

TENTATIVE AGENDA
RAYTOWN BOARD OF ALDERMEN
JULY 16, 2024
REGULAR SESSION NO. 31
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
AND
ONLINE ZOOM WEBINAR
7:00 P.M.

The meeting will be streamed live and can be accessed on the City's website at www.raytown.mo.us. In addition, a video recording of the meeting will be available within 48 hours on the City's website. For questions, contact City Clerk, Teresa Henry at (816) 737-6004 or thenry@raytown.mo.us.

Public comments can be made in-person by signing in before the meeting using the sign-in sheet available in the City Hall Council Chamber. To make public comments remotely, please use the Zoom Webinar ID and Passcode below and notify the Clerk, using the contact information above, of your intent to give a Public Comment remotely during the live online meeting, or send your Public Comments to the City Clerk at the email address above by 12:00 p.m. (noon) on July 16, 2024 so that your comments can be presented in writing to the Board of Aldermen during the Public Comments section of the meeting agenda. All Public Comments received will be kept on file in the City Clerk's office.

zoom.us/join
Webinar ID: 880 7228 2800
Passcode: 764126

OPENING SESSION

Invocation/Pledge of Allegiance
Roll Call

Public Comments

Comments from the Mayor
Comments from the City Administrator
Committee Reports

STUDY SESSION

**Review and Discussion of Proposed Amendments
to the July 2023 Strategic Plan Document**
Stephen Arbo, Arbo Consulting Services, LLC

LEGISLATIVE SESSION

1. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the Board of Aldermen and will be enacted by one motion without separate discussion or debate. An item designated for the Consent Agenda may be removed from the Consent Agenda at the request of the Mayor or an Alderman, where there is no objection by the remaining members of the Board. If there is an objection to removal of an item from the Consent Agenda, the item may be removed by a motion and vote of the Board.

Minutes from the July 2, 2024 Board of Aldermen Meeting

NEW BUSINESS

2. **FIRST READING: Bill No. 6673-24, Section VI-B-I. AN ORDINANCE** AUTHORIZING AND APPROVING THE ACCEPTANCE OF EASEMENTS IN CONNECTION WITH THE WOODSON ROAD STORMWATER IMPROVEMENT PROJECT. Point of Contact: Robinson Camp, Public Works Director.
3. **FIRST READING: Bill No. 6674-24, Section IV-A. AN ORDINANCE** ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS IN THE CITY OF RAYTOWN, MISSOURI. Point of Contact: Teresa Henry, City Clerk.
4. **R-3618-24: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH JM FAHEY CONSTRUCTION COMPANY FOR 2024 STREET MAINTENANCE RAYTOWN ROAD PROJECT IN A TOTAL AMOUNT NOT TO EXCEED \$1,279,000.00 FOR FISCAL YEAR 2023-2024. Point of Contact: Robinson Camp, Public Works Director.
5. **R-3619-24: A RESOLUTION** AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HEARTLAND TRAFFIC SERVICES, INC. FOR THE CITYWIDE PAVEMENT MARKING PROGRAM IN A TOTAL AMOUNT NOT TO EXCEED \$51,500.00. Point of Contact: Robinson Camp, Public Works Director.
6. **R-3620-24: A RESOLUTION** AUTHORIZING AND APPROVING AN AGREEMENT WITH DUKE'S ROOT CONTROL, INC. UTILIZING THE HOUSTON-GALVESTON AREA COOPERATIVE CONTRACT IN AN AMOUNT NOT TO EXCEED \$35,607.68 FOR FISCAL YEAR 2023-2024. Point of Contact: Robinson Camp, Public Works Director.
7. **R-3621-24: A RESOLUTION** AMENDING THE FISCAL YEAR 2023-2024 BUDGET RELATED TO THE 87TH STREET EQUALIZATION BASIN IMPROVEMENT PROJECT UTILIZING AMERICAN RESCUE PLAN ACT FUNDS ARPA FUNDS. Point of Contact: Robinson Camp, Public Works Director.
8. **R-3622-24: A RESOLUTION** AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH LAMP RYNEARSON FOR ENGINEERING SERVICES FOR THE 87TH STREET EQUALIZATION BASIN PROJECT IN AN AMOUNT NOT TO EXCEED \$53,200.00 FOR FISCAL YEAR 2023-2024 AND AMEND THE FISCAL YEAR 2023-2024 BUDGET. Point of Contact: Robinson Camp, Public Works Director.

ADJOURNMENT

MINUTES
RAYTOWN BOARD OF ALDERMEN
JULY 2, 2024
REGULAR SESSION NO. 30
RAYTOWN CITY HALL
10000 EAST 59TH STREET
RAYTOWN, MISSOURI 64133
AND
ONLINE ZOOM WEBINAR
7:00 P.M.

Mayor Michael McDonough called the July 2, 2024, Board of Aldermen Regular meeting to order at 7:00 p.m. Travis Yeargans of River's Edge Fellowship, provided the invocation and led the pledge of allegiance.

Roll was called by Teresa Henry, City Clerk, and the attendance was as follows:

Present: Alderman Bonnaye Mims, Alderman Loretha Hayden, Alderman Diane Krizek, Alderman Janet Emerson, Alderman Ian Scott, Alderman Bill Van Buskirk, Alderman Greg Walters, Alderman Jim Aziere, Alderman Ryan Myers, Alderman Theresa Garza

Absent: None

Public Comments

Comments were made by:

Sheri Price, 5420 Blue Ridge Cutoff, Temple Heights
Joan Kline, 8204 E 83rd Terrace, Raytown, MO 64138
Patricia Harrison, 5420 Blue Ridge Cutoff, Temple Heights

Communication from the Mayor

Mayor McDonough spoke on recent events and City business.

Communication from the City Administrator

Damon Hodges, City Administrator, provided an update on the City's current projects and plans.

Committee Reports

Comments and reports were shared by Aldermen Mims and Van Buskirk.

LEGISLATIVE SESSION

1. CONSENT AGENDA

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Minutes from the June 18, 2024 Board of Aldermen Meeting

R-3613-24: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF BRIAN MORRIS TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk

R-3614-24: A RESOLUTION AUTHORIZING AND APPROVING THE REAPPOINTMENT OF JULES SNEDDON TO THE RAYTOWN PARK BOARD. Point of Contact: Teresa Henry, City Clerk.

Alderman Mims, seconded by Alderman Emerson, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Emerson, Walters, Scott, Aziere, Hayden, Myers, Garza, Van Buskirk, Krizek

Nays: None

OLD BUSINESS

2. **SECOND READING: Bill No. 6671-24, Section V-A. AN ORDINANCE** AUTHORIZING AND APPROVING A CONTRACT FOR TRANSIT SERVICE BY AND BETWEEN THE KANSAS CITY AREA TRANSPORTATION AUTHORITY AND THE CITY OF RAYTOWN, MISSOURI FOR IRIS (ZTRIP) FLEX TRANSPORTATION SERVICE IN AN AMOUNT NOT TO EXCEED \$84,000.00. Point of Contact: Missy Wilson, Assistant City Administrator/Economic Development Administrator.

The item was read by title only by Teresa Henry, City Clerk.

Missy Wilson, Assistant City Administrator, presented the item and remained for any discussion.

Alderman Bill Van Buskirk, seconded by Alderman Garza, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Van Buskirk, Garza, Mims, Hayden, Krizek, Emerson, Scott, Walters, Aziere, Myers

Nays: None

Became Ordinance 5763-24.

NEW BUSINESS

3. **FIRST READING: Bill No. 6672-24, Section XVII. AN ORDINANCE** REPEALING ARTICLE XII OF CHAPTER 42- TRAFFIC AND MOTOR VEHICLES REGULATIONS AND REPLACING WITH A NEW ARTICLE XII, STOPPING, STANDING OR PARKING RESTRICTED OR PROHIBITED ON CERTAIN STREET REGULATIONS TO THE RAYTOWN MUNICIPAL CODE. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Jason Hanson, City Engineer, presented the item and remained for any discussion.

Alderman Garza, seconded by Alderman Myers, made a motion to suspend the rules and hold an immediate second reading. The motion was approved by a vote of 10-0.

Ayes: Aldermen Garza, Myers, Emerson, Krizek, Aziere, Scott, Mims, Van Buskirk, Walters, Hayden

Nays: None

The item was read for a second time by title only by Teresa Henry, City Clerk.

Alderman Garza, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Garza, Myers, Mims, Hayden, Krizek, Emerson, Scott, Van Buskirk, Walters, Aziere

Nays: None

Became Ordinance 5764-24.

4. **R-3615-24: A RESOLUTION** AUTHORIZING AND APPROVING THE APPLICATION OF A GRANT REQUEST TO THE MISSOURI DEPARTMENT OF CONSERVATION IN THE AMOUNT OF \$24,200.00 TO UPDATE THE PARKS TREE INVENTORY PROGRAM AND COMPLETE NEEDED TREE MAINTENANCE ON PARK PROPERTIES. Point of Contact: Dave Turner, Parks and Recreation Director.

The item was read by title only by Teresa Henry, City Clerk.

Dave Turner, Parks and Recreation Director, presented the item and remained for any discussion.

Alderman Myers, seconded by Alderman Scott, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Myers, Scott, Walters, Aziere, Hayden, Emerson, Garza, Van Buskirk, Mims, Krizek

Nays: None

5. **R-3616-24: A RESOLUTION** AUTHORIZING AND APPROVING A GRANT APPLICATION WITH THE U.S. DEPARTMENT OF TRANSPORTATION IN AN AMOUNT UP TO \$25,000,000.00 FOR REBUILDING AMERICA INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) FUNDING FOR PROJECTS WITHIN THE CITY OF RAYTOWN. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Joey Carley, Engineering Technician, presented the item and remained for any discussion along with Robinson Camp, Public Works Director.

Alderman Mims, seconded by Alderman Myers, made a motion to adopt. The motion was approved by a vote of 10-0.

Ayes: Aldermen Mims, Myers, Emerson, Krizek, Aziere, Scott, Van Buskirk, Walters, Garza, Hayden

Nays: None

6. **R-3617-24: A RESOLUTION** A RESOLUTION AUTHORIZING AND APPROVING GRANT APPLICATIONS THROUGH MID-AMERICA REGIONAL COUNCIL FOR AN AMOUNT UP TO \$13,171,390.00 FOR PROJECTS WITHIN THE CITY OF RAYTOWN. Point of Contact: Robinson Camp, Public Works Director.

The item was read by title only by Teresa Henry, City Clerk.

Robinson Camp, Public Works Director, presented the item and remained for any discussion.

Alderman Mims, seconded by Alderman Garza, made a motion to adopt. The motion was approved by a vote of 9-0-0-1.

Ayes: Aldermen Mims, Garza, Hayden, Krizek, Scott, Van Buskirk, Walters, Aziere, Myers
Nays: None
Absent: None
Abstain: Alderman Emerson

ADJOURNMENT

Alderman Walters, seconded by Alderman Myers, made a motion to adjourn. The motion was approved by a majority of those present.

The meeting adjourned at 8:45 p.m.

Teresa M Henry, City Clerk, MRCC

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 07/08/2024

MEETING DATE: July 16, 2024

SUBMITTED BY:

DEPARTMENT: Public Works

Document Type: Resolution

SUBJECT/REQUEST

FIRST READING: Bill No. 6673-24, Section VI-B-I. Board of Aldermen acceptance of the first & final group of easements for the Woodson Stormwater Improvements Project.

BACKGROUND/JUSTIFICATION

The Public Works Department and our engineering design firm of Lamp Rynearson has developed and obtained these easements from properties in the Woodson Road project area, just north of 55th Street.

