TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
NOVEMBER 19, 2024
REGULAR SESSION NO. 39
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
AND
ONLINE ZOOM WEBINAR
7:00 P.M.

The meeting will be streamed live and can be accessed on the City's website at www.raytown.mo.us. In addition, a video recording of the meeting will be available within 48 hours on the City's website. For questions, contact City Clerk, Teresa Henry at (816) 737-6004 or thenry@raytown.mo.us.

Public comments can be made in-person by signing in before the meeting using the sign-in sheet available in the City Hall Council Chamber. To make public comments remotely, please use the Zoom Webinar ID and Passcode below and notify the Clerk, using the contact information above, of your intent to give a Public Comment remotely during the live online meeting, or send your Public Comments to the City Clerk at the email address above by 12:00 p.m. (noon) on November 19, 2024 so that your comments can be presented in writing to the Board of Aldermen during the Public Comments section of the meeting agenda. All Public Comments received will be kept on file in the City Clerk's office.

zoom.us/join
Webinar ID: 870 6528 1621
Passcode: 332118

OPENING SESSION

Invocation/Pledge of Allegiance
Roll Call

Public Comments

Comments from the Mayor
Comments from the City Administrator
Committee Reports

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

Minutes from the November 12, 2024 Board of Aldermen Meeting

R-3654-24: A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF DAVE THURMAN TO THE PLANNING & ZONING COMMISSION. Point of Contact: Teresa Henry, City Clerk.

R-3655-24: A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH LAUBER MUNICIPAL LAW, LLC FOR CITY ATTORNEY AND SPECIAL COUNSEL SERVICES IN EXCESS OF $30,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2024-2025. Point of Contact: Damon Hodges, City Administrator.

R-3656-24: A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT BY AND BETWEEN TYLER TECHNOLOGIES, INC. AND THE CITY OF RAYTOWN, MISSOURI FOR MAINTENANCE OF WINDOWS-BASED SOFTWARE PROVIDED BY INTERACTIVE COMPUTER DESIGNS, INC. IN AN AMOUNT NOT TO EXCEED $143,936.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Michael Graham, Finance Director.

R-3657-24: A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN EXISTING AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND TROUTT BEEMAN & CO., P.C. FOR THE PERFORMANCE OF PROFESSIONAL AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED $58,000.00. Point of Contact: Michael Graham, Finance Director.

OLD BUSINESS

2. **SECOND READING: Bill No. 6681-24, Section IV-A. AN ORDINANCE** ESTABLISHING THE COMPENSATION FOR THE OFFICE OF BOARD OF ALDERMEN FOR THE TERM BEGINNING APRIL 2025. Point of Contact: Teresa Henry, City Clerk.

3. **SECOND READING: Bill No. 6682-24, Section IV-B. AN ORDINANCE** ESTABLISHING THE COMPENSATION FOR THE OFFICE OF MUNICIPAL JUDGE FOR THE TERM BEGINNING APRIL 2025. Point of Contact: Teresa Henry, City Clerk.

NEW BUSINESS

4. **R-3658-24: A RESOLUTION** AMENDING THE AGREEMENT WITH T&B TRUCKING & EXCAVATING LLC FOR THE 83RD STREET STORMWATER PROJECT IN THE AMOUNT OF $12,461.50 FOR A TOTAL PROJECT AMOUNT NOT TO EXCEED $469,398.50. Point of Contact: Robinson Camp, Public Works Director.

5. **R-3659-24: A RESOLUTION** AMENDING FISCAL YEAR 2024-2025 BUDGET TO REAPPROPRIATE VARIOUS EXPENDITURES INCOMPLETE FROM THE PREVIOUS YEAR. Point of Contact: Michael Graham, Finance Director.

ADJOURNMENT

MINUTES
RAYTOWN BOARD OF ALDERMEN
NOVEMBER 12, 2024
REGULAR SESSION NO. 38
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
AND
ONLINE ZOOM WEBINAR
7:00 P.M.

Mayor Michael McDonough called the November 12, 2024, Board of Aldermen Regular meeting to order at 7:01 p.m. 'Tisha Hensel, of River Church, provided the invocation and led the pledge of allegiance.

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Greg Walters, Alderman Ian Scott, Alderman Jim Aziere, Alderman Loretha Hayden, Alderman Ryan Myers, Alderman Janet Emerson, Alderman Theresa Garza, Alderman Bonnaye Mims, Alderman Diane Krizek

Absent: Alderman Van Buskirk

Public Comments

Morris Melloy

Communication from the Mayor

Mayor McDonough spoke on recent events and City business.

Communication from the City Administrator

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Comments were shared by Aldermen Emerson, Mims, and Aziere.

STUDY SESSION

1. GO Bond Projects Update
Damon Hodges, City Administrator.

The item was introduced by Robinson Camp, Public Works Director, and then presented by Daria Sakharova, of GBA.

Alderman Van Buskirk joined the meeting at 7:40 p.m.

LEGISLATIVE SESSION

2. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

Minutes from the October 15, 2024 Board of Aldermen Meeting

Alderman Hayden, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Hayden, Emerson, Krizek, Aziere, Scott, Mims, Van Buskirk, Walters, Garza, Myers
Nays: None

NEW BUSINESS

3. **FIRST READING: Bill No. 6681-24, Section IV-A. AN ORDINANCE** ESTABLISHING THE COMPENSATION FOR THE OFFICE OF BOARD OF ALDERMEN FOR THE TERM BEGINNING APRIL 2025. Point of Contact: Teresa Henry, City Clerk.

The item was read by title only by Teresa Henry, City Clerk.

Ralph Monaco, Chair of the Elected Officials Compensation Review Board, presented the item.

4. **FIRST READING: Bill No. 6682-24, Section IV-B. AN ORDINANCE** ESTABLISHING THE COMPENSATION FOR THE OFFICE OF MUNICIPAL JUDGE FOR THE TERM BEGINNING APRIL 2025. Point of Contact: Teresa Henry, City Clerk.

The item was read by title only by Teresa Henry, City Clerk.

Ralph Monaco, Chair of the Elected Officials Compensation Review Board, presented the item.

