2025, the Board of Aldermen approved an agreement for transit services in the City of Raytown, Missouri; and

WHEREAS, the expenditure of funds is necessary for transit services per the terms of the agreement between the City of Raytown and Kansas City Area Transportation Authority; and

WHEREAS, the Board of Aldermen find that it is in the best interest of the citizens of the City of Raytown to authorize and approve the expenditure of funds with Kansas City Area Transportation Authority in an amount not to exceed \$80,000.00 for fiscal year 2025-2026.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the expenditure of funds with Kansas City Area Transportation Authority in an amount not to exceed \$80,000.00 for fiscal year 2025-2026 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute any and all documents necessary for this expenditure and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day November, 2025.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

AN ORDINANCE AUTHORIZING AND APPROVING A CONTRACT FOR TRANSIT SERVICE BY AND BETWEEN THE KANSAS CITY AREA TRANSPORTATION AUTHORITY AND THE CITY OF RAYTOWN, MISSOURI FOR IRIS (ZTRIP) FLEX TRANSPORTATION SERVICE IN AN AMOUNT NOT TO EXCEED \$112,000.00

WHEREAS, the City of Raytown (the "City") is a city of the fourth class, with the authority pursuant to Chapter 70 of the Revised Statutes of the State of Missouri to enter into agreements with other political subdivisions; and

WHEREAS, the Kansas City Area Transportation Authority ("KCATA") is a body corporate and politic and a political subdivision of the states of Missouri and Kansas with the authority to enter into agreements with other political subdivisions; and

WHEREAS, a sound, efficient and viable public transportation system is essential to the socioeconomic well being of the Kansas City Area Transportation District (hereinafter referred to as the "District"), including the Counties of Cass, Clay, Jackson, and Platte in Missouri, and the Counties of Johnson, Leavenworth, and Wyandotte in Kansas; and

WHEREAS, the KCATA is a public agency authorized by law to plan, own, operate, have and generally deal with public transportation systems and facilities in the District; and

WHEREAS, the City desires to promote the convenience, comfort, prosperity, general interests and welfare of its citizens; and

WHEREAS, the goals of IRIS (zTRIP) Flex Transportation Service is to provide expanded access to public transportation to surrounding communities within the Kansas City region, in areas underserved by transit; as well as to create, deploy and operate an innovative mobility system that maximizes transit accessibility through dynamic, on-demand flex transit service; and

WHEREAS, the parties wish to enter into this Contract setting forth the terms and conditions of providing and receiving IRIS (zTRIP) Flex Transportation Service; and

WHEREAS, IRIS (zTRIP) Flex Transportation Service provides a daily demand responsive service from 6 AM to 11 PM. Trips within the boundaries of the City of Raytown will have a fare of \$0. Trips leaving or coming from borders outside of Raytown will follow the IRIS pricing structure within Kansas City, MO and fare revenues will be retained by KCATA; and

WHEREAS, the City of Raytown desires to enter into a Contract for Transit Services by and between the Kansas City Area Transportation Authority and the City of Raytown, Missouri, attached hereto as Exhibit "A" and incorporated herein by reference for IRIS (zTRIP) Flex Transportation Service, in an amount not to exceed \$112,00.00.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 - APPROVAL OF CONTRACT. That the Contract for Transit Services by and between the Kansas City Area Transportation Authority and the City of Raytown, Missouri, attached hereto as Exhibit "A" and incorporated herein by reference for IRIS (zTRIP) Flex Transportation Service, in an amount not to exceed \$112,00.00 is hereby authorized and approved.

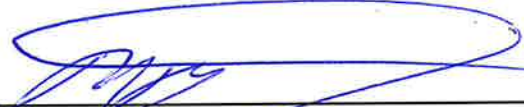
SECTION 2 - EXECUTION OF CONTRACT. That the City Administrator is authorized to execute the Contract and all documents necessary to the performance thereof, and the City Clerk is authorized to attest to the same.

SECTION 3 - REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 4 - SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.


SECTION 5 - EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 15th day of July, 2025.