RECOMMENDED MOTION

The Public Works Department recommends to accept the easements.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	n/a
Amount of Request/Contract:	n/a
Amount Budgeted:	n/a
From Account Name and #: n/a	Amount: n/a
To Account Name and #: n/a	Amount: n/a

REVIEWED BY

Robinson Camp
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1.	Ord Woodson Road Stormwater Improvement Easements
2.	5b Easement Acquisition List - updated
3.	5c Easement Legal Descriptions - updated
4.	5d easement slide show

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Secretary of State:		n/a
Certificate of Insurance:		n/a
E-Verify Affidavits:		n/a
E-Verify proof of enrollment:		n/a
Bond:		n/a
IRS Form W-9:		n/a
Bid/RFP/RFQ: (submit all)		n/a
Bid/RFP/RFQ Tabulation:		n/a
Bid Waiver: Sole source or less than three bids		n/a
Contractor address and email:		n/a
Project Exemption Certificate needed:		n/a
Other:		n/a

AN ORDINANCE AUTHORIZING AND APPROVING THE ACCEPTANCE OF EASEMENTS IN CONNECTION WITH THE WOODSON ROAD STORMWATER IMPROVEMENT PROJECT

WHEREAS, the City needs to acquire certain permanent easements for the construction and maintenance of stormwater improvement in connection with the Woodson Road Stormwater Improvement Project; and

WHEREAS, permanent drainage easements necessary to construct such project have been designated on the approved construction plans for the project on file in the office of the City Engineer and signed by the following property owners to facilitate construction of the project:

BAF Assets 5, LLC – 5417 Woodson Road (Tract 6)
Hue Libby – 5419 Woodson Road (Tract 10)
Scott Glasgow – 11604 E. 55th Street (Tract 9)
Quality Service of KC, LLC – 11608 E. 55th Street (Tract 8)

WHEREAS, the Board of Aldermen find it in the best interest of the City to authorize and approve such easements.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, as follows:

SECTION 1 – AUTHORIZING AND APPROVING EASEMENTS. That the easements for the Woodson Road Stormwater Improvement Project attached hereto as Exhibit “A” are hereby authorized and approved.

SECTION 2 – AUTHORITY TO EXECUTE DOCUMENTS. That the City Administrator is hereby authorized to execute the easements and the City Clerk is authorized to attest to the same.

SECTION 3 – RECORDING OF THE EASEMENTS. That the easements shall be recorded with the Jackson County Recorder.

SECTION 4 – REPEAL OF ORDINANCES IN CONFLICT. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5 – EFFECTIVE DATE. That this ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED and ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ day of August, 2024.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

Woodson Road Stormwater Improvement Project

Easements obtained for approval:

<u>Tract</u>	<u>Type of Easement Acquired</u>	<u>Easement Location</u>	<u>Property Owner</u>
6	Permanent Drainage Easement	5417 Woodson Rd.	BAF Assets 5, LLC
10	Permanent Drainage Easement	5419 Woodson Rd.	Hue Libby
9	Permanent Drainage Easement	11604 E. 55 th Street	Scott Glasgow
8	Permanent Drainage Easement	11608 E. 55 th Street	Quality Service of KC, LLC



Public Works Department

10000 East 59th Street
Raytown, Missouri 64133
(816) 737-6012
www.raytown.mo.us



List of Easement Legal Descriptions to accept:

Tract 6, 5417 Woodson Road, Permanent Drainage Easement, BAF Assets 5, LLC

ATTACHMENT "A"

LEGAL DESCRIPTION

All of the West 169.48 feet of the South 5.00 feet of Lot 23, HINKLEY TERRACE, a subdivision of record situate in both Cities of Raytown and Kansas City, Jackson County, Missouri, as described by Kellan M. Gregory, Missouri PLS #2011001372.

Containing 847 square feet, more or less.

Tract 10, 5419 Woodson Road, Permanent Drainage Easement, Hue Libby

ATTACHMENT "A"

LEGAL DESCRIPTION

All of the North 10.00 feet of Lot 22, HINKLEY TERRACE, a subdivision of record situate in the City of Raytown, Jackson County, Missouri, as described by Kellan M. Gregory, Missouri PLS #2011001372

Containing 850 square feet, more or less.

Tract 9, 11604 E. 55th Street, Permanent Drainage Easement, Scott Glasgow

ATTACHMENT "A"

LEGAL DESCRIPTION

All of the North 10.00 feet of Lot 21, HINKLEY TERRACE, a subdivision of record situate in the City of Raytown, Jackson County, Missouri, as described by Kellan M. Gregory, Missouri PLS #2011001372.

Containing 700 square feet, more or less.

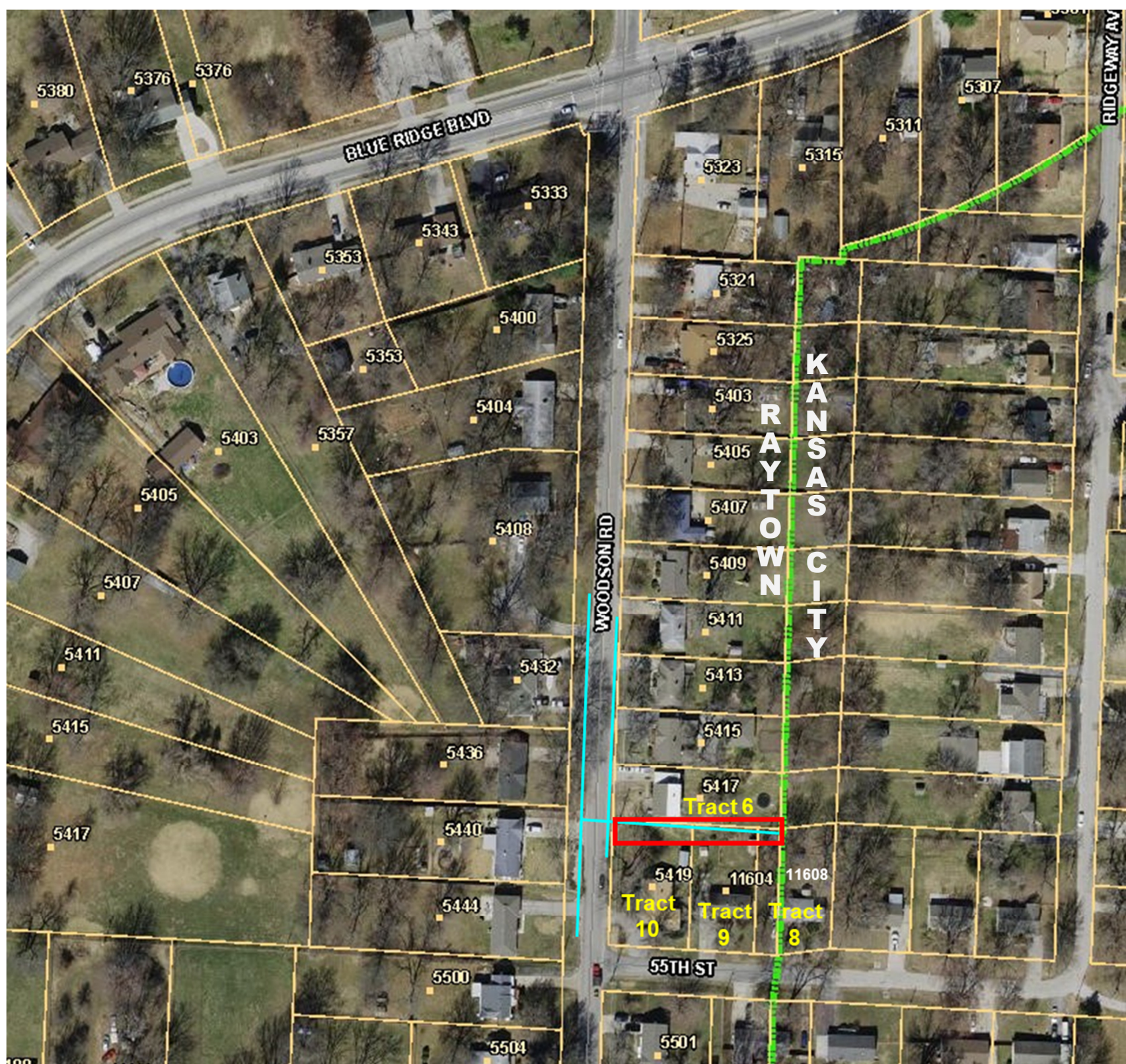
Tract 8, 11608 E. 55th Street, Permanent Drainage Easement, Quality Service of KC, LLC

ATTACHMENT "A"

LEGAL DESCRIPTION

All of the North 10.00 feet of the West 15.01 feet of Lot 20, HINKLEY TERRACE, a subdivision of record situate in both Cities of Raytown and Kansas City, Jackson County, Missouri, as described by Kellan M. Gregory Missouri PLS #2011001372.

Containing 150 square feet, more or less.



ATTACHMENT "A" Tract 6

5417 Woodson Rd.

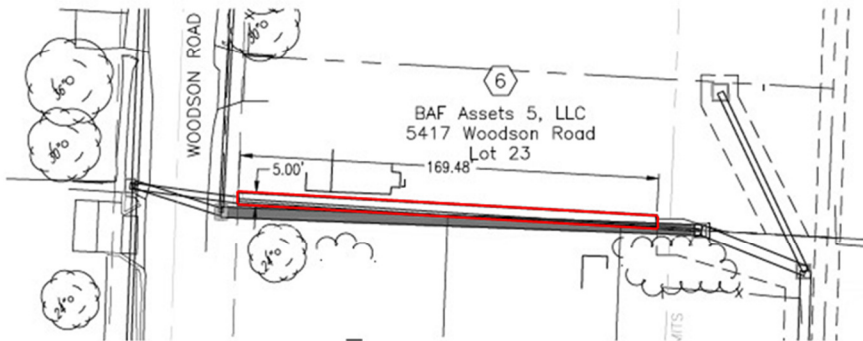
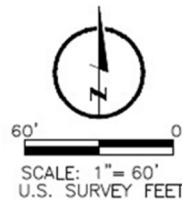
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Containing 847 square feet, more or less.

LEGEND

- EASEMENT LINE
- - - LOT LINE
- - - SECTION LINE
- - - EXISTING EASEMENT
- PROPOSED STORM PIPE



LAMP RYNEARSON
LAMP RYNEARSON.COM

OMAHA, NEBRASKA
14710 W. DOUGLAS RD., STE. 100-4000-3486
FORT COLLINS, COLORADO
4715 INNOVATION DR., STE. 100-970228-0540
KANSAS CITY, MISSOURI
3001 STATE LINE RD., STE. 200-010301-0440

DESIGNER / DRAFTER
TMM
REVIEWER
KMG
PROJECT NUMBER
0322008.07
DATE
10/27/2023
MO CERT. OF AUTHORITY
LS-2019043127
KC CERT. OF AUTHORITY
LS-350

PERMANENT
DRAINAGE
EASEMENT
DESC./EXHIBIT

TRACT 6

ATTACHMENT "A" Tract 10

5419 Woodson Rd.

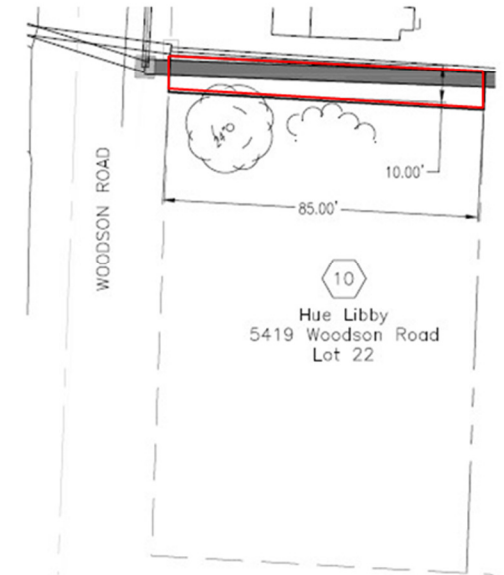
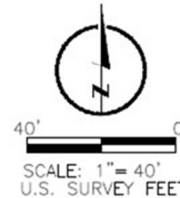
LEGAL DESCRIPTION

All of the North 10.00 feet of Lot 22, HINKLEY TERRACE, a subdivision of record situate in the City of Raytown, Jackson County, Missouri, as described by Kellan M. Gregory, Missouri PLS #2011001372.