5. **R-3647-24: A RESOLUTION** AUTHORIZING AND APPROVING BOARD OF ALDERMEN MEETING DATE CHANGE IN APRIL 2025. Point of Contact: Teresa Henry, City Clerk.

The item was read by title only by Teresa Henry, City Clerk.

Alderman Myers, seconded by Alderman Mims, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Mims, Garza, Hayden, Van Buskirk, Emerson, Aziere, Scott, Walters, Krizek
Nays: None

6. **R-3648-24: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT WITH TRUMAN HERITAGE HABITAT FOR HUMANITY FOR THE OPERATION OF A MINOR HOME REPAIR PROGRAM IN AN AMOUNT NOT TO EXCEED $200,000.00 FOR FISCAL YEAR 2024-2025 AND AMEND THE FISCAL YEAR 2024-2025 BUDGET. Point of Contact: Diane Egger, Community Development Director.

The item was read by title only by Teresa Henry, City Clerk.

Diane Egger, Community Development Director, presented the item.

Alderman Myers, seconded by Alderman Scott, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Scott, Emerson, Krizek, Aziere, Mims, Van Buskirk, Walters, Garza, Hayden
Nays: None

7. **R-3649-24: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH AGREEMENT BETWEEN THE CITY OF RAYTOWN, MISSOURI AND MDL TECHNOLOGY, LLC FOR INFORMATION TECHNOLOGY-RELATED SERVICES IN AN AMOUNT NOT TO EXCEED $125,160.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Robert Kuehl, Police Chief.

The item was read by title only by Teresa Henry, City Clerk.

Captain Candice Schwarz, of the Raytown Police Department, presented the item.

Alderman Emerson, seconded by Alderman Garza made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Emerson, Garza, Mims, Scott, Krizek, Hayden, Van Buskirk, Walters, Aziere, Myers
Nays: None

8. **R-3650-24: A RESOLUTION** AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH GLOBAL PUBLIC SAFETY FOR RECORDS MANAGEMENT SYSTEM ANNUAL MAINTENANCE SUPPORT SERVICES IN AN AMOUNT NOT TO EXCEED $56,500.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Robet Kuehl, Police Chief.

The item was read by title only by Teresa Henry, City Clerk.

Captain Candice Schwarz, of the Raytown Police Department, presented the item.

Alderman Emerson, seconded by Alderman Garza made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Emerson, Garza, Mims, Scott, Krizek, Hayden, Van Buskirk, Walters, Aziere, Myers
Nays: None

9. **R-3651-24: A RESOLUTION** AMENDING THE FISCAL YEAR 2024-2025 BUDGET RELATED TO A PUBLIC WORKS PROJECT UTILIZING AMERICAN RESCUE PLAN ACT FUNDS. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Robinson Camp, Public Works Director, presented the item.

Alderman Hayden, seconded by Alderman Myers made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Hayden, Myers, Emerson, Krizek, Aziere, Scott, Mims, Van Buskirk, Walters, Garza
Nays: None

10. **R-3652-24: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH VF ANDERSON BUILDERS LLC FOR THE 59^{TH} STREET AND RAYTOWN ROAD STORMWATER IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED $6,034,497.69 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Robinson Camp, Public Works Director, presented the item.

Alderman Van Buskirk, seconded by Alderman Walters made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Walters, Scott, Krizek, Mims, Hayden, Emerson, Aziere, Garza, Myers
Nays: None

11. R-3653-24: A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH LAMP RYNEARSON FOR ENGINEERING SERVICES FOR THE 59TH STREET AND RAYTOWN ROAD STORM WATER PROJECT IN AN AMOUNT NOT TO EXCEED $198,000.00 FOR FISCAL YEAR 2024-2025. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Robinson Camp, Public Works Director, presented the item.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Emerson, Garza, Hayden, Van Buskirk, Myers, Aziere, Scott, Walters, Krizek
Nays: None

ADJOURNMENT

Alderman Myers, seconded by Alderman Mims, made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:46 p.m.

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Teresa M Henry, City Clerk, MRCC

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/14/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Resolution

SUBJECT/REQUEST

R-3654-24: Approve a resolution appointing Dave Thurman to the Planning & Zoning Commission to an unexpired term which will expire on June 1, 2026.

BACKGROUND/JUSTIFICATION

The Raytown Zoning Ordinance calls for the City to have a Planning & Zoning Commission that has the following powers to:

1. Prepare a zoning plan for the regulation of the height, area, bulk, location and use of private, nonprofit and public structures and premises, and of population density; and

2. Make and adopt a comprehensive plan for the physical development of the City.

The Planning & Zoning Commission consists of not more than 15 nor less than seven members, all of whom must be residents of Raytown. Each of the members of the Planning & Zoning Commission are appointed by the Mayor and approved by the Board of Aldermen. Members serve staggered four-year terms.

The Mayor has recommended that Dave Thurman be appointed to the Planning & Zoning Commission with a term ending on June 1, 2026. Mr. Thurman will be replacing Daneen Thurman, who resigned.

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	

Amount of Request/Contract:	
Amount Budgeted:	
From Account Name and #:	Amount:
To Account Name and #:	Amount:

REVIEWED BY

Teresa Henry
Jennifer Baird
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Appointing Dave Thurman Planning & Zoning 2024
2. Reso Appointing Dave Thurman Planning & Zoning 2024 Application

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other:		

RESOLUTION NO.: R-3654-24

A RESOLUTION AUTHORIZING AND APPROVING THE APPOINTMENT OF DAVE THURMAN TO THE PLANNING & ZONING COMMISSION

WHEREAS, the Raytown Planning & Zoning Commission was established pursuant to Ordinance 139; and

W**HEREAS**, the Planning & Zoning Commission consists of not more than 15 nor less than seven members, all of whom must be residents of Raytown; and

WHEREAS, the Mayor desires to appoint Dave Thurman to fulfill the remainder of an unexpired four-year term on the Planning & Zoning Commission, with such term expiring June 1, 2026 or until a successor is duly appointed; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to approve such appointment as proposed by the Mayor.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT Dave Thurman, 10500 E. 80th Street, Raytown, Missouri, is hereby appointed as a member of the Planning & Zoning Commission to an unexpired 4-year term ending June 1, 2026, or until a successor is duly appointed.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of November, 2024.