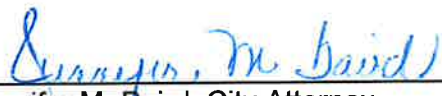
Michael McDonough, Mayor

ATTEST:



Teresa M. Henry, City Clerk

Approved as to Form:



Jennifer M. Baird, City Attorney

COMMUNITY TRANSPORTATION SERVICE AGREEMENT

This **Contract** is entered into this 15th day of July, 2025, by and between the **KANSAS CITY AREA TRANSPORTATION AUTHORITY** (hereinafter referred to as “KCATA”), a body corporate and politic and a political subdivision of both the States of Missouri and Kansas, and **RAYTOWN, MISSOURI**, a municipality (hereinafter referred to as “Partner”).

WITNESSETH:

WHEREAS, a sound, efficient and viable public transportation system is essential to the socio-economic wellbeing of the Kansas City Area Transportation District (“District”), including the Counties of Cass, Clay, Jackson, and Platte in Missouri, and the Counties of Johnson, Leavenworth, and Wyandotte in Kansas;

WHEREAS the KCATA is a public agency authorized by law to plan, own, operate, and maintain public transportation systems and services in the district;

WHEREAS Raytown, Missouri desires to promote the convenience, comfort, prosperity, and general welfare of its employees, constituents, or customers through access to KCATA services;

WHEREAS Raytown requests access to IRIS transportation services operated by KCATA through its third-party service provider WHC.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties agree as follows:

1. Service Provision

KCATA shall provide IRIS transportation services (hereinafter “Contract Service”) as generally set forth in **Attachment A – Scope of Services**, for the period beginning **July 1, 2025 Date** and ending August 31, 2026.

2. Service Adjustments

The level of service as outlined in Attachment A may not be reduced or modified without the mutual consent of both parties. Requests for service increases shall trigger negotiations for revised pricing and contract terms based on current market rates.

3. Payment Terms

Partner agrees to the following cost structure:

a. **Monthly Minimum Fee**

Partner shall pay a minimum monthly fee of \$8,000. This fee entitles the partner to up to four hundred (400) trips originating within the community during that month.

b. **Per-Trip Fee**

Trips originating in the community beyond the four hundred (400) included in the monthly minimum shall be billed at a rate of \$20.00 per additional trip.

c. **Monthly Billing**

At the end of each calendar month, the total number of trips originating in the community shall be calculated. If the number of trips exceeds 400, the community shall be invoiced for the overage based on the \$20.00 per-trip rate. If the total number of trips does not exceed 400, no additional charges shall apply beyond the \$8,000 minimum.

d. **Definition of Originating Trip**

For purposes of this agreement, a trip shall be considered to "originate" in a community if the initial pickup location falls within the geographical boundaries of that community.

KCATA shall invoice Raytown, Missouri at the beginning of each month for the prior month's service. Payment is due within thirty (30) days.

4. Termination

a. Termination for Convenience:

Either party may terminate this agreement, in whole or in part, with sixty (60) days written notice. KCATA shall be entitled to payment for services rendered up to the date of termination.

b. Termination for Default:

In the event of material non-performance, including failure to deliver services or remit payment, either party may terminate this Contract by providing written notice specifying the nature of the default. The defaulting party shall have fifteen (15) days to cure the breach before termination becomes effective.

c. Immediate Termination by KCATA:

Notwithstanding the above, KCATA reserves the right to terminate this agreement

immediately, with or without cause, upon written notice to the Partner. In such event, KCATA shall be entitled to payment for services performed up to the effective date of termination.

5. Federal Transit Administration (FTA) Compliance

As federal funds or resources may be used, the following clauses apply:

- **No Federal Government Obligation to Third Parties**
- **Program Fraud and False Statements** (31 U.S.C. §3801–3812)
- **Civil Rights** (Title VI, EEO, ADA compliance)
- **Disadvantaged Business Enterprise (DBE)** (49 CFR Part 26)
- **Debarment and Suspension** (2 CFR Part 180)
- **Buy America** (where applicable)
- **Lobbying Certification** (Byrd Amendment)

All parties shall comply with federal and state rules and maintain appropriate records subject to audit.