Containing 850 square feet, more or less.

LEGEND

- EASEMENT LINE
- - - LOT LINE
- - - SECTION LINE
- - - EXISTING EASEMENT
- PROPOSED STORM PIPE



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LAMP RYNEARSON.COM

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PERMANENT
DRAINAGE
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TRACT 10

ATTACHMENT "A"

Tract 9

11604 E. 55th Street

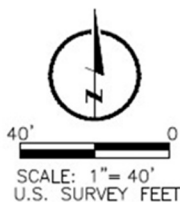
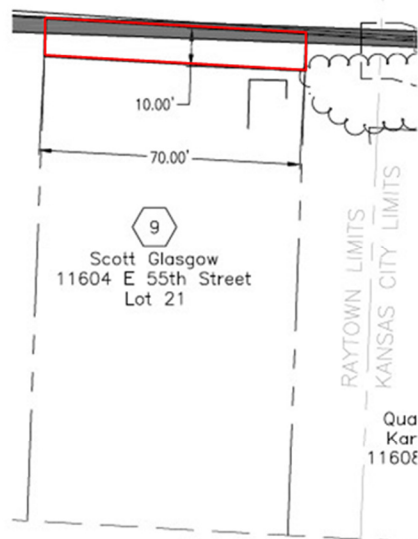
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Containing 700 square feet, more or less.

LEGEND

- EASEMENT LINE
- - - LOT LINE
- - - SECTION LINE
- - - EXISTING EASEMENT
- PROPOSED STORM PIPE



LAMP RYNEARSON
LAMPRYNEARSON.COM

OMAHA, NEBRASKA
1470 W. DOUGLAS RD. STE. 100 #100-1000
FORT COLLINS, COLORADO
4715 INNOVATION DR. STE. 100 #100-1000
KANSAS CITY, MISSOURI
900 STATE LINE RD. STE. 100 #100-1000

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LS-350

PERMANENT
DRAINAGE
EASEMENT
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TRACT 9

ATTACHMENT "A"

Tract 8

11608 E. 55th Street

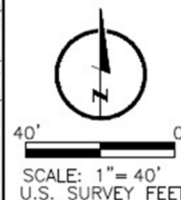
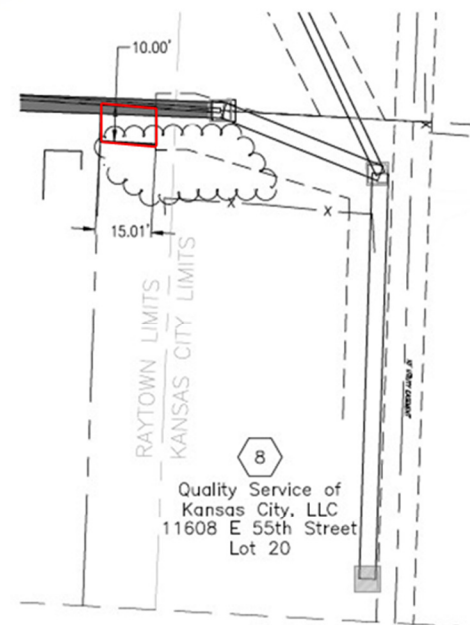
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Containing 150 square feet, more or less.

LEGEND

- EASEMENT LINE
- - - LOT LINE
- - - SECTION LINE
- - - EXISTING EASEMENT
- PROPOSED STORM PIPE



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LAMPRYNEARSON.COM

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PERMANENT
DRAINAGE
EASEMENT
DESC./EXHIBIT

TRACT 8

CITY OF RAYTOWN Request for Board Action

DATE SUBMITTED: 07/11/2024

MEETING DATE: July 16, 2024

SUBMITTED BY:

DEPARTMENT: Administration

Document Type: Ordinance

SUBJECT/REQUEST

FIRST READING: Bill No. 6674-23, Section IV-A: annual adoption of Personal Financial Disclosure short form reporting.

BACKGROUND/JUSTIFICATION

In 1991, the Missouri General Assembly adopted an ethics and personal financial disclosure law, which applied to all municipalities with an annual operating budget in excess of \$1 million. Under the law, municipalities were allowed to adopt their own simplified personal financial disclosure requirements by ordinance (commonly known as “short form” reporting). The financial disclosure reporting requirements apply to each elected official, the City Administrator (as the Chief Administrative Officer and Chief Purchasing Officer), the Director of Finance (as the Chief Financial Officer), the City Clerk, the full-time General Counsel, the Park Board, and the Parks and Recreation Director.

Each political subdivision desiring to use the “short form” is required to readopt the ordinance authorizing “short form” reporting every two years. However, in order to avoid the significant consequences of the failure to readopt the ordinance the recommended best practice is to adopt the ordinance annually.

The ordinance must be adopted by September 15 and a copy must be provided to the Missouri Ethics Commission.

RECOMMENDED MOTION

Approve the Ordinance.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:

Amount of Request/Contract:	
Amount Budgeted:	
Funding Source/Account #:	

REVIEWED BY

Jennifer Baird Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Ord Financial Disclosure July 2024

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		
Project Exemption Certificate needed:		
Other:		

AN ORDINANCE ESTABLISHING A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN MUNICIPAL OFFICIALS IN THE CITY OF RAYTOWN, MISSOURI

WHEREAS, the proper operation of municipal government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government; and

WHEREAS, in recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the City; and

WHEREAS, State law requires that the procedure for disclosure of such interests be adopted by each public subdivision every two years and that a copy of the ordinance be provided to the Missouri Ethics Commission on or before September 15; and

WHEREAS, the City of Raytown has determined it is in the best interest of the citizens of the City to reaffirm its commitment to disclose such interests and adopt such procedures annually;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

SECTION 1 – RE-ADOPTION OF CITY CODE SECTION 2-131. That Chapter 2, Administration, Article III, Officers and Employees, Division 2, Ethical Standards, Section 2-131, Disclosure reports, of the City Code is hereby adopted to read as follows:

Sec. 2-131. Disclosure reports.

Each elected official, the City Administrator (as the Chief Administrative Officer and Purchasing Officer), the Director of Finance (as the Chief Financial Officer), the City Clerk, the full-time General Counsel, the Park Board, and the Parks and Recreation Director, shall disclose the following information by May 1 if any such transactions occurred during the previous calendar year:

- (1) For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in the excess of five hundred dollars (\$500.00), if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.
- (2) The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars (\$500.00), if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

- (3) The City Administrator (as Chief Administrative Officer and Chief Purchasing Officer) shall also disclose by May 1 for the previous calendar year the following information:
- a. The name and address of each of the employers of such person from whom income of one thousand dollars (\$1,000.00) or more was received during the year covered by the statement.
 - b. The name and address of each sole proprietorship that he owned; the name, address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or co-participant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten (10) per cent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two (2) percent or more of any class of outstanding stock, limited partnership units or other equity interests.
 - c. The name and address of each corporation for which such person served in the capacity of a director, officer or receiver.

SECTION 2 – RE-ADOPTION OF CITY CODE SECTION 2-132. That Chapter 2, Administration, Article III, Officers and Employees, Division 2, Ethical Standards, Section 2-132, Filing of disclosure reports, of the City Code is hereby adopted to read as follows:

Sec. 2-132. Filing of disclosure reports.

The disclosure report shall be filed at the following times, but no person is required to file more than one (1) report in any calendar year:

- (1) Each person appointed to office who is required to report under section 2-131 shall file the report within thirty (30) days of such appointment or employment.
- (2) Every other person required to file a report shall file the same annually no later than May 1 and the report shall cover the calendar year ending the immediately preceding December 31; provided that any member of the Board of Aldermen may supplement the report to disclose additional interests acquired after December 31 of the covered year until the date of filing the report.
- (3) The reports shall be filed with the City Clerk and the Ethics Commission. The reports shall be available for public inspection and copying during normal business hours.

SECTION 3 – CITY CLERK TO NOTIFY MISSOURI ETHICS COMMISSION. The City Clerk is hereby directed to provide a copy of this ordinance to the Missouri Ethics Commission on or before September 15, 2024.

SECTION 4 – REPEAL OF ORDINANCES IN CONFLICT. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 5 – EFFECTIVE DATE. That this ordinance shall be in full force and effect from and after the date of its passage and approval.

BE IT REMEMBERED that the above was read two times by heading only, **PASSED AND ADOPTED** by a majority of the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Jackson County, Missouri, this ____ day of August, 2024.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN Request for Board Action

DATE SUBMITTED: 07/08/2024

MEETING DATE: July 16, 2024

SUBMITTED BY:

DEPARTMENT: Public Works

Document Type: Resolution Agreement/Contract

SUBJECT/REQUEST

R-3618-24: Authorization to approve an agreement with JM Fahey Construction Company for street maintenance improvements at a cost not to exceed \$1,279,000.00.
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BACKGROUND/JUSTIFICATION

The Public Works Department in conjunction with Lamp Rynearson, designed the improvement for Raytown Rd., from 350 Hwy to 70th Terrace, and to 67th Street. The Public Works Department advertised the project on June 12, 2024. The City of Raytown received 5 sealed bids that were opened on Wednesday, July 3, 2024, at 10:00am. The results are as follows:

Contractor	Base Bid	Alternate Bid	Total
JM Fahey Constr. Co.	\$ 712,209.45	\$ 492,602.75	\$ 1,204,812.20
McConnell & Assoc.	\$ 808,368.00	\$ 617,757.75	\$ 1,426,125.75
McAnany Construction	\$ 1,018,086.62	\$ 708,071.17	\$ 1,726,157.79
MegaKC Corporation	\$ 1,025,200.00	\$ 749,000.00	\$ 1,774,200.00
Freeman Concrete	\$ 1,254,187.55	\$ 1,090,767.00	\$ 2,344,954.55

The recommendation is to complete both the base bid and the alternate bid. The base bid project is on Raytown Rd. from 350 Hwy to 70th Terrace, and the alternate bid is on Raytown Rd. from 70th Terrace to 67th Street.

The Raytown Road enhancement project will consist of spot curb/gutter repairs, asphalt repairs, sidewalk repairs, sidewalk installation, ADA improvements, utility lid adjustments, and
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pavement markings. The whole section of road will receive 2" asphalt surface over it.

For potential overruns, staff has added an additional 6% contingency, or \$74,187.80, to the JM Fahey bid to make a new final amount not to exceed = \$1,279,000.00.

RECOMMENDED MOTION

Staff recommends approval as submitted

PREVIOUS ACTION

Special Sales Tax Review Committee approved Street Maintenance Services for the Street Program on December 12, 2023.