____
Michael McDonough, Mayor

ATTEST:

____
Teresa M. Henry, City Clerk

Approved as to Form:

____
Jennifer M. Baird, City Attorney

From: donotreply@form.govoffice.com
Sent: Wednesday, November 13, 2024 11:57 AM
To: Teresa M. Henry
Subject: Apply to Serve of Boards, Commissions, and Committees (form) has been filled out on your site.

Your Site has received new information through a form.
Form: Apply to Serve of Boards, Commissions, and Committees Site URL: www.raytown.mo.us
----
Date: 2024-11-13
Full Name: David H Thurman
Street Address: 10500 E 80th St
Address City, State, Zip: Raytown MO 64138
Phone: (816)305-3732
Fax:
Email: david.h.thurman@gmail.com
Which board would you like to serve on?: Planning and Zoning Commission I would like to serve on this Board or Commission because: As a lifelong Raytown Resident, I'm interested in ongoing property development and land use in my hometown.
My strength(s) on this Board/Commission will be: I have an understanding of the history, growth and development of Raytown and a concern regarding responsible and beneficial future land use. As a licensed Realtor, I have a general understanding of land use and zoning.
Trade/College/University/Degree/Date: Bachelors Degree - Political Science / UMKC Current Employer/Address/Position: Current: Retired, Realtor-ReeceNichols Past Employers/Address/Position/Dates: Sprint: 1991-2013, ReeceNichols (brokerage operations): 2019-2022, ReeceNichols (Realtor) 2014-current Organization/Leadership Position(s)/Membership Date(s): Raytown Park Board: President, Vice President, Committee Chair (2016-current), Alliance for Telecommunications Industry Standards: Co-Chair (2004-2006), Raytown Chamber of Commerce: Board of Directors (2017-2018) (incoming 2025), member of various Raytown civic committees Do you have business or property interests that might place you in a conflict of interest situation should you be appointed to this Board/Commission? If so, please explain: No Are your personal and real estate taxes current? If not, you can provide an explanation if you choose: Yes Do you anticipate that there will be times when you will not be able to attend the Board/Commission meeting? If yes, how often to do you anticipate this would occur?: No

Do Not Click Reply - This e-mail has been generated from a SmartForm.

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/14/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Resolution

SUBJECT/REQUEST

R-3655-24: Staff is requesting permission to spend more than $30,000.00 with a single vendor,Lauber Municipal Law, LLC per the purchasing policy.

BACKGROUND/JUSTIFICATION

On December 3, 2019, the City entered into a Legal Services Agreement with Lauber Municipal Law LLC. Based upon the purchasing policy, staff is requesting approval to utilize the services of Lauber Municipal Law during fiscal year 2024-2025.

During FY 2023-2024, the City spent $117,013.48 with Lauber Municipal Law LLC. We have $160,000.00 budgeted for legal contractual services in FY 2024-2025.

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	
Amount of Request/Contract:	
Amount Budgeted:	$160,000.00
From Account Name and #:	Amount:
To Account Name and #:	Amount:

REVIEWED BY

Teresa Henry
John Bales
Michael Graham

Jennifer Baird Damon Hodges Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1.	Reso Legal Services-Lauber Municipal Law LLC 2024-2025

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other: Original Agreement		on file

RESOLUTION NO.: R-3655-24

A RESOLUTION AUTHORIZING AND APPROVING THE EXPENDITURE OF FUNDS WITH LAUBER MUNICIPAL LAW, LLC FOR CITY ATTORNEY AND SPECIAL COUNSEL SERVICES IN EXCESS OF $30,000.00 BUT WITHIN BUDGETED AMOUNTS FOR FISCAL YEAR 2024-2025

WHEREAS, pursuant to Section 79.230 RSMo. the Board of Aldermen may employ counsel to represent the City as City Attorney and as Special Counsel to the City; and

WHEREAS, on December 3, 2019, pursuant to Resolution R-3261-19, the City approved an agreement between the City of Raytown, Missouri and Lauber Municipal Law, LLC; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has required Board of Aldermen approval for purchases in which the cumulative value with a single vendor exceeds $30,000.00 during the fiscal year; and

WHEREAS, the cost of the utilization of Lauber Municipal Law, LLC is anticipated to exceed $30,000.00 in fiscal year 2024-2025; therefore, Board of Aldermen approval is required; and

WHEREAS, the City of Raytown finds it is in the best interest of the citizens of the City of Raytown to authorize and approve the expenditure of funds to Lauber Municipal Law, LLC in excess of $30,000.00 but within budgeted amounts for fiscal year 2024-2025.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the expenditure of funds for the utilization of Lauber Municipal Law, LLC in excess of $30,000.00 but within budgeted amounts for fiscal year 2024-2025 is hereby authorized and approved; and

FURTHER THAT, the City Administrator is hereby authorized to execute all agreements or documents necessary to approve the purchase of goods and services contemplated herein and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of November, 2024.

____
Michael McDonough, Mayor

ATTEST:

Approved as to Form:

____
Teresa M. Henry, City Clerk

____
Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/14/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Finance**

Document Type: Resolution

SUBJECT/REQUEST

R-3656-24: Staff is asking for authorization to spend $143,936.00 with Tyler Technologies, Inc. for annual maintenance and support of existing software.