6. Record Retention and Audits

KCATA and Partner shall retain financial and service records for a period of three (3) years following contract expiration or termination. Records shall be made available for audit or inspection by authorized representatives.

7. General Provisions

- a. This contract shall benefit and bind the successors and permitted assigns of both parties.
- b. This contract may be executed in counterparts and via electronic means.
- c. This agreement constitutes the entire understanding of the parties and supersedes all prior oral or written agreements.
- d. All modifications shall be made in writing and signed by both parties.

- e. Any provisions which by nature extend beyond termination shall survive.
- f. Any required consents shall not be unreasonably withheld or delayed.

8. Governing Law

This Contract shall be governed by the laws of the **State of Missouri**, and any legal action shall be brought in the **Circuit Court of Jackson County, Missouri**.

9. Notices

All notices under this Agreement shall be delivered to the following:


If to KCATA:


Director of Mobility Services
Kansas City Area Transportation Authority
1200 East 18th Street
Kansas City, MO 64108

If to Raytown, Missouri:

City Manager
Raytown, Missouri
10000 E 59th St, Raytown, MO 64133

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

KCATA
By: 
Name:
Title:

Raytown, Missouri
By: 
Name: Diane Eger
Title: City Administrator

Approved as to form:

Ryan B. Denk
KCATA Board Attorney

Attachments:

- **Attachment A:** FTA Clauses (if necessary, as standalone)
- **Attachment B:** Scope of Services

ATTACHMENT "A"

Essential FTA Clauses for Community Service Contracts

Clause	When Required	Purpose
No Federal Government Obligation to Third Parties	All contracts	Clarifies that the federal government is not a party to the contract.
Program Fraud and False or Fraudulent Statements and Related Acts (31 U.S.C. §§ 3801–3812)	All contracts	Requires compliance with federal fraud laws.
Access to Records and Reports (49 U.S.C. § 5325)	Contracts over \$100,000	Grants FTA and other oversight agencies access to project-related records.
Federal Changes Clause	All contracts	Requires compliance with changes in federal requirements.
Termination (for Convenience and for Default)	Contracts over \$10,000	Specifies procedures for ending the contract early.
Civil Rights Requirements (Title VI, EEO, ADA)	All contracts	Prohibits discrimination based on race, color, national origin, sex, age, or disability.
Disadvantaged Business Enterprise (DBE) (49 CFR Part 26)	All contracts with sub-contracting potential	Encourages DBE participation and compliance with federal goals.
Debarment and Suspension (2 CFR Part 180)	Contracts over \$25,000	Requires that contractors and subcontractors are not excluded from federal programs.
Incorporation of FTA Terms	All contracts	Ensures FTA provisions flow down into sub-agreements.

Clause	When Required	Purpose
Lobbying Restrictions (Byrd Anti-Lobbying Amendment)	Contracts over \$100,000	Prohibits use of federal funds for lobbying; requires certification.

ATTACHMENT "B"

CITY OF RAYTOWN, MISSOURI CONTRACT SERVICE

IRIS will provide daily demand-responsive transportation service from 6:00 AM to 10:00 PM. Trips that originate and terminate within the boundaries of the City of Raytown will be fare-free (\$0). For trips that either begin or end outside the city limits of Raytown, the standard IRIS fare structure applicable within Kansas City, MO will apply. All fare revenue collected through this service will be retained by the Kansas City Area Transportation Authority (KCATA).

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/05/2025

MEETING DATE: November 18, 2025

SUBMITTED BY: **DEPARTMENT:** Parks

Document Type: Resolution

SUBJECT/REQUEST

R-3774-25: Accept and approve the FY2026 TRIM Grant from the MO Dept of Conservation

BACKGROUND/JUSTIFICATION

Raytown Parks has been awarded TRIM Grants through MDC for several years in a row. The TRIM Grant awards the City of Raytown Parks Dept for tree work in our Parks, public spaces, and for training. The cost share of the TRIM Grant is 90/10, with the MDC paying 90% for tree removal, tree plantings, and training for full-time staff.