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	JM Fahey Construction Company
Amount of Request/Contract:	\$1,279,000.00
Amount Budgeted:	\$ 500,000.00
From Account Name	General Revenue
From Account Number	101-00-00-100-59951
Amount	\$ 500,000.00
From Account Name	Capital Sales Tax Fund - Capital Expenditures
From Account Number	205-62-00-100-57000
Amount	\$ 279,000.00
To Account Name	Transportation Sales Tax Fund - Revenue
To Account Number	204-00-00-100-49951
Amount	\$ 500,000.00
To Account Name	Transportation Sales Tax Fund - Capital Expenditures
To Account Number	204-62-00-100-57000
Amount	\$ 279,000.00
Totaling Amount in	\$1,279,000.00

REVIEWED BY

Robinson Camp

Damon Hodges Michael Graham Jennifer Baird Damon Hodges Teresa Henry
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LIST OF REFERENCE DOCUMENTS ATTACHED

- | |
|--|
| 1. Reso 2024 Street Maintenance Raytown Road Project
2. 1b Bid Results - 2024 Raytown Rd Overlay Project
3. 1c Overlay Location Map 2024
4. 1d LR Bid Recommendation Letter |
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**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Secretary of State:		on file in PW
Certificate of Insurance:		on file in PW
E-Verify Affidavits:		on file in PW
E-Verify proof of enrollment:		on file in PW
Bond:		on file in PW
IRS Form W-9:		on file in PW
Bid/RFP/RFQ: (submit all)		on file in PW
Bid/RFP/RFQ Tabulation:	X	
Bid Waiver: Sole source or less than three bids		n/a
Contractor address and email:		on file in PW
Project Exemption Certificate needed:		n/a
Other:		Special Sales Tax Review Committee Approval On File

RESOLUTION NO.: R-3618-24

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH JM FAHEY CONSTRUCTION COMPANY FOR 2024 STREET MAINTENANCE RAYTOWN ROAD PROJECT IN A TOTAL AMOUNT NOT TO EXCEED \$1,279,000.00 FOR FISCAL YEAR 2023-2024

WHEREAS, the City of Raytown (the “City”) issued a invitation to bid on its 2024 Street Maintenance Raytown Road Project within the City; and

WHEREAS, the Public Works Department received five (5) bids in response to the invitation and has determined that the bid submitted by JM Fahey Construction Company in the amount of \$1,204,812.20 for the 2024 Street Maintenance Raytown Road Project was the most advantageous bid received; and

WHEREAS, the City finds JM Fahey Construction Company meets all of the qualifications as the lowest and best bidder for the project; and

WHEREAS, funds for such purposes are budgeted from the Transportation Sales Tax Fund and such expenditure was reviewed and approved by the Special Sales Tax Oversight Committee on December 12, 2023 as being consistent with voter intent; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to enter into an agreement with JM Fahey Construction Company for the 2024 Street Maintenance Raytown Road Project in an amount not to exceed \$1,204,812.20 for such purposes; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to authorize and approve an additional \$74,187.80 to fund any changes for a total project amount not to exceed \$1,279,000.000.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT an agreement by and between the City of Raytown and JM Fahey Construction Company in the amount of \$1,204.812.20 for the 2024 Street Maintenance Raytown Road Project, attached hereto as Exhibit “A” and incorporated herein, is hereby authorized and approved; and

FURTHER THAT, the Board of Aldermen find it is in the best interest of the City to authorize and approve an additional \$74,519.85 to fund any changes for a total project amount not to exceed \$1,279,000.00.

FURTHER THAT the City Administrator is hereby authorized to execute any and all documents and to take any and all actions necessary to effectuate the terms of the Agreement and exercise the authority granted herein on behalf of the City.

RESOLUTION NO.: R-3618-24

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 16th day of July, 2024.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney



BID RESULTS

2024 Raytown Rd. Enhancement Project

Wed., July 3, 2024 -- 10:00am

	CONTRACTOR	Base Bid	Alternate Bid	Total Bid
1.	JM Fahey Construction	\$712,209.45	\$492,602.75	\$1,204,812.20
2.	McConnell & Associates	\$808,368.00	\$617,757.75	\$1,426,125.75
3.	McAnany Construction	\$1,018,086.62	\$708,071.17	\$1,726,157.79
4.	MegaKC Corporation	\$1,025,200.00	\$749,000.00	\$1,774,200.00
5.	Freeman Concrete Construction, LLC	\$1,254,187.55	\$1,090,767.00	\$2,344,954.55

Engineer's Estimate	\$1,110,851.00	\$769,865.00	\$1,880,716.00
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**2024
Raytown
Road
Overlay
Project
Location
Map**



July 3, 2024

Rob Camp
Director of Public Works
City of Raytown, MO
10000 E 59th Street
Raytown, Missouri 64133

Re: 2024 Street Maintenance Raytown Road

Dear Mr. Camp:

Bids were received for the above referenced project on Wednesday, July 3rd, 2024.

A total of five bids were received. Bids were competitive with four of the five bids being below the engineer's estimate. The low bid was submitted by JM Fahey Construction Company in the amount of \$712,209.45 base bid, \$492,602.75 bid alternate, and \$1,204,812.20 total construction cost. The engineer's estimate for the project was \$1,110,851 base bid, \$769,865 bid alternate, and \$1,880,716 total construction cost. Attached is a completed bid tabulation and list of proposed subcontractors with a subcontractor percentage breakdown. The contractor proposes to complete approximately 96% of the work with their own forces.

We have previously worked with JM Fahey Construction Company and found them to be a qualified contractor. After consultation with City staff, we recommend that JM Fahey Construction Company be awarded the 2024 Street Maintenance Raytown Road Project in the amount of \$712,209.45 base bid, or \$1,204,812.20 to include the bid alternate.

You may contact me with any questions.

Sincerely,
LAMP RYNEARSON



Greg Van Patten, P.E.
Project Manager

CC:

Email C: Project File
Jason Hanson, P.E. – City Engineer, City of Raytown
Brance Neal, Senior Project Engineer
Dan Miller, P.E. – Civil Design Group Leader

Completed Base Bid Tab																	Date: 7/3/2024
2024 Street Maintenance																	
Raytown Road																	
City of Raytown, Missouri																	
Item No.	Item Description	Unit	Estimated Quantity	ENGINEER'S ESTIMATE		JM Fahey		McConnell & Associates		McAnany Construction		MegaKC Corporation		Freeman Concrete Construction LLC		Average Minus High and Engineer's	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	LS	1	\$ 63,900.00	\$ 63,900.00	\$ 14,600.00	\$ 14,600.00	\$ 15,000.00	\$ 15,000.00	\$ 3,660.00	\$ 3,660.00	\$ 98,272.00	\$ 98,272.00	\$ 49,090.00	\$ 49,090.00	\$ 32,883.00	\$ 32,883.00
2	Traffic Control	LS	1	\$ 29,000.00	\$ 29,000.00	\$ 13,000.00	\$ 13,000.00	\$ 15,000.00	\$ 15,000.00	\$ 50,630.00	\$ 50,630.00	\$ 32,000.00	\$ 32,000.00	\$ 17,600.00	\$ 17,600.00	\$ 27,657.50	\$ 27,657.50
3	Clearing Grubbing and Demolition	LS	1	\$ 45,600.00	\$ 45,600.00	\$ 19,400.00	\$ 19,400.00	\$ 12,000.00	\$ 12,000.00	\$ 9,150.00	\$ 9,150.00	\$ 55,000.00	\$ 55,000.00	\$ 82,087.50	\$ 82,087.50	\$ 23,887.50	\$ 23,887.50
4	Erosion Control	LS	1	\$ 7,696.00	\$ 7,696.00	\$ 3,600.00	\$ 3,600.00	\$ 1,200.00	\$ 1,200.00	\$ 7,930.00	\$ 7,930.00	\$ 4,700.00	\$ 4,700.00	\$ 5,500.00	\$ 5,500.00	\$ 4,357.50	\$ 4,357.50
5	Contractor Construction Staking	LS	1	\$ 11,500.00	\$ 11,500.00	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 12,200.00	\$ 12,200.00	\$ 7,200.00	\$ 7,200.00	\$ 8,250.00	\$ 8,250.00	\$ 7,725.00	\$ 7,725.00
6	Asphaltic Concrete Surface (2") (Type 5 MOD)	TON	1466	\$ 120.00	\$ 175,920.00	\$ 80.50	\$ 118,013.00	\$ 110.00	\$ 161,260.00	\$ 101.02	\$ 148,095.32	\$ 101.00	\$ 148,066.00	\$ 114.24	\$ 167,475.84	\$ 98.13	\$ 143,858.58
7	Mill and Overlay (4") (Asphaltic Concrete) (Type 5 MOD)	SY	1910	\$ 96.00	\$ 183,360.00	\$ 31.00	\$ 59,210.00	\$ 39.00	\$ 74,490.00	\$ 48.87	\$ 93,341.70	\$ 28.00	\$ 53,480.00	\$ 54.56	\$ 104,209.60	\$ 36.72	\$ 70,130.43
8	Base Repair (3") (Asphaltic Concrete) (Type 5 MOD)	SY	651	\$ 71.00	\$ 46,221.00	\$ 58.00	\$ 37,758.00	\$ 71.00	\$ 46,221.00	\$ 60.13	\$ 39,144.63	\$ 96.00	\$ 62,496.00	\$ 64.63	\$ 42,074.13	\$ 71.28	\$ 46,404.91
9	Milling (Full Width) (2" Max)	SY	12064	\$ 4.00	\$ 48,256.00	\$ 2.30	\$ 27,747.20	\$ 2.80	\$ 33,779.20	\$ 2.93	\$ 35,347.52	\$ 2.50	\$ 30,160.00	\$ 2.66	\$ 32,090.24	\$ 2.63	\$ 31,758.48
	Curb and Gutter (CG-1) Combined) (Remove and Replace) (Concrete)																
10	(KCMMB4K)	LF	2298	\$ 55.00	\$ 126,390.00	\$ 50.00	\$ 114,900.00	\$ 72.00	\$ 165,456.00	\$ 80.27	\$ 184,460.46	\$ 86.00	\$ 197,628.00	\$ 93.09	\$ 213,920.82	\$ 72.07	\$ 165,611.12
11	Sidewalk Curb (Concrete) (KCMMB4K)	LF	312	\$ 27.00	\$ 8,424.00	\$ 15.00	\$ 4,680.00	\$ 28.75	\$ 8,970.00	\$ 48.80	\$ 15,225.60	\$ 51.00	\$ 15,912.00	\$ 10.52	\$ 3,282.24	\$ 35.89	\$ 11,196.90
12	Vertical Curb (Remove and Replace) (Concrete) (KCMMB4K)	LF	152	\$ 44.00	\$ 6,688.00	\$ 53.00	\$ 8,056.00	\$ 69.00	\$ 10,488.00	\$ 102.96	\$ 15,649.92	\$ 127.00	\$ 19,304.00	\$ 93.08	\$ 14,148.16	\$ 87.99	\$ 13,374.48
13	Curb and Gutter (Combined) (Install) (Type C) (Concrete) (KCMMB4K)	LF	306	\$ 38.00	\$ 11,628.00	\$ 52.50	\$ 16,065.00	\$ 72.00	\$ 22,032.00	\$ 80.27	\$ 24,562.62	\$ 66.00	\$ 20,196.00	\$ 101.41	\$ 31,031.46	\$ 67.69	\$ 20,713.91
14	Concrete Blockout (Manhole) (Water Valve)	EA	26	\$ 2,750.00	\$ 71,500.00	\$ 1,935.00	\$ 50,310.00	\$ 865.00	\$ 22,490.00	\$ 2,745.00	\$ 71,370.00	\$ 850.00	\$ 22,100.00	\$ 5,312.50	\$ 138,125.00	\$ 1,598.75	\$ 41,567.50
15	Commercial Drive Approach (8") (Concrete) (KCMMB4K)	SY	266	\$ 150.00	\$ 39,900.00	\$ 160.00	\$ 42,560.00	\$ 155.00	\$ 41,230.00	\$ 168.84	\$ 44,911.44	\$ 162.00	\$ 43,092.00	\$ 173.24	\$ 46,081.84	\$ 161.46	\$ 42,948.36
16	Driveway (Commercial) (8") (Asphalt) (Type 5 MOD)	SY	123	\$ 140.00	\$ 17,220.00	\$ 147.00	\$ 18,081.00	\$ 110.00	\$ 13,530.00	\$ 122.00	\$ 15,006.00	\$ 250.00	\$ 30,750.00	\$ 322.82	\$ 39,706.86	\$ 157.25	\$ 19,341.75
17	Sidewalk (4") (Remove and Replace) (Concrete) (KCMMB4K)	SF	2918	\$ 16.00	\$ 46,688.00	\$ 11.00	\$ 32,098.00	\$ 13.25	\$ 38,663.50	\$ 23.09	\$ 67,376.62	\$ 15.00	\$ 43,770.00	\$ 20.64	\$ 60,227.52	\$ 15.59	\$ 45,477.03
18	Sidewalk With Integral Curb (6") (5' Wide) (KCMMB4K)	LF	265	\$ 143.00	\$ 37,895.00	\$ 87.00	\$ 23,055.00	\$ 92.00	\$ 24,380.00	\$ 115.47	\$ 30,599.55	\$ 114.00	\$ 30,210.00	\$ 117.74	\$ 31,201.10	\$ 102.12	\$ 27,061.14
19	Sidewalk Ramps With Detectable Warning Surface (6") (KCMMB4K)	SF	804	\$ 22.00	\$ 17,688.00	\$ 41.25	\$ 33,165.00	\$ 15.50	\$ 12,462.00	\$ 66.36	\$ 53,353.44	\$ 28.00	\$ 22,512.00	\$ 69.41	\$ 55,805.64	\$ 37.78	\$ 30,373.11
20	Detectable Warning Surface (Fiberglass Panels)	SF	140	\$ 82.00	\$ 11,480.00	\$ 16.00	\$ 2,240.00	\$ 46.00	\$ 6,440.00	\$ 42.70	\$ 5,978.00	\$ 18.00	\$ 2,520.00	\$ 41.82	\$ 5,854.80	\$ 30.68	\$ 4,294.50
21	Curb Inlet (6'X4') (Complete)	EA	1	\$ 13,200.00	\$ 13,200.00	\$ 10,000.00	\$ 10,000.00	\$ 14,500.00	\$ 14,500.00	\$ 5,490.00	\$ 5,490.00	\$ 10,500.00	\$ 10,500.00	\$ 20,750.00	\$ 20,750.00	\$ 10,122.50	\$ 10,122.50
	Combo Inlet (Neeenah R-3246) (Inlet Frame/Grate/Curb Inlet) (Or Approved Equal)	EA	2	\$ 9,350.00	\$ 18,700.00	\$ 3,400.00	\$ 6,800.00	\$ 4,000.00	\$ 8,000.00	\$ 14,640.00	\$ 29,280.00	\$ 10,500.00	\$ 21,000.00	\$ 13,826.68	\$ 27,653.36	\$ 8,135.00	\$ 16,270.00
23	Inlet Lid (6'X4')	EA	1	\$ 3,300.00	\$ 3,300.00	\$ 2,400.00	\$ 2,400.00	\$ 3,000.00	\$ 3,000.00	\$ 4,270.00	\$ 4,270.00	\$ 2,600.00	\$ 2,600.00	\$ 7,812.50	\$ 7,812.50	\$ 3,067.50	\$ 3,067.50
24	Permanent Pavement Marking (White) (Dashed) (4") (Thermoplastic)	LF	1667	\$ 4.00	\$ 6,668.00	\$ 1.25	\$ 2,083.75	\$ 1.40	\$ 2,333.80	\$ 1.46	\$ 2,433.82	\$ 1.40	\$ 2,333.80	\$ 1.32	\$ 2,200.44	\$ 1.38	\$ 2,296.29
25	Permanent Pavement Marking (Double Yellow) (4") (Thermoplastic)	LF	1551	\$ 6.00	\$ 9,306.00	\$ 2.50	\$ 3,877.50	\$ 2.75	\$ 4,265.25	\$ 2.92	\$ 4,528.92	\$ 2.80	\$ 4,342.80	\$ 2.64	\$ 4,094.64	\$ 2.74	\$ 4,253.62
26	Permanent Pavement Marking (White) (24") (Stop Bar) (Thermoplastic)	LF	85	\$ 20.00	\$ 1,700.00	\$ 16.00	\$ 1,360.00	\$ 17.25	\$ 1,466.25	\$ 18.30	\$ 1,555.50	\$ 18.00	\$ 1,530.00	\$ 16.50	\$ 1,402.50	\$ 17.39	\$ 1,477.94
	Permanent Pavement Marking Symbol (White) (Turn Arrow)(Preformed Thermoplastic)	EA	5	\$ 385.00	\$ 1,925.00	\$ 318.00	\$ 1,590.00	\$ 345.00	\$ 1,725.00	\$ 366.00	\$ 1,830.00	\$ 355.00	\$ 1,775.00	\$ 330.00	\$ 1,650.00	\$ 346.00	\$ 1,730.00
28	Permanent Pavement Marking (24") (White) (Piano Keys) (Thermoplastic)	LF	272	\$ 20.00	\$ 5,440.00	\$ 16.00	\$ 4,352.00	\$ 17.25	\$ 4,692.00	\$ 18.30	\$ 4,977.60	\$ 18.00	\$ 4,896.00	\$ 16.50	\$ 4,488.00	\$ 17.39	\$ 4,729.40
29	Permanent Pavement Marking (White) (6") (Thermoplastic)	LF	404	\$ 6.00	\$ 2,424.00	\$ 4.75	\$ 1,919.00	\$ 5.20	\$ 2,100.80	\$ 5.49	\$ 2,217.96	\$ 5.30	\$ 2,141.20	\$ 4.95	\$ 1,999.80	\$ 5.19	\$ 2,094.74
30	Pavement Marking (4") (Yellow) (Paint)	LF	576	\$ 4.00	\$ 2,304.00	\$ 0.75	\$ 432.00	\$ 0.70	\$ 403.20	\$ 0.73	\$ 420.48	\$ 0.70	\$ 403.20	\$ 0.66	\$ 380.16	\$ 0.72	\$ 414.72
31	Permanent Signage (Compact Car Sign)	EA	4	\$ 220.00	\$ 880.00	\$ 291.50	\$ 1,166.00	\$ 325.00	\$ 1,300.00	\$ 0.73	\$ 2.92	\$ 330.00	\$ 1,320.00	\$ 302.50	\$ 1,210.00	\$ 236.81	\$ 947.23
32	Wheel Stops (Precast Concrete) (KCMMB4K)	EA	23	\$ 350.00	\$ 8,050.00	\$ 117.00	\$ 2,691.00	\$ 130.00	\$ 2,990.00	\$ 134.20	\$ 3,086.60	\$ 130.00	\$ 2,990.00	\$ 121.00	\$ 2,783.00	\$ 127.80	\$ 2,939.40
33	Force Account	SET	1	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
				Base Bid Total:	\$ 1,110,851.00	Total:	\$ 712,209.45	Total:	\$ 808,368.00	Total:	\$ 1,018,086.62	Total:	\$ 1,025,200.00	Total:	\$ 1,254,187.15	Total:	\$ 890,966.02
												As Read Total:	\$ 1,254,187.55				