BACKGROUND/JUSTIFICATION

The City currently utilizes INCODE and EnerGov software, a division of Tyler Technologies, Inc. INCODE houses all financial, purchasing, utility, payroll, human resources, cash collections, courts and customer service functions. EnerGov hosts permitting, licensing, inspections, and code enforcement and was implemented in FY 17-18. INCODE and EnerGov are essential in the day-to-day operations of our city. Keeping the updates and functionality of these resources provides efficiency for our City. Total amount requested is $143,936.00 and the breakdown is below:

101.42.00.100.53644	101.52.00.100.53644	101.82.00.100.53644
General Fund	General Fund	General Fund
Finance	Court	Com. Dev. Department
IT	IT	IT
$40,197.29	$21,482.00	$40,375.22
101-00-00-100-53644	501.42.00.100.53644	101-62-00-100-5364422
General Fund	Sewer Fund	General Fund
City-Wide	Finance	Public Works
IT	IT	IT
$6,698.00	$19,434.00	$15,749.48

RECOMMENDED MOTION

Authorize item

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	Tyler Technology
Amount of Request/Contract:	See Above
Amount Budgeted:	$145,000 (Various Accounts) See Above
From Account Name and #:	Amount:
To Account Name and #:	Amount:

REVIEWED BY

Teresa Henry
John Bales
Michael Graham
Jennifer Baird
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Tyler Technologies-INCODE 2024-2025

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other:		

A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN AGREEMENT BY AND BETWEEN TYLER TECHNOLOGIES, INC. AND THE CITY OF RAYTOWN, MISSOURI FOR MAINTENANCE OF WINDOWS-BASED SOFTWARE PROVIDED BY INTERACTIVE COMPUTER DESIGNS, INC. IN AN AMOUNT NOT TO EXCEED $143,936.00 FOR FISCAL YEAR 2024-2025

WHEREAS, the City of Raytown utilizes Tyler Technologies, Inc. for maintenance of the Windows-based software provided by Interactive Computer Designs, Inc. (hereinafter "INCODE") used for all financial, purchasing, utility, payroll, human resources, courts, public works, and customer service software; and

WHEREAS, the City of Raytown in the adoption of its purchasing policy has required Board of Aldermen approval for purchases in which the cumulative value with a single vendor exceeds $30,000.00 during the fiscal year; and

WHEREAS, the cost to utilize Tyler Technologies, Inc. is anticipated to exceed $30,000.00 in fiscal year 2024-2025; therefore, Board of Aldermen approval is required; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to authorize and approve the continuation of an agreement with Tyler Technologies, Inc. for maintenance of the Windows-based software provided by INCODE and EnerGov for all financial, purchasing, utility, payroll, human resources, courts, permitting, licensing, inspections, code enforcement and customer service software in an amount not to exceed $143,936.00 for fiscal year 2024-2025;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the continuation of an agreement with Tyler Technologies, Inc. for maintenance of the Windows-based software provided by INCODE and EnerGov for all financial, purchasing, utility, payroll, human resources, courts, permitting, licensing, inspections, code enforcement and customer service software in an amount not to exceed $143,936.00 for fiscal year 2024-2025 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary and to take any and all actions necessary to effectuate the terms of the contract and the City Clerk is authorized to attest to the same.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of November 2024.

____
Michael McDonough, Mayor

ATTEST:

____
Teresa M. Henry, City Clerk

Approved as to Form

____
Jennifer M. Baird, City Attorney

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/14/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Finance**

Document Type: Resolution

SUBJECT/REQUEST

R-3657-24: The Board of Aldermen authorize a $58,000.00 with Troutt Beemen & Co for independent audit services.

BACKGROUND/JUSTIFICATION

The City of Raytown is required to have an annual audit performed by an independent outside audit firm. Currently, Troutt Beeman & Co (TBco) is the city's outside auditor. TBco was awarded a one-year contract with four one-year options in FY23. The city staff is impressed with the knowledge and ability of the auditors assigned to the audit. The prior year, FY23, actual audit cost was $55,000.00.

The City is exercising option year one of the TBco agreement. The estimated renewal cost is $58,000.00 for the financial and single audits. For FY23, only a financial audit was performed. A single audit is required when annual federally reimbursed expenditures are covered with federal funding. If the city has more than $750,000 during a fiscal year the outside auditors are required to perform a compliance audit known as a single audit. In FY24, the City exceeded $750,000 in federal expenditures.

Negotiations for optional costs were based on the prior year cost for the audit service plus any increase that is mutually agreed to by both the City and the audit firm.

RECOMMENDED MOTION

Authorize a one-year, $58,000.00 one-year renewal to Troutt Beeman & Co for independent audit services.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	Trout Beeman & Co

Amount of Request/Contract:	$58,000.00
Amount Budgeted:	$60,000.00
From Account Name and #:	General Fund 101-42-00-100-52250 Amount $58,000.00
To Account Name and #:	Amount:

REVIEWED BY

Michael Graham
Jennifer Baird
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Troutt Beeman and Co-Audit Services-2024-2025

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:	N/A	
Certificate of Insurance:	X	on file
E-Verify Affidavits:	X	on file
E-Verify proof of enrollment:	X	on file
Bond:	N/A	
IRS Form W-9:	X	on file
Bid/RFP/RFQ: (submit all)	X	on file
Bid/RFP/RFQ Tabulation:	N/A	
Bid Waiver: Sole source or less than three bids	N/A	on file
Contractor address and email:	X	
Project Exemption Certificate needed:	N/A	
Other:		

A RESOLUTION AUTHORIZING AND APPROVING THE CONTINUATION OF AN EXISTING AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN, MISSOURI AND TROUTT BEEMAN & CO., P.C. FOR THE PERFORMANCE OF PROFESSIONAL AUDIT SERVICES IN AN AMOUNT NOT TO EXCEED $58,000.00

WHEREAS, on September 21, 2023, the City issued a Request for Proposal for professional audit services; and

WHEREAS, the City received three (3) responses and has determined that the proposal submitted by Troutt Beeman & Co., P.C. is reasonable; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to continue the existing agreement with Troutt Beeman & Co., P.C. with included four one-year renewal options to perform professional audit services in a total amount not to exceed $58,000.00;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT, the existing Agreement by and between the City of Raytown and Troutt Beeman & Co., P.C., with four one-year renewal options to perform professional audit services in a total amount not to exceed $58,000.00, is hereby approved; and

FURTHER THAT, the City of Administrator, is hereby authorized to execute any and all documents and to take any and all action necessary to effectuate the terms of the Agreement and exercise the authority granted herein.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of November, 2024.

____
Michael McDonough, Mayor

ATTEST: Approved as to Form:

______________________________ ______________________________
Teresa M. Henry, City Clerk Jennifer M. Baird, City Attorney

the following pages were left intentionally blank.