RECOMMENDED MOTION

Staff recommends accepting the FY2026 TRIM Grant.

PREVIOUS ACTION

Raytown Parks has been awarded this grant many years in a row, and it helps us to address tree trimming, removal, and tree plantings. All work must be done between November 1st-March 31st. This funding also helps us achieve our Tree City USA designation, awarded by the Arbor Day Foundation.

COMMISSION/COMMITTEE REVIEW

Park Board approval.

FINANCIAL IMPACT

Amount of Request/Contract:	\$15,084
Amount Budgeted:	\$24,000
From Account Name:	Parks - repairs & maintenance supplies

REVIEWED BY

Dave Turner
Michael Graham
Jennifer Baird

Diane Egger
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Parks TRIM Grant Acceptance 2025
2. 2026TRIM Grant

**SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)**

A RESOLUTION AUTHORIZING AND APPROVING THE ACCEPTANCE OF GRANT FUNDS FROM THE MISSOURI DEPARTMENT OF CONSERVATION IN THE AMOUNT OF \$15,084.00 TO UPDATE THE PARKS DEPARTMENT'S TREE INVENTORY PROGRAM AND COMPLETE NEEDED TREE MAINTENANCE ON PARK PROPERTIES

WHEREAS, the City of Raytown (the "City") approves the acceptance of grant funds from the Missouri Department of Conservation in the amount of \$15,084.00 for updating the Parks Department's tree inventory program and complete needed tree maintenance on park properties within the City; and

WHEREAS, the Board of Aldermen find it is in the best interests of the City to authorize and approve the acceptance of the grant funds from the Missouri Department of Conservation for tree maintenance on park properties within the City in the amount of \$15,084.00 and reflect the project in the Fiscal Year 2025-2026 budget.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the acceptance of the grant funds from the Missouri Department of Conservation for tree maintenance on park properties within the City in the amount of \$15,084.00 and reflect the project in the Fiscal Year 2025-2026 budget is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute any and all other documents necessary or incidental thereto and to take any and all actions necessary to effectuate the terms of the grant on behalf of the City and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 18th day of November, 2025.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

COST SHARE REQUEST / AGREEMENT

AGREEMENT BETWEEN MO DEPT. OF CONSERVATION (MDC),

Organization Name: Raytown C/O: Tony Mesa			
Address: 5912 Lane Ave			
City: Raytown	State: MO	Zip: 64133	Phone(s): 8163584100
County: Jackson	Township: T48N	Range: R32W	Section: 22

Practice / Components	Project Number	Units Planned	Unit Type	Cost Share Rate	Maintenance (years)	Partner Funding Requested	MDC Funding Requested	Units Completed (acres, feet, etc.)	Unit Type	Partner Funding Earned	MDC Funding Earned
Removal of Critical Risk Trees	900.B.8	1.00	Each	90%	5	0.00	6350.00	0.00	Each	0.00	0.00
Totals						\$0.00	\$6,350.00			\$0.00	\$0.00

Attach Plan(if program requires)

Community Conservation: Community Conservation Tier 2 (Regional Funding Increase, 90%) Bat Plan: NRCS Bat Plan

I request cost share assistance to install the above-described practice(s). If funded, I agree to maintain the practice(s) for the specified maintenance length for each practice listed above, and I agree to refund all or part of the cost share assistance paid to me if before the expiration of the specified practice lifespan, I (a) fail to satisfactorily maintain the practice, (b) destroy the approved practice, or (c) voluntarily relinquish control or title to the land on which the approved practice(s) has been established and the new owner and/or operator of the land does not maintain the practice for the remainder of its lifespan, whether or not the new owner agrees to maintain the practice.

I further understand that failure to comply with this agreement may make me ineligible for participation in future MDC cost share programs. Failed practices due to causes beyond the landowner's control (e.g. drought, flood, etc..) as determined by the resource planner are considered "no-fault" terminated pending available funding, landowner is eligible to re-establish failed practice as a new practice, with all documentation and timelines reinitiated.