Completed Bid Alternate Bid Tab																		
2024 Street Maintenance																		
Raytown Road																		
City of Raytown, Missouri				ENGINEER'S ESTIMATE		JM Fahey		McConnell & Associates		McAnany Construction		MegaKC Corporation		Freeman Concrete Construction LLC		Average Minus High and Engineer's		
Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	
BA-1	Mobilization	LS	1	\$ 45,700.00	\$ 45,700.00	\$ 2,500.00	\$ 2,500.00	\$ 15,000.00	\$ 15,000.00	\$ 6,710.00	\$ 6,710.00	\$ 73,416.20	\$ 73,416.20	\$ 7,640.00	\$ 7,640.00	\$ 24,406.55	\$ 24,406.55	
BA-2	Traffic Control	LS	1	\$ 25,500.00	\$ 25,500.00	\$ 1,200.00	\$ 1,200.00	\$ 1,500.00	\$ 1,500.00	\$ 1,220.00	\$ 1,220.00	\$ 18,500.00	\$ 18,500.00	\$ 4,400.00	\$ 4,400.00	\$ 5,605.00	\$ 5,605.00	
BA-3	Clearing Grubbing and Demolition	LS	1	\$ 32,000.00	\$ 32,000.00	\$ 19,400.00	\$ 19,400.00	\$ 10,000.00	\$ 10,000.00	\$ 6,710.00	\$ 6,710.00	\$ 55,000.00	\$ 55,000.00	\$ 48,470.00	\$ 48,470.00	\$ 22,777.50	\$ 22,777.50	
BA-4	Erosion Control	LS	1	\$ 13,600.00	\$ 13,600.00	\$ 4,600.00	\$ 4,600.00	\$ 1,200.00	\$ 1,200.00	\$ 6,710.00	\$ 6,710.00	\$ 3,800.00	\$ 3,800.00	\$ 5,500.00	\$ 5,500.00	\$ 4,077.50	\$ 4,077.50	
BA-5	Contractor Construction Staking	LS	1	\$ 12,750.00	\$ 12,750.00	\$ 2,700.00	\$ 2,700.00	\$ 6,500.00	\$ 6,500.00	\$ 9,150.00	\$ 9,150.00	\$ 7,200.00	\$ 7,200.00	\$ 8,250.00	\$ 8,250.00	\$ 6,387.50	\$ 6,387.50	
BA-6	Asphaltic Concrete Surface (2") (Type 5 MOD)	TON	1415	\$ 124.00	\$ 175,460.00	\$ 80.50	\$ 113,907.50	\$ 110.00	\$ 155,650.00	\$ 101.02	\$ 142,943.30	\$ 101.00	\$ 142,915.00	\$ 114.24	\$ 161,649.60	\$ 98.13	\$ 138,853.95	
BA-7	Base Repair (3") (Asphaltic Concrete) (Type 5 MOD)	SY	505	\$ 75.00	\$ 37,875.00	\$ 58.00	\$ 29,290.00	\$ 71.00	\$ 35,855.00	\$ 60.13	\$ 30,365.65	\$ 96.00	\$ 48,480.00	\$ 83.33	\$ 42,081.65	\$ 71.28	\$ 35,997.66	
BA-8	Milling (Full Width) (2" Max)	SY	11640	\$ 5.00	\$ 58,200.00	\$ 2.30	\$ 26,772.00	\$ 2.90	\$ 33,756.00	\$ 2.93	\$ 34,105.20	\$ 2.50	\$ 29,100.00	\$ 2.66	\$ 30,962.40	\$ 2.66	\$ 30,933.30	
BA-9	Curb and Gutter (Combined) (Remove and Replace) (KCMMB4K)	EA	2416	\$ 60.00	\$ 144,960.00	\$ 50.00	\$ 120,800.00	\$ 72.00	\$ 173,952.00	\$ 80.27	\$ 193,932.32	\$ 91.00	\$ 219,856.00	\$ 93.09	\$ 224,905.44	\$ 73.32	\$ 177,135.08	
BA-10	Concrete Blockout (Manhole) (Water Valve)	LF	19	\$ 3,000.00	\$ 57,000.00	\$ 1,935.00	\$ 36,765.00	\$ 865.00	\$ 16,435.00	\$ 3,050.00	\$ 57,950.00	\$ 850.00	\$ 16,150.00	\$ 5,312.50	\$ 100,937.50	\$ 1,675.00	\$ 31,825.00	
BA-11	Sidewalk (4") (Remove and Replace) (KCMMB4K)	SF	3142	\$ 18.00	\$ 56,556.00	\$ 11.00	\$ 34,562.00	\$ 13.25	\$ 41,631.50	\$ 23.09	\$ 72,548.78	\$ 15.00	\$ 47,130.00	\$ 20.64	\$ 64,850.88	\$ 15.59	\$ 48,968.07	
BA-12	Sidewalk Ramps With Detectable Warning Surface (6") (KCMMB4K)	SF	1261	\$ 25.00	\$ 31,525.00	\$ 41.25	\$ 52,016.25	\$ 15.50	\$ 19,545.50	\$ 66.36	\$ 83,679.96	\$ 28.00	\$ 35,308.00	\$ 260.15	\$ 328,049.15	\$ 37.78	\$ 47,637.43	
BA-13	Detectable Warning Surface	SF	180	\$ 87.00	\$ 15,660.00	\$ 16.00	\$ 2,880.00	\$ 46.00	\$ 8,280.00	\$ 42.70	\$ 7,686.00	\$ 18.00	\$ 3,240.00	\$ 41.83	\$ 7,529.40	\$ 30.68	\$ 5,521.50	
BA-14	Driveway (Residential) (6") (KCMMB4K)	SY	46	\$ 155.00	\$ 7,130.00	\$ 150.00	\$ 6,900.00	\$ 140.00	\$ 6,440.00	\$ 168.84	\$ 7,766.64	\$ 186.00	\$ 8,556.00	\$ 129.29	\$ 5,947.34	\$ 161.21	\$ 7,415.66	
BA-15	Inlet Lid (6'X4')	EA	1	\$ 3,500.00	\$ 3,500.00	\$ 2,400.00	\$ 2,400.00	\$ 1,725.00	\$ 1,725.00	\$ 5,490.00	\$ 5,490.00	\$ 2,600.00	\$ 2,600.00	\$ 7,812.50	\$ 7,812.50	\$ 3,053.75	\$ 3,053.75	
BA-16	Inlet Lid (6'X3')	EA	1	\$ 3,000.00	\$ 3,000.00	\$ 2,400.00	\$ 2,400.00	\$ 1,725.00	\$ 1,725.00	\$ 5,490.00	\$ 5,490.00	\$ 2,600.00	\$ 2,600.00	\$ 7,687.50	\$ 7,687.50	\$ 3,053.75	\$ 3,053.75	
BA-17	Permanent Pavement Marking (White) (4") (Thermoplastic)	LF	1070	\$ 5.00	\$ 5,350.00	\$ 1.25	\$ 1,337.50	\$ 1.50	\$ 1,605.00	\$ 1.46	\$ 1,562.20	\$ 1.40	\$ 1,498.00	\$ 1.32	\$ 1,412.40	\$ 1.40	\$ 1,500.68	
BA-18	Permanent Pavement Marking (Double Yellow) (4") (Thermoplastic)	LF	1691	\$ 7.00	\$ 11,837.00	\$ 2.50	\$ 4,227.50	\$ 2.75	\$ 4,650.25	\$ 2.92	\$ 4,937.72	\$ 2.80	\$ 4,734.80	\$ 2.64	\$ 4,464.24	\$ 2.74	\$ 4,637.57	
BA-19	Permanent Pavement Marking (White) (24") (Stop Bar) (Thermoplastic)	LF	56	\$ 22.00	\$ 1,232.00	\$ 16.00	\$ 896.00	\$ 17.25	\$ 966.00	\$ 18.30	\$ 1,024.80	\$ 18.00	\$ 1,008.00	\$ 16.50	\$ 924.00	\$ 17.39	\$ 973.70	
BA-20	Permanent Pavement Marking Symbol (White) (Turn Arrow) (Preformed Thermoplastic)	EA	2	\$ 395.00	\$ 790.00	\$ 318.00	\$ 636.00	\$ 345.00	\$ 690.00	\$ 366.00	\$ 732.00	\$ 355.00	\$ 710.00	\$ 330.00	\$ 660.00	\$ 346.00	\$ 692.00	
BA-21	Permanent Pavement Marking (White) (24") (Piano Keys) (Thermoplastic)	LF	288	\$ 25.00	\$ 7,200.00	\$ 16.00	\$ 4,608.00	\$ 17.25	\$ 4,968.00	\$ 18.30	\$ 5,270.40	\$ 18.00	\$ 5,184.00	\$ 16.50	\$ 4,752.00	\$ 17.39	\$ 5,007.60	
BA-22	Permanent Pavement Marking (White) (6") (Thermoplastic)	LF	380	\$ 8.00	\$ 3,040.00	\$ 4.75	\$ 1,805.00	\$ 5.20	\$ 1,976.00	\$ 5.49	\$ 2,086.20	\$ 5.30	\$ 2,014.00	\$ 4.95	\$ 1,881.00	\$ 5.19	\$ 1,970.30	
BA-23	Force Account	SET	1	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
				Bid Alternate Total:	\$ 769,865.00		\$ 492,602.75		\$ 564,050.25		\$ 708,071.17		\$ 749,000.00		\$ 1,090,767.00		\$ 628,431.04	
				Total Construction Cost:	\$ 1,880,716.00		\$ 1,204,812.20		\$ 1,372,418.25		\$ 1,726,157.79		\$ 1,774,200.00		\$ 2,344,954.15		\$ 1,519,397.06	
								As Read Total:	\$ 1,426,125.75					As Read Total:	\$ 2,344,954.55			