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/14/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Ordinance

SUBJECT/REQUEST

SECOND READING: Bill No. 6681-24: An ordinance setting the compensation for the Board of Aldermen beginning in April 2025.

BACKGROUND/JUSTIFICATION

The Elected Officials Compensation Review Board was established to review the compensation for elected officials and make recommendations for adjustment. An elected official's compensation must be set prior to a person taking office and compensation cannot change during the term of office, unless additional duties are added. Accordingly, any adjustment the Board of Aldermen deems appropriate must be made prior to the April 8, 2025 election.

The recommendation of the Elected Officials Compensation Review Board relative to the Board of Aldermen was to increase the monthly compensation to $450.00 and the monthly car allowance remain at $75.00.

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	
Amount of Request/Contract:	
Amount Budgeted:	
From Account Name and #:	Amount:
To Account Name and #:	Amount:

REVIEWED BY

Teresa Henry
Jennifer Baird
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Ord Board of Aldermen Compensation 2025
2. Elected Officials Compensation Review Board-10-28-24 Minutes-Draft

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other:		

BILL NO. 6681-24 **ORDINANCE NO.** **SECTION NO. IV-A**

AN ORDINANCE ESTABLISHING THE COMPENSATION FOR THE OFFICE OF BOARD OF ALDERMEN FOR THE TERM BEGINNING APRIL 2025

WHEREAS, compensation for the Office of Board of Aldermen is set by ordinance; and

WHEREAS, compensation for the Board of Aldermen cannot change during the term of office, unless additional duties are added; and

WHEREAS, the Elected Officials Compensation Review Board recommended that the current monthly compensation be increased to $450.00, and the current monthly auto allowance remain at $75.00.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – COMPENSATION AND AUTO ALLOWANCE OF THE BOARD OF ALDERMEN. That the current monthly compensation be increased to $450.00, and the current monthly auto allowance remain at $75.00, effective April 22, 2025.

SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 19th day of November, 2024.

____
Michael McDonough, Mayor

ATTEST:

____
Teresa M. Henry, City Clerk

Approved to as Form:

____
Jennifer M. Baird, City Attorney

MINUTES
ELECTED OFFICIALS COMPENSATION REVIEW BOARD
October 28, 2024
3:00 p.m.
VIA ZOOM

Present:	Ralph Monaco, Chairman
	Jason Hull
	Yulunda Cohee
	Timmy Hensel
	Dave Thurman

Also in attendance were Teresa Henry, City Clerk and Michael Stolzle, Executive Assistant.

The meeting began at 3:07 p.m.

Chairman Monaco explained that the Review Board had been presented with written material regarding the compensation history of elected positions within the City. He stated that the Commission would be making compensation recommendations for 5 members of the Board of Aldermen and the Municipal Judge, which would become effective April 2025.

Chairman Monaco stated that the Review Board was presented with minutes for approval from the November 11, 2020 and October 25, 2022 meetings.

Mr. Hensel, seconded by Mr. Hull, made a motion to approve the November 11, 2020 meeting minutes. The motion was approved by a majority of those present.

Mr. Hensel, seconded by Mr. Hull, made a motion to approve the October 25, 2022 meeting minutes. The motion was approved by a majority of those present.

Chairman Monaco asked for discussion on the compensation of the Aldermen.

There was discussion among the committee members regarding the duties, workload and time involved for the City's elected officials.

Timmy Hensel, seconded by Yulunda Cohee, made a motion to recommend an increase of the monthly compensation of Aldermen by $25.00 to make the compensation $450.00 per month. The motion was approved unanimously by a vote of 5-0.

Chairman Monaco asked for discussion on the car allowance of the Aldermen.

Jason Hull, seconded by Yulunda Cohee, made a motion to recommend no increase of the monthly car allowance. The motion was approved unanimously by a vote of 5-0.

Chairman Monaco asked for discussion on the compensation of the Municipal Judge. In an email supplied to the Review Board, Judge Fann stated that she would like consideration about paid health and entry into the LAGERS program for the Municipal Judge position.

Timmy Hensel, seconded by Dave Thurman, made a motion to increase the annual compensation for the position of Municipal Judge with a 2.5% COLA increase to the compensation in years 2025, 2026, 2027 and 2028. The motion was approved unanimously by a vote of 5-0.

April 2025	$43,813.63
April 2026	$44,908.97
April 2027	$46,031.70
April 2028	$47,182.49

Dave Thurman, seconded by Jason Hull, made a motion to adjourn the meeting. The motion was approved unanimously, and the meeting adjourned at 3:37 p.m.

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/15/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Administration**

Document Type: Ordinance

SUBJECT/REQUEST

SECOND READING: Bill No. 6682-24: An ordinance setting the compensation for the position of Municipal Judge beginning in April 2025.

BACKGROUND/JUSTIFICATION

The Elected Officials Compensation Review Board was established to review the salary for elected officials and make recommendations for adjustment. An elected official's compensation must be set prior to a person taking office and compensation cannot change during the term of office, unless additional duties are added. Accordingly, any adjustment the Board of Aldermen deems appropriate to make to the current salary of the Municipal Judge must be made prior to the April 8, 2025 election.

With regard to the salary of the Municipal Judge, the Elected Officials Compensation Review Board recommended a 2.5% increase to the current yearly compensation for the term beginning in April 2025, with an additional 2.5% increase in April 2026, April 2027, and April 2028.

RECOMMENDED MOTION

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	
Amount of Request/Contract:	
Amount Budgeted:	
From Account Name and #:	Amount:
To Account Name and #:	Amount:

REVIEWED BY

Teresa Henry Jennifer Baird Damon Hodges Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Ord Municipal Judge Compensation 2025
2. Elected Officials Compensation Review Board-10-28-24 Minutes-Draft

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other:		

AN ORDINANCE ESTABLISHING THE COMPENSATION FOR THE OFFICE OF MUNICIPAL JUDGE FOR THE TERM BEGINNING APRIL 2025

WHEREAS, compensation for the Office of Municipal Judge is set by ordinance; and

WHEREAS, compensation for the Office of Municipal Judge cannot change during the term of office, unless additional duties are added; and

WHEREAS, the Elected Officials Compensation Review Board recommended with regard to the salary of the Municipal Judge, a 2.5% increase to the current yearly compensation for the term beginning in April 2025 with an additional 2.5% increase in April 2026, April 2027, and April 2028.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – SALARY OF MUNICIPAL JUDGE ESTABLISHED. That the yearly salary for the Office of Municipal Judge shall be as stated below beginning April 2025 and ending April 2028. The annual cell phone allowance of $480.00 will remain.