I certify that the funds requested above do not duplicate (although they may be used in conjunction or "piggybacked" with) funds provided by other state or federal cost share practices and that multiple program enrollment on the same acre(s) will be for complimentary purposes.

In signing this form (spouses should co-sign), I (we) attest and confirm sole legal ownership of the property where these practices will be implemented, or can legally represent the ownership (MDC POA form required) for the purpose of entering into this contract to implement these practices and accept payment on behalf of all owners.

By entering into this agreement, the landowner will follow the policies outlined in the Natural Resources Conservation Service, 'Bat Habitat Conservation Priorities in Missouri for the Indiana Bat, Northern Long-eared Bat, and Gray Bat'. If funded (1) Landowner will implement the planned practice consistent with the practice specifications provided within the site-specific management plan. (2) Landowner will allow MDC staff to inspect the practice as needed to confirm the practice has been implemented as described in the site-specific management plan which includes implementing the project during the specified dates. (3). Landowner acknowledges that compliance with the practice implementation requirements included within the site-specific management plan is a condition of the agreement and failure to comply will constitute a violation of the agreement. Depending on the scale and nature of the violation, MDC may choose to not reimburse the landowner for cost-share seek reimbursement, through legal means if necessary, of any funds granted to the landowner under this agreement.

Allocation Approved(MDC):	Jake Colehour	Date:	07/14/2025
Landowner Signature:		Date:	
Practices Completed:		Date:	
Payment Approved:		Date:	

Organization: Raytown C/O: Tony Mesa		
Region: Kansas City	Planner Name: Charles Conner	
Amount of Payment: \$0.00	WPI Number: 315	Org Code: LPL002

COST SHARE REQUEST / AGREEMENT

AGREEMENT BETWEEN MO DEPT. OF CONSERVATION (MDC),

Organization Name: Raytown C/O: Tony Mesa			
Address: 5912 Lane Ave			
City: Raytown	State: MO	Zip: 64133	Phone(s): 8163584100
County: Jackson	Township: T48N	Range: R32W	Section: 22

Practice / Components	Project Number	Units Planned	Unit Type	Cost Share Rate	Maintenance (years)	Partner Funding Requested	MDC Funding Requested	Units Completed (acres, feet, etc.)	Unit Type	Partner Funding Earned	MDC Funding Earned
Training to Improve Community Forestry	900.B.5	1.00	Each	90%	5	0.00	1450.00	0.00	Each	0.00	0.00
Totals						\$0.00	\$1,450.00			\$0.00	\$0.00

Attach Plan(if program requires)

Community Conservation: Community Conservation Tier 2 (Regional Funding Increase, 90%)

I request cost share assistance to install the above-described practice(s). If funded, I agree to maintain the practice(s) for the specified maintenance length for each practice listed above, and I agree to refund all or part of the cost share assistance paid to me if before the expiration of the specified practice lifespan, I (a) fail to satisfactorily maintain the practice, (b) destroy the approved practice, or (c) voluntarily relinquish control or title to the land on which the approved practice(s) has been established and the new owner and/or operator of the land does not maintain the practice for the remainder of its lifespan, whether or not the new owner agrees to maintain the practice.

I further understand that failure to comply with this agreement may make me ineligible for participation in future MDC cost share programs. Failed practices due to causes beyond the landowner's control (e.g. drought, flood, etc..) as determined by the resource planner are considered "no-fault" terminated pending available funding, landowner is eligible to re-establish failed practice as a new practice, with all documentation and timelines reinitiated.

I certify that the funds requested above do not duplicate (although they may be used in conjunction or "piggybacked" with) funds provided by other state or federal cost share practices and that multiple program enrollment on the same acre(s) will be for complimentary purposes.