LIST OF SUBCONTRACTORS

In the following spaces please list the required information for all sub-contractors working on this project:

Contractor Name: Heartland Traffic Services, Inc.

Street Address: 626 N. 47th Street

City, State, Zip: Kansas City, KS 66102

Phone Number: 913-428-2575

Number of years in business performing this type of work: 48

Contractor Name: _____

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Number of years in business performing this type of work: _____

Contractor Name: _____

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Number of years in business performing this type of work: _____

Contractor Name: _____

Street Address: _____

City, State, Zip: _____

Phone Number: _____

Number of years in business performing this type of work: _____

REFERENCES ATTACHMENT

OWNER: CITY OF RAYTOWN, MISSOURI
CONTRACTOR: JM Fahey Construction Company
WORK: Raytown Road Street Maintenance Project
BID NO.: 0324034.01

REFERENCE

Public Owner: KCMO
Project/Contract Name: 23-1 Mill & Overlay
Location of Project: MO River to North City Limit
Contract Price: \$ 11,252,166.00
Project Started: 05/2023 Completed: 07/2024
Owner's Representative (Name and Telephone):
Garrett Ross - 816-985-8190

Bidder's Representative (Name and Telephone):
Bill Rash - 816-763-3010

Scope of Project: Mill, Overlay & Striping

REFERENCE

Public Owner: KCMO
Project/Contract Name: 23-3 Mill & Overlay
Location of Project: 63rd Street to South City Limit
Contract Price: \$ 12,403,971.00
Project Started: 05/2023 Completed: 07/2024
Owner's Representative (Name and Telephone):
Garrett Ross - 816-985-8190

Bidder's Representative (Name and Telephone):
Bill Rash - 816-763-3010

Scope of Project: Mill, Overlay & Striping

REFERENCE

Public Owner: KCMO
Project/Contract Name: 23-2 Mill & Overlay
Location of Project: MO River to 63rd Street
Contract Price: \$ 12,814,597.00
Project Started: 05/2023 Completed: 07/2024
Owner's Representative (Name and Telephone):
Garrett Ross - 816-985-8190

Bidder's Representative (Name and Telephone):
Bill Rash - 816-763-3010

Scope of Project: Mill, Overlay & Striping

REFERENCE

Public Owner: Unified Government - KCK/WYCO
Project/Contract Name: 2023 Mill & Overlay
Location of Project: Various Locations
Contract Price: 10,379,188.00
Project Started: 03/2023 Completed: 05/2024
Owner's Representative (Name and Telephone):
Brandon Grover

Bidder's Representative (Name and Telephone):
Tate Vickers - 816-763-3010

Scope of Project: Curbs, Sidewalk, Ramps,
Mill, Overlay & Striping

CITY OF RAYTOWN
Request for Board Action

DATE SUBMITTED: 07/08/2024

MEETING DATE: July 16, 2024

SUBMITTED BY:

DEPARTMENT: Public Works

Document Type: Resolution Agreement/Contract

SUBJECT/REQUEST

R-3619-24: Authorization to approve an agreement with Heartland Traffic Services, Inc. for pavement marking paint improvements at a cost not to exceed \$51,500.00.

BACKGROUND/JUSTIFICATION

Public Works staff invited formal bids for the citywide Pavement Marking Project. This project will re-paint the pavement markings on 7 street sections, totaling 5.5 miles of roadway. The map depicting these streets is attached. This work will consist of re-striping existing pavement markings with reflective beads for 4" wide white paint, 4" wide yellow paint, 12" wide crosswalks, 24" wide stop bars, and turns arrows. Bids were opened on Wednesday, July 3rd, 2024 at 2:00pm. The Public Works Department received one (1) sealed bid for the project which is listed below.

Heartland Traffic Services	\$36,627.32
----------------------------	-------------

Staff evaluated the bid and concluded that Heartland Traffic Services, Inc. was the lowest responsive and responsible bidder with a base bid of \$36,627.32. Staff recommends the award of an agreement to Heartland Traffic Services and is requesting purchasing authority up to \$51,500.00, which is approximately an additional 40% over the base bid, to accommodate for potential change orders on this project (adding another potential street to the list of work), and is under the budgeted amount.

This is to be funded out of the Transportation Sales Tax Fund. The total project was budgeted for \$65,000.00 in account 204-62-00-100-53600 for the Annual Pavement Marking Project.

RECOMMENDED MOTION

Staff recommends approval as submitted.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

Special Sales Tax Review Committee approved Street Maintenance Services for the Street Program on December 12, 2023.

FINANCIAL IMPACT

Contractor:	Heartland Traffic Services, Inc
Amount of Request/Contract:	\$51,500.00
Amount Budgeted:	\$65,000.00
Account Name	Transportation Sales Tax Fund Repair & Maintenance Services
Account Number	204-62-00-100-53600
Amount	\$51,500.00

REVIEWED BY

Robinson Camp
Damon Hodges
Michael Graham
Jennifer Baird
Damon Hodges
Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso Pavement Marking-Heartland Traffic 2024
2. 2b Bid Results - 2024 Striping Project
3. 2c 2024 Striping Bid Recommendation Letter
4. 2d 2024 Pavement Marking Project Map

SUPPORTING DOCUMENTS (FOR CONTRACT ITEMS ONLY)

Document	Attached	If not attached, explain
Secretary of State:		on file in PW
Certificate of Insurance:		on file in PW
E-Verify Affidavits:		on file in PW
E-Verify proof of enrollment:		on file in PW
Bond:		on file in PW
IRS Form W-9:		on file in PW
Bid/RFP/RFQ: (submit all)		on file in PW
Bid/RFP/RFQ Tabulation:	X	
Bid Waiver: Sole source or less than three bids	X	
Contractor address and email:		on file in PW
Project Exemption Certificate needed:		n/a
Other:		Special Sales Tax Review Committee Approval On File

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH HEARTLAND TRAFFIC SERVICES, INC. FOR THE CITYWIDE PAVEMENT MARKING PROGRAM IN A TOTAL AMOUNT NOT TO EXCEED \$51,500.00

WHEREAS, the City of Raytown (the “City”) issued a invitation to bid on the Citywide Pavement Marking Project; and

WHEREAS, the Public Works Department received one (1) bid in response to the invitation and has determined that the bid submitted by Heartland Traffic Services, Inc. was the most advantageous bid received; and

WHEREAS, the City finds Heartland Traffic Services, Inc. meets all of the qualifications as the lowest and best bidder for the project; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to enter into an agreement with Heartland Traffic Services, Inc. for the Citywide Pavement Marking Project in an amount not to exceed \$51,500.00; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT, the Board of Aldermen find it is in the best interest of the City to enter into an agreement with Heartland Traffic Services, Inc., attached hereto as Exhibit “A” and incorporated herein, for the Citywide Pavement Marking Project within the City, in an amount not to exceed \$51,500.00, is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute any and all documents and to take any and all actions necessary to effectuate the terms of the Agreement and exercise the authority granted herein on behalf of the City.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 16th day of July, 2024.

ATTEST:

Michael McDonough, Mayor

Teresa M. Henry, City Clerk

APPROVED AS TO FORM:

Jennifer M. Baird, City Attorney



BID RESULTS

2024 Pavement Marking Project

Wed., July 3, 2024 -- 2:00pm

	CONTRACTOR	Total Bid
1.	Heartland Traffic Services, Inc.	\$36,627.32
2.	N/A	N/A

Engineer's Estimate	\$50,956.08
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Public Works Department

**10000 East 59th Street
Raytown, Missouri 64133
(816) 737-6012
www.raytown.mo.us**



July 3, 2024

Robinson Camp
Director of Public Works
City of Raytown, MO

re: 2024 Pavement Marking Project Bid Recommendation Letter

Bids were received for the above referenced project on Wednesday, July 3, 2024 at 2:0pm. One bid was received from Heartland Traffic Services, Inc. in the amount of \$36,627.32. The engineer's estimate for the project was \$50,956.08. This project was bid through the Drexel Technologies online plan-room, in which they contact their regional contractor database to let them know this is out to bid.