Current Yearly	**$42,745.01**
April 2025-2.5% increase	**$43,813.63**
April 2026-2.5% increase	**$44,908.97**
April 2027-2.5% increase	**$46,031.70**
April 2028-2.5% increase	**$47,182.49**

SECTION 2 – REPEAL OF ORDINANCES IN CONFLICT. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3 – SEVERABILITY CLAUSE. The provisions of this ordinance are severable and if any provision hereof is declared invalid, unconstitutional or unenforceable, such determination shall not affect the validity of the remainder of this ordinance.

SECTION 4 – EFFECTIVE DATE. This ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this 19th day of November, 2024.

____
Michael McDonough, Mayor

ATTEST: Approved as to Form:

____
Teresa M. Henry, City Clerk

____
Jennifer M. Baird, City Attorney

MINUTES
ELECTED OFFICIALS COMPENSATION REVIEW BOARD
October 28, 2024
3:00 p.m.
VIA ZOOM

Present:	Ralph Monaco, Chairman
	Jason Hull
	Yulunda Cohee
	Timmy Hensel
	Dave Thurman

Also in attendance were Teresa Henry, City Clerk and Michael Stolzle, Executive Assistant.

The meeting began at 3:07 p.m.

Chairman Monaco explained that the Review Board had been presented with written material regarding the compensation history of elected positions within the City. He stated that the Commission would be making compensation recommendations for 5 members of the Board of Aldermen and the Municipal Judge, which would become effective April 2025.

Chairman Monaco stated that the Review Board was presented with minutes for approval from the November 11, 2020 and October 25, 2022 meetings.

Mr. Hensel, seconded by Mr. Hull, made a motion to approve the November 11, 2020 meeting minutes. The motion was approved by a majority of those present.

Mr. Hensel, seconded by Mr. Hull, made a motion to approve the October 25, 2022 meeting minutes. The motion was approved by a majority of those present.

Chairman Monaco asked for discussion on the compensation of the Aldermen.

There was discussion among the committee members regarding the duties, workload and time involved for the City's elected officials.

Timmy Hensel, seconded by Yulunda Cohee, made a motion to recommend an increase of the monthly compensation of Aldermen by $25.00 to make the compensation $450.00 per month. The motion was approved unanimously by a vote of 5-0.

Chairman Monaco asked for discussion on the car allowance of the Aldermen.

Jason Hull, seconded by Yulunda Cohee, made a motion to recommend no increase of the monthly car allowance. The motion was approved unanimously by a vote of 5-0.

Chairman Monaco asked for discussion on the compensation of the Municipal Judge. In an email supplied to the Review Board, Judge Fann stated that she would like consideration about paid health and entry into the LAGERS program for the Municipal Judge position.

Timmy Hensel, seconded by Dave Thurman, made a motion to increase the annual compensation for the position of Municipal Judge with a 2.5% COLA increase to the compensation in years 2025, 2026, 2027 and 2028. The motion was approved unanimously by a vote of 5-0.

April 2025	$43,813.63
April 2026	$44,908.97
April 2027	$46,031.70
April 2028	$47,182.49

Dave Thurman, seconded by Jason Hull, made a motion to adjourn the meeting. The motion was approved unanimously, and the meeting adjourned at 3:37 p.m.

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/14/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Public Works**

Document Type: Resolution

SUBJECT/REQUEST

R-3658-24: Authorization to approve change order with T&B Trucking & Excavating, LLC for the 83rd Street Storm Water Project.

BACKGROUND/JUSTIFICATION

Whenever the 83rd Street Storm Water Project was bid, the Public Works Department was trying to acquire the last easement for the project. Unfortunately, when the project was ready to begin, Public Works had not come to an agreement for the terms of the permanent easement. Due to this delay, T&B Trucking & Excavating, LLC acquired additional expenses due to this delay that were not included in the cost of the original bid.

These expenses included remobilization fee for the storm boxes that were delivered to the contractor for storage rather than delivered to sight. Hydroseeding was done because the project was supposed to be finished by March instead of August. And remobilization of preparation of sod and watering. These items totaled $13,700.00. There were some cost savings in the project of $1,238.50. This equates to Change Order Number Two (2) of $12,461.50 for total project amount of $469,398.50.

RECOMMENDED MOTION

Staff recommends approval as submitted

PREVIOUS ACTION

Resolution R-3554-23 was approved on October 17, 2023, for the construction of 83rd Street Storm Water Project.

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	T&B Trucking & Excavating, LLC
Amount of Request/Contract:	$12,461.50

Amount Budgeted:	$ 0.00
From Account Name	Storm Water Fund - Capital Expenditures
From Account Number	401-62-00-100-57000
Amount	$12,461.50

REVIEWED BY

Robinson Camp
John Bales
Michael Graham
Jennifer Baird
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso 83rd Street Stormwater Project-2023-Agreement Amendment
2. Change Order #2
3. Resolution R-3554-23

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other:		

RESOLUTION NO.: R-3658-24

A RESOLUTION AMENDING THE AGREEMENT WITH T&B TRUCKING & EXCAVATING LLC FOR THE 83RD STREET STORM WATER PROJECT IN THE AMOUNT OF $12,461.50 FOR A TOTAL PROJECT AMOUNT NOT TO EXCEED $469,398.50

WHEREAS, the City of Raytown (the "City") issued an Invitation to Bid for the 83rd Street Storm Water Project within the City; and

WHEREAS, the bid for said project was awarded to T&B Trucking & Excavating LLC on October 17, 2023, pursuant to Resolution 3554-23 in the amount of $456,937.00; and

WHEREAS, with Change Order No. 1 was a reduction in cost and Change Orde No. 2, as an addition in cost, the agreement needs to be amended in the amount of $12,461.50; and

WHEREAS, the Board of Aldermen desire to amend the agreement with T&B Trucking & Excavating LLC for the 83rd Street Storm Water Project in the amount of $12,461.50 for a total project amount of $469,398.50.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT an amendment to the agreement with T&B Trucking & Excavating LLC for the 83rd Street Storm Water Project in the an amount of $12,461.50 for a total project amount not to exceed $469,398.50 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary to this transaction and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of November, 2024.