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Allocation Approved(MDC):	Jake Colehour	Date:	07/14/2025
Landowner Signature:		Date:	
Practices Completed:		Date:	
Payment Approved:		Date:	

Organization: Raytown C/O: Tony Mesa		
Region: Kansas City	Planner Name: Charles Conner	
Amount of Payment: \$0.00	WPI Number: 315	Org Code: LPL002
Object Code Number: 3403	Appropriation: 6051	

COST SHARE REQUEST / AGREEMENT

AGREEMENT BETWEEN MO DEPT. OF CONSERVATION (MDC),

Organization Name: Raytown C/O: Tony Mesa			
Address: 5912 Lane Ave			
City: Raytown	State: MO	Zip: 64133	Phone(s): 8163584100
County: Jackson	Township: T48N	Range: R32W	Section: 22

Practice / Components	Project Number	Units Planned	Unit Type	Cost Share Rate	Maintenance (years)	Partner Funding Requested	MDC Funding Requested	Units Completed (acres, feet, etc.)	Unit Type	Partner Funding Earned	MDC Funding Earned
Tree Planting Projects	900.B.10	1.00	Each	90%	10	0.00	7284.00	0.00	Each	0.00	0.00
Totals						\$0.00	\$7,284.00			\$0.00	\$0.00

Attach Plan(If program requires)

Community Conservation: Community Conservation Tier 2 (Regional Funding Increase, 90%)

I request cost share assistance to install the above-described practice(s). If funded, I agree to maintain the practice(s) for the specified maintenance length for each practice listed above, and I agree to refund all or part of the cost share assistance paid to me if before the expiration of the specified practice lifespan, I (a) fail to satisfactorily maintain the practice, (b) destroy the approved practice, or (c) voluntarily relinquish control or title to the land on which the approved practice(s) has been established and the new owner and/or operator of the land does not maintain the practice for the remainder of its lifespan, whether or not the new owner agrees to maintain the practice.

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Organization: Raytown C/O: Tony Mesa		
Region: Kansas City	Planner Name: Charles Conner	
Amount of Payment: \$0.00	WPI Number: 315	Org Code: LPL002
Object Code Number: 3403	Appropriation: 6051	

Raytown Parks and Recreation Community Forestry Cost-Share Plan

FY 2026 – Tree Removal / hazard mitigation, native tree planting and employee training project.

Scope of Project:

Removal of 9 trees in Raytown's park system, planting 25 native trees in Raytown's park system and road islands and three City Employees to attend the Kansas Arborist Association's annual Shade Tree Conference.

MDC FY26 Reimbursement Funding Level: 90% - Tier 2 and TCUSA Certified

Background/Description:

Nine hazardous trees were identified for removal/mitigation in Raytown's FY24 tree inventory and/or identified in-field by Certified Arborists from Urban Tree Specialists in Spring of 2025. All 9 trees were endorsed for removal in the field by Charles Conner, (MDC Community Forester), in June 2025.

The Parks Department will contract out the removal of 9 trees within their park system and replant with 15 Eastern redbud in their roadside islands at Blue Ridge Cutoff and 63rd Street, 6 Bur oak along Raytown Trafficway and 4 eastern redcedar in Terry Copeland Park. **All tree planting will follow planting procedures as specified by the MDC Standard Tree Planting Detail and maintained according to the Tree-maintenance Timetable, (attached).** If tree survival is below 90 percent, (22 trees), three years after planting, the City will replant replacement trees of similar size and species until 22 trees, (90% survival), is reached

The City shall also send three employees to the KAA's Shade Tree Conference in Manhattan, KS for training.

Project Map:

See attached maps for tree removal and planting locations. The City shall provide updated planting maps after the tree planting has been completed.

Plan Timeline:

Tree removal can only occur between November 1, 2025, and March 31, 2026, per federal bat guidelines. Removal outside this window will not receive Department reimbursement.

ALL WORK WILL BE COMPLETED, PAID AND RECEIPTS AND CORRESPONDING PAPERWORK TURNED INTO THE MDC REPRESENTATIVE BY MAY 1, 2026, FOR PROJECT REIMBURSEMENT.

MDC PLANNER:

Charles C. Conner

Community Forester

ISA Certified Arborist / Urban Forest Professional #MW-4430AM

ISA Tree Risk Assessment Qualified

Charles.Conner@mdc.mo.gov

816-622-0900