This is not a sole source bid, but there are only a handful of companies in the KC metro area that do this type of work. The other companies were "no bids".

This bid is for 3 years worth of pavement marking work. The bid documents have two, 1 year renewals. Heartland submitted a 6.5% price increase for year 2025 renewal, and a 13% price increase for year 2026 renewal.

The Public Works Dept. has previously worked with Heartland Traffic Services, as well as we have worked with the 2 companies that merged to form Heartland Traffic Services = Twin Traffic Marking Corp. and K&G Striping. PW staff has found both Twin Traffic and K&G to be qualified contractors.

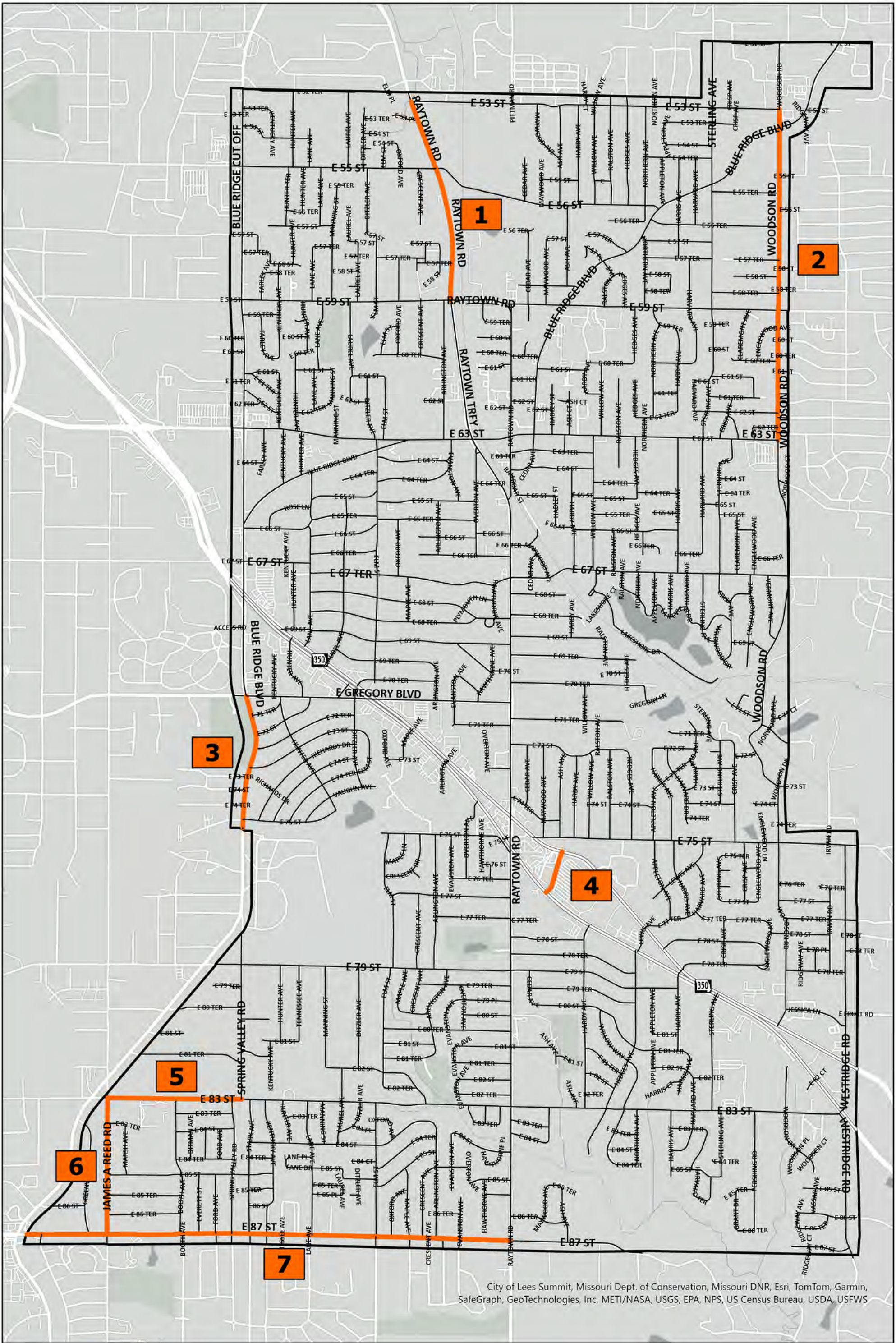
The Public Works Department has reviewed the bid submittal and recommends that Heartland Traffic Services, Inc. be awarded the contract, in an amount not to exceed \$51,500, as well as within the budgeted amount of \$65,000.

Sincerely,


Jason Hanson
City Engineer

Bid Tabulation		2024 Pavement Marking Project					
July 3, 2024 2:00 p.m.							
				1.			
				Heartland Traffic Services		Engineer's Estimate	
	Description	Est. Qty.	Units	Bid Unit Price	Bid Price	Bid Unit Price	Bid Price
1.	4" Yellow Paint	48,776	LF	\$ 0.28	\$ 13,657.28	\$ 0.32	\$ 15,608.32
2.	4" White Paint	26,743	LF	\$ 0.28	\$ 7,488.04	\$ 0.32	\$ 8,557.76
3.	12" Crosswalks	990	LF	\$ 4.00	\$ 3,960.00	\$ 7.00	\$ 6,930.00
4.	24" Stop Bars	394	LF	\$ 8.00	\$ 3,152.00	\$ 15.00	\$ 5,910.00
5.	Turning Arrows	93	EA	\$ 90.00	\$ 8,370.00	\$ 150.00	\$ 13,950.00
		Total Base Bid =		\$ 36,627.32		\$ 50,956.08	

Heartland Traffic Services, Inc. will not be using any subcontractors on this project.



2024 PAVEMENT MARKING PROJECT

CITY OF RAYTOWN Request for Board Action

DATE SUBMITTED: 07/08/2024

MEETING DATE: July 16, 2024

SUBMITTED BY:

DEPARTMENT: Public Works

Document Type: Resolution Agreement/Contract

SUBJECT/REQUEST

R-3620-24: Authorization to approve an agreement with Dukes Root Treatment for root treatment in various locations throughout the City of Raytown's sewer system.

BACKGROUND/JUSTIFICATION

During FY2024 staff prepared a standalone bid for our annual root control project and compared it to the HGAC (Houston Galveston area cooperative) pricing with Duke's Root control. The comparison proved to provide substantial savings by utilizing the HGAC contract pricing. Prices are computed per linear foot, sewer hole to sewer hole and include all labor, materials, equipment, and mobilization for the chemical treatment of the approximate quantity. Duke's standard guarantee applies to all sanitary sewers treated. Any section of sanitary sewer they treat will not plug up and flood due to tree root obstructions for a period of two years. The guarantee period begins on the date of treatment and ends two years after the date of treatment. If live roots are found in a sewer within six months after the application, or if a treated sewer plugs up and floods due to tree roots during the guarantee period, they will re-treat that section, at their own expense, or remit to the customer 100% of the payment they received to treat that section of sewer.

RECOMMENDED MOTION

Staff recommends approval as submitted.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor:	Dukes Root Control
Amount of Request/Contract:	\$35,607.68
Amount Budgeted:	\$35,000.00

Account Name	Sewer Fund – Repair & Maintenance Services
Account Number:	501-62-00-100-53600

REVIEWED BY

Robinson Camp Michael Graham Jennifer Baird Damon Hodges Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1.	Reso Dukes Root Control 2024
2.	Task Order 2 - 2024 Dukes Root Treatment Program
3.	Raytown Treatments-Root Control Inventory 2024 pdf

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		On File
Bid/RFP/RFQ: (submit all)		
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		On File
Project Exemption Certificate needed:		
Other: Contract, Extension, & Spreadsheet of Pipes		On File

A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT WITH DUKE'S ROOT CONTROL, INC. UTILIZING THE HOUSTON-GALVESTON AREA COOPERATIVE CONTRACT IN AN AMOUNT NOT TO EXCEED \$35,607.68 FOR FISCAL YEAR 2023-2024

WHEREAS, the City desires to engage the services of Duke's Root Control, Inc. to provide for root control in the sanitary sewer; and

WHEREAS, the Scope of Work to be provided by Duke's Root Control, Inc. as described in the Agreement is set forth in the attached Exhibit 'A'; and

WHEREAS, this scope of work was competitively bid through the Houston-Galveston Area Cooperative Contract and Duke's Root Control, Inc. was determined to be the most competitive bid; and

WHEREAS, the Board of Aldermen find that it is in the best interest of the citizens of the City of Raytown that the City enter into an agreement with Duke's Root Control, Inc. for root control in the sanitary sewer in an amount not to exceed \$35,607.68 for Fiscal Year 2023-2024 for such purposes; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Agreement by and between the City of Raytown, Missouri and Duke's Root Control, Inc. for root control in the sanitary sewer in an amount not to exceed of \$35,607.68 for Fiscal Year 2023-2024 is hereby authorized and approved; and

FURTHER THAT the City Administrator is hereby authorized to execute any and all documents necessary in connection with this Agreement and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 16th day July, 2024.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

City of Raytown, Missouri – Project Task Order			
Contract: _____			
Ordinance or Resolution: _____	Task Agreement No: <u>1</u>	Funding Amount: <u>\$35,607.68</u> Purchase Order No: _____	
Project Title: <u>Dukes Root Control Project</u>			
Contractor/Consultant: Company Dukes Rooted in Innovation Address- 400 Airport Rd., Suite E Elgin, IL 60123		Division and Staff Project Manager: Name- Brian Conroy Western Regional Sales Manager Area of Expertise- Root Control	
Project Management Manual reviewed: _____		Attachments (Gantt Chart, etc.): <u>See attachments</u>	
PROJECT Scope (can be in the form of an attachment): Project Design: <u>2024 Roots Control treatment for sanitary sewer.</u> _____ _____ _____ _____			
City Signatures		Partner Signatures	
City Administrator:	Public Works Director:	Project Manager:	Company Principal (if different):
Damon Hodges	Robinson Camp	Brian Conroy	
Signature: _____	Signature: _____	Signature: 	Signature: _____
Date: _____	Date: _____	Date: <u>7/2/2024</u>	Date: _____
Project Type: Design _____ Construction <u>X</u> Property Acquisition _____ Conceptual/Problem Solving _____ Surveying _____			
Project Discipline(s): Transportation _____ Facilities _____ Water _____ Wastewater <u>X</u> Stormwater _____			
Report(s) Received: _____			
Work on File: _____			
This Task Agreement is subject to all the provisions included in the Houston – Galveston Area Council Co-operative Contract			