____
Michael McDonough, Mayor

ATTEST: Approved as to Form

____
Teresa M. Henry, City Clerk

____
Jennifer M. Baird, City Attorney

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Change Order No. 2-FINAL

Date of Issuance: 4/30/2024	Effective Date: 4/30/2024
Owner: City of Raytown	Owner's Contract No.: SWM-2023-01B
Contractor: T&B Excavating	Contractor's Project No.:
Engineer: Lamp Rynearson	Engineer's Project No.: 0322008.07
Project: E 83rd Street	Contract Name: 2023 Storm Improvements – E 83rd Street

The Contract is modified as follows upon execution of this Change Order:

Description:
1. Adding hydroseeding and extra mobilization of Rebar, Equipment and for Sodding all due to the construction delays for obtaining easements.
2. Reduce quantities to as-constructed.

Attachments:

CHANGE IN CONTRACT PRICE	**CHANGE IN CONTRACT TIMES** *[note changes in Milestones if applicable]*
Original Contract Price: $ 456,937.00	Original Contract Times: Substantial Completion: None Ready for Final Payment: May 1, 2024 days or dates
[Increase] [Decrease] from previously approved Change Orders No. __ to No. __: $	[Increase] [Decrease] from previously approved Change Orders No. __ to No. __: Substantial Completion: Ready for Final Payment: days
Contract Price prior to this Change Order: $ 456,937.00	Contract Times prior to this Change Order: Substantial Completion: Ready for Final Payment: days or dates
[Increase] [Decrease] of this Change Order: $ 13,700.00 -$1,238.50	[Increase] [Decrease] of this Change Order: Substantial Completion: Ready for Final Payment: November 1, 2024 days or dates
Contract Price incorporating this Change Order: $ 469,398.50	Contract Times with all approved Change Orders: Substantial Completion: Ready for Final Payment: November 1, 2024 days or dates

	RECOMMENDED:		ACCEPTED:		ACCEPTED:
By:	Greg VonPatter	By:		By:	Date: 2024.11.01 18:52:41 -05'00'
	Engineer (if required)		Owner (Authorized Signature)		Contractor (Authorized
Title:	Project Manager, PE	Title:		Title:	Owner/Partner
Date:	11/1/2024	Date		Date	11-01-2024

Page 35 of 41

RESOLUTION NO.: R-3554-23

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT BY AND BETWEEN THE CITY OF RAYTOWN AND T&B TRUCKING & EXCAVATING LLC FOR THE 83RD STREET STORMWATER PROJECT IN AN AMOUNT NOT TO EXCEED $456,937.00 AND AMENDING THE FISCAL YEAR 2022-2023 BUDGET

WHEREAS, the City of Raytown (the "City") issued an Invitation to Bid for the 83rd Street Stormwater Project; and

WHEREAS, the City received five (5) sealed bids which were opened on October 3, 2023 and T&B Trucking & Excavating was the lowest, responsive, responsible bidder; and

WHEREAS, pursuant to Resolution R-3486-22, the Fiscal Year 2022-2023 Budget was approved, and it is necessary to amend the Fiscal Year 2022-2023 Budget; and

WHEREAS, the Board of Aldermen find it is in the best interest of the citizens of the City of Raytown to authorize and approve an agreement between the City of Raytown and T&B Trucking & Excavating for the 83rd Street Stormwater Project in an amount not to exceed $456,937.00.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the an agreement between the City of Raytown and T&B Trucking & Excavating for the 83rd Street Stormwater Project in an amount not to exceed $456,937.00 is hereby authorized and approved; and

FURTHER THAT the Fiscal Year 2022-2023 budget approved by Resolution R-3486-22 is hereby amended as follows:

TO:	**FROM:**
Stormwater Fund	Storm Water Fund Balance
401.62.00.100.57000	401.00.00.100.39999
$27,728.00	$27,728.00

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary to this transaction and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 17th day of October, 2023.

Michael McDonough, Mayor

ATTEST:

Approved as to Form

Teresa M. Henry

Teresa M. Henry, City Clerk

Jennifer M. Baird

Jennifer M. Baird, City Attorney

V:\Board of Aldermen Meetings\AGENDAS-BOARD OF ALDERMEN\Agendas 2023\10-17-23\Reso 83rd Street Stormwater Project-2023.doc

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 11/12/2024

MEETING DATE: November 19, 2024

SUBMITTED BY: **DEPARTMENT: Finance**

Document Type: Resolution

SUBJECT/REQUEST

R-3659-24: Staff requests approval of a resolution to the re-appropriation of Purchase Orders and amounts still outstanding from the previous fiscal year.

BACKGROUND/JUSTIFICATION

Attached, Exhibit A, lists all purchase orders and amounts that were previously approved in fiscal year 2023/2024 that still have outstanding amounts to be expended in fiscal year 2024/2025. In addition, the FY25 budget will be adjusted accordingly.

RECOMMENDED MOTION

Approve the resolution.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	
Amount of Request/Contract:	
Amount Budgeted:	
From Account Name and #:	Amount:
To Account Name and #:	Amount:

REVIEWED BY

Michael Graham
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1.	Reso Budget Reappropriation FY2023-2024 to FY2024-2025
2.	Reaapropriation of F24 Rollover Expendituеs to FY25

SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other:		

RESOLUTION NO.: R-3659-24

A RESOLUTION AMENDING FISCAL YEAR 2024-2025 BUDGET TO REAPPROPRIATE VARIOUS EXPENDITURES INCOMPLETE FROM THE PREVIOUS YEAR

WHEREAS, there is a need to reappropriate purchase orders from the Fiscal Year 2023-2024 Budget to Fiscal Year 2024-2025 Budget; and

WHEREAS, in order to implement the necessary budget adjustments, the Board of Aldermen find it is in the best interest of the City to amend Resolution R-3636-24, adopting the Budget for Fiscal Year 2024-2025 as set forth in Exhibit "A" attached hereto.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Fiscal Year 2024-2025 Budget approved by Resolution R-3636-24 is hereby amended as set forth in Exhibit "A" attached hereto and incorporated herein by reference.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 19th day of November, 2024.

____
Michael McDonough, Mayor

ATTEST:

____
Teresa M. Henry, City Clerk

Approved as to Form:

____
Jennifer M. Baird, City Attorney

Exhibit A
FY2024 Purchase Order Rollover to FY2025

Purchase Order	Project Name	Vendor	Carry Over Money	Account
23-18406-R1	Pavement Condition Assesment	Common Data Solutions	$ 16,500	204-62-00-100-53600
23-18126-R1	Street Resurfacing	City of Kansas City	$ 108,541	204-62-00-100-53600
24-19082	Redevelopment Kenagy Park	George Butleer Associates	$ 6,383	201-92-00-755-57000
24-19084	Redevelopment of 53rd Street	George Butleer Associates	$ 12,136	201-92-00-753-57000
24-19085	Phase II Redevelopment 53rd Street	George Butleer Associates	$ 23,428	201-92-00-754-57000
24-19105	Design for 59th Street & Raytown Road	Lamp Rynearson	$ 28,560	401-62-00-100-57000
24-19180	Technical Support	Timmons Group	$ 11,232	101-62-00-100-52250
24-19311	Galls	Galls LLC	$ 3,000	101-32-00-100-53500
24-19372	outfit for new F-550	American Equipment	$ 60,488	205-62-00-100-57000
24-19373	Mill Overlay Project - Raytown Rd - Design	Lamp Rynearson	$ 33,300	204-62-00-100-57000
24-19374	Raise Grant	GBA	$ 11,233	204-62-00-100-52250
24-19427	Comprehensive Plan Service	The Lakota Group	$ 60,142	101-00-00-100-53999
24-19476	Operation Green Light	Operation Green Light MARC	$ 6,000	204-62-00-100-53999
24-19633	Community Development Counter - Design	WSKF Architects	$ 11,200	205-00-00-100-57000
24-19705	White Oak West - Survey	George Butler Associates	$ 64,518	501-62-00-100-53999
24-19706	53 Street Utility Relocation Project	George Butler Associates	$ 16,605	401-62-00-100-57000
24-19706	53 Street Utility Relocation Project	George Butler Associates	$ 4,151	501-62-00-100-53999
24-19741	MS4 Implementation	Lamp Rynearson	$ 13,041	401-62-00-100-57000
24-19759	Purchase & install of 2 overhead trolley hoists	Tri State Equip Co. Inc	$ 9,583	204-62-00-100-52300
24-19785	replacement of decorative light pole at 63rd & RR	Consolidated Electrical Distributors	$ 3,982	204-62-00-100-52300
24-19819		Lamp Rynearson	$ 30,424	501-62-00-100-53999
24-19864	Help w/rebid on PD evidence building	Navigate Building Solutions	$ 15,728	101-62-00-100-52250
24-19889	53 Street Utility Relocation Project	Legacy Underground	$ 232,202	401-62-00-100-57000
24-19889	53 Street Utility Relocation Project	Legacy Underground	$ 58,051	501-62-00-100-53999
24-19910	fleet shop exhaust system	Air Cleaning Technologies	$ 17,836	205-62-00-100-57000
24-19949	Site Demolition for 53rd Street	Genesis Environmental Solution	$ 744,449	201-92-00-753-57000
24-19954	Mill Overlay Project - Raytown Rd - Construction	JM Fahey	$ 1,254,667	204-62-00-100-57000
24-19962	trash liner- for adopt a street program	Action Packing	$ 2,125	204-62-00-100-52300

24-19984	Mill Overlay Project - Raytown Rd - Testing	Kay Valley Engineering	$	7,610	204-62-00-100-57000
24-19985	Construction Phase Serv for Sanitary Sewer Inflow	George Butler Associates	$	152,058	501-62-00-100-57000
24-20021	Collection of traffic data of th RAISE GRANT	George Butler Associates	$	9,680	204-62-00-100-52250
24-20060	design of Police Storage Building	George Butler Associates	$	9,400	501-62-00-100-52250
24-20069	Upfit of 3 Police Vehicles- Reso R3625-24	Everlasting Sign	$	1,734	205-32-00-100-57000
24-20070	Upfit of 3 Police Vehicles- Reso R3625-24	Galls LLC	$	1,200	205-32-00-100-57000
24-20080	Fingerprinting City Staff	Missouri State Highway Patrol	$	1,100	101-32-00-100-52250
24-20104	purchas of compact track loader	John Deere Financial	$	100,000	205-62-00-100-57000
24-20105	Emergency Stormwater Repair- 10702 E 75th Street	Leath & Sons	$	126,415	401-62-00-100-57000
24-20106	sanitary sewer improvement 87th St Sanitary Sewer	Kissick Construction	$	914,209	501-62-00-100-57000
24-20115	SS4A Study Partner w/ MARC and DSC	Mid-American Regional	$	10,000	204-62-00-100-52250
24-20118	Upfit of 3 Police Vehicles(FY24)- Reso R3625-24	911 Custom	$	38,900	205-32-00-100-57000
24-20126	Sanitary sewer improvement Wildwood North	Kissick Construction	$	1,548,764	501-62-00-100-57000
24-20127	Woodson Road Stormwater Improvement	Abay Construction	$	153,422	205-62-00-100-57000
24-20127	Woodson Road Stormwater Improvement	Abay Construction	$	198,874	401-62-00-100-57000
24-20129	Academy Entrant (Stewart, Fender, Reffitt) Bulletproof vest	Central Lake Armor Express	$	4,515	205-32-00-100-57000
24-20130	Academy Entrant (Stewart, Fender, Reffitt)	Board of Police Commissioners	$	17,000	207-32-00-100-53701
			$	6,154,384	