Attach scope of work, budget, and other supporting material

Treatments

Last Trt	Street	Name	Up MH	Up Type	Up Loc	Dn MH	Dn Type	Dn Loc	Size	Feet	Guar End
11/28/1995	CRESCENT	8526 CRESCENT (S)_8606 CRESCENT (S)	8526 CRESCENT		S	8606 CRESCENT		S	8	350.00	11/27/1997
6/19/2013	NORTHERN	4_5	4		E	5		E	8	170.00	6/19/2015
6/19/2013	NORTHERN STREET	1_2	1		S	2		E	8	200.00	6/19/2015
6/19/2013	NORTHERN STREET	2_3	2		E	3		E	8	150.00	6/19/2015
6/19/2013	NORTHERN STREET	3_4	3		E	4		E	8	170.00	6/19/2015
6/19/2013	NORTHERN STREET	6_7	6		E	7		S	8	170.00	6/19/2015
6/19/2013	STERLING	1 HSE8422_2	1 HSE8422		S	2		E	8	370.00	6/19/2015
6/19/2013	STERLING	14_13	14		E	13		E	8	90.00	6/19/2015
6/19/2013	STERLING	15_14	15		E	14		E	8	165.00	6/19/2015
6/19/2013	STERLING	16_15	16		E	15		E	8	100.00	6/19/2015
6/19/2013	STERLING	2_4	2		E	4		E	8	200.00	6/19/2015
6/19/2013	STERLING	7_2	7		S	2		E	8	168.00	6/19/2015
6/19/2013	STERLING	7_8	7		S	8		E	8	100.00	6/19/2015
6/19/2013	STERLING	8_9	8		E	9		E	8	310.00	6/19/2015
6/20/2013	STERLING AVENUE	11_6	11		E	6		E	8	200.00	6/20/2015
6/20/2013	STERLING AVENUE	12_11	12		E	11		E	8	65.00	6/20/2015
6/20/2013	STERLING AVENUE	13_12	13		E	12		E	8	390.00	6/20/2015
6/20/2013	STERLING AVENUE	9_10	9		E	10		E	8	135.00	6/20/2015
9/7/2016	NORTHERN OLF	875-265_875-263 NORTHERN OLF (E)	875-265		E	875-263 NORTH		E	8	180.00	9/7/2018
9/8/2016	BLUE RIDGE BLVD	WBC300 BLUE RIDGE BLVD ()_WBC299 BLUE RI	WBC300 BLUE RI			WBC299 BLUE I			8	272.00	9/8/2018
9/8/2016	ELM	3724 ELM (B)_ELM ELM (S)	3724 ELM (B)		B	ELM ELM (S)		S	8	220.00	9/8/2018
9/9/2016	79TH STREET	WOC204_WOC198	WOC204			WOC198		F	8	295.00	9/9/2018
9/9/2016	WILLOW WAY	WOC148_WOC147	WOC148		F	WOC147		F	8	290.00	9/9/2018
9/12/2016	79TH STREET	WOS144_WOS142	WOS144			WOS142		B	8	270.00	9/12/2018
9/12/2016	79TH STREET	WOS146_WOS145	WOS146		B	WOS145		B	8	167.00	9/12/2018
9/12/2016	85TH TERRACE	875123_875122	875123		E	875122		E	8	390.00	9/12/2018
9/12/2016	85TH TERRACE	875124_875123	875124		E	875123		E	8	90.00	9/12/2018
9/12/2016	ELM	875325_875324	875325		B	875324		B	8	300.00	9/12/2018
9/12/2016	HARVARD TERRACE	875125_875124	875125		B	875124		E	8	165.00	9/12/2018
9/12/2016	HARVARD TERRACE	875126_875125	875126		B	875125		B	8	100.00	9/12/2018
9/12/2016	HARVARD TERRACE	875138_875126	875138		B	875126		B	8	100.00	9/12/2018
9/12/2016	OXFORD	875315_875314	875315		B	875314		B	8	360.00	9/12/2018
7/18/2017	ELM AVENUE	WOW668_WOW667	WOW668		F	WOW667		F	8	222.00	7/18/2019
7/19/2017	ELM AVENUE	WOW153_WOW152	WOW153			WOW152		E	12	339.00	7/19/2019
7/19/2017	ELM AVENUE	WOW154_WOW153	WOW154		B	WOW153		B	12	150.00	7/19/2019
7/19/2017	ELM AVENUE	WOW629_WOW710	WOW629		B	WOW710		B	8	34.00	7/19/2019
7/19/2017	ELM AVENUE	WOW630_WOW629	WOW630		B	WOW629		B	8	73.00	7/19/2019
7/19/2017	MT OLIVET CEMETAR	WOW152_WOW-150	WOW152		E	WOW-150		E	12	320.00	7/19/2019
7/19/2017	MT OLIVET CEMETAR	WOW155_WOW154	WOW155		E	WOW154		B	12	217.00	7/19/2019
10/16/2018	62ND STREET	WDC-179_WDC-178	WDC-179		F	WDC-178		F	8	216.00	10/16/2021
10/16/2018	KENTUCKY AVENUE	BLR-277_BLR-276	BLR-277		F	BLR-276		F	8	152.00	10/16/2021
10/16/2018	LAUREL AVENUE	PKL-555_PKL-252	PKL-555		F	PKL-252		B	8	122.00	10/16/2021
10/16/2018	LAUREL AVENUE	PKL-642_PKL-555	PKL-642		F	PKL-555		F	8	140.00	10/16/2021
10/16/2018	LAUREL AVENUE	PKL-643_PKL-642	PKL-643		F	PKL-642		F	8	125.00	10/16/2021
10/16/2018	NORTHERN AVENUE	WDC-208_WDC-207	WDC-208		S	WDC-207		S	8	280.00	10/16/2021
10/16/2018	STERLING AVENUE	WDC-149_WDC-150	WDC-149		F	WDC-150		E	8	115.00	10/16/2021
10/17/2018	66TH TERRACE	WWN-380_WWN-146	WWN-380		B	WWN-146		F	8	225.00	10/17/2021
10/17/2018	73RD STREET	WOW-171_WOW-686	WOW-171		F	WOW-686		B	8	250.00	10/17/2021
10/17/2018	74TH STREET	WOW-663_WOW-662	WOW-663		B	WOW-662		B	8	175.00	10/17/2021
10/17/2018	ELM AVENUE	WOW-696_WOW-668	WOW-696		B	WOW-668		F	8	131.00	10/17/2021
10/17/2018	GREGORY LANE	WWS-120_WWS-121	WWS-120		B	WWS-121		B	18	130.00	10/17/2021
10/17/2018	HEDGES AVENUE	WWS-225_WWS-224	WWS-225		F	WWS-224		F	8	353.00	10/17/2021
10/17/2018	HUNTER AVENUE	WWS-541_WWS-540	WWS-541		S	WWS-540		S	8	145.00	10/17/2021
10/17/2018	OXFORD AVENUE	WWS-444_WWS-443	WWS-444		S	WWS-443		S	8	274.00	10/17/2021
10/18/2018	85TH TERRACE	875-117_875-114	875-117		D	875-114		B	8	165.00	10/18/2021
10/18/2018	87TH STREET	875-103_875-102	875-103		E	875-102		E	8	140.00	10/18/2021
10/19/2018	79TH STREET	WOC-182_WOC-342	WOC-182		B	WOC-342		B	8	138.00	10/19/2021
10/19/2018	79TH STREET	WOC-199_WOC-182	WOC-199		F	WOC-182		B	8	300.00	10/19/2021
10/19/2018	79TH STREET	WOC-199_WOC-198	WOC-199		F	WOC-198		F	8	240.00	10/19/2021
10/19/2018	80TH STREET	WOC-342_WOC-177	WOC-342		B	WOC-177		F	10	200.00	10/19/2021
10/19/2018	81ST TERRACE	WOC-126_WOC-125	WOC-126		B	WOC-125		B	8	131.00	10/19/2021
10/19/2018	81ST TERRACE	WOC-127_WOC-126	WOC-127		F	WOC-126		B	8	235.00	10/19/2021
10/19/2018	81ST TERRACE	WOC-129_WOC-127	WOC-129		F	WOC-127		F	8	39.00	10/19/2021
10/19/2018	86TH TERRACE	875-104_875-104	875-104		E	875-104		E	8	100.00	10/19/2020
10/19/2018	87TH STREET	875-121_875-112	875-121		E	875-112		E	8	200.00	10/19/2021
10/19/2018	HARDY AVENUE	WOC111_WOC110	WOC111		F	WOC110		F	8	126.00	10/19/2021
10/19/2018	HARDY AVENUE	WOC-111_WOC-343	WOC-111		F	WOC-343		F	8	117.00	10/19/2021
10/19/2018	HARDY AVENUE	WOC-125_WOC-111	WOC-125		B	WOC-111		F	8	45.00	10/19/2021
10/19/2018	HEDGES ROAD	WOC-186_WOC-187	WOC-186		F	WOC-187		F	8	207.00	10/19/2021
10/19/2018	WILLOW WAY	WOC-147_WOC-129	WOC-147		B	WOC-129		F	8	32.00	10/19/2021
10/19/2018	WILLOW WAY	WOC-148_WOC-149	WOC-148		F	WOC-149		F	8	36.00	10/19/2021
10/19/2018	WILLOW WAY	WOC-149_WOC-147	WOC-149		F	WOC-147		B	8	265.00	10/19/2020
10/19/2018	WILLOW WAY	WOC-152_WOC-149	WOC-152		F	WOC-149		F	8	257.00	10/19/2021
10/22/2018	78TH STREET	EST-145_EST-135	EST-145		F	EST-135		B	8	309.00	10/22/2021
10/22/2018	82ND STREET	WOW-280_WOW-279	WOW-280		S	WOW-279		S	8	350.00	10/22/2021
10/22/2018	85TH TERRACE	875-394_875-393	875-394		F	875-393		F	8	260.00	10/22/2021
10/22/2018	APPLETON	WOC-145_WOC-144	WOC-145		F	WOC-144		F	8	179.00	10/22/2021
10/22/2018	HARRIS AVENUE	WWS-264_WWS-262	WWS-264		F	WWS-262		F	8	127.00	10/22/2021
10/22/2018	HARRIS STREET	WOS148_WOS138	WOS148		S	WOS138		S	8	399.00	10/22/2021
10/22/2018	HARRIS STREET	WOS149_WOS148	WOS149		S	WOS148		S	8	398.00	10/22/2021
10/22/2018	HIGHWAY 350	WOW-144_WOW-142	WOW-144		B	WOW-142		B	8	250.00	10/22/2020
10/22/2018	HIGHWAY 350	WOW-146_WOW-145	WOW-146		B	WOW-145		B	8	167.00	10/22/2020
10/22/2018	WOODSON DRIVE	WOE-236_WOE-159	WOE-236		B	WOE-159		B	8	290.00	10/22/2021
10/23/2018	ELM STREET	875-326_875-325	875-326		B	875-325		B	8	225.00	10/23/2021
10/23/2018	MAPLE STREET	875-309_875-308	875-309		B	875-308		F	8	164.00	10/23/2021

FY 2024
Total Ft 16,981.00

CITY OF RAYTOWN

Request for Board Action

DATE SUBMITTED: 07/08/2024

MEETING DATE: July 16, 2024

SUBMITTED BY:

DEPARTMENT: Public Works

Document Type: Resolution Budget Amendment

SUBJECT/REQUEST

R-3621-24: AMERICAN RESCUE PLAN ACT (ARPA) FUND TRANSFER IN THE AMOUNT OF \$53,200.00 FOR THE 2023-2024 BUDGET. Point of Contract: Robinson Camp

BACKGROUND/JUSTIFICATION

On May 21, 2024, Damon Hodges, City Administrator, discussed with the Board of Alderman the American Rescue Plan Act (ARPA) funding that is available to spend. In addition, Damon Hodges explained which projects were going to utilize the ARPA funding. This resolution is the beginning of allocating the funding for the specified projects discussed on the May 21, 2024 meeting. In order to utilize this funding, a budget transfer needs to occur to fund the specified projects. This budget transfer is to fund the 87th Street Equalization Basin Improvements project for the Sanitary Sewer System being brought forth on this meeting agenda in a subsequent agenda item.

City staff requests that \$53,200.00 be transferred from the ARPA account and distributed to the Sanitary Sewer Fund in the amount of \$53,200.00 for this project.

RECOMMENDED MOTION

Staff recommends approval as submitted.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Budget Transfer	City of Raytown
Amount of Request:	\$53,200.00.
ARPA Funding	\$4,392,110.01
From Account Name	General Revenue
From Account Number	101-00-00-100-59951
Amount	\$53,200.00
To Account Name and #:	Sanitary Sewer Revenue Fund

To Account Number	501-00-00-100-49999
Amount	\$53,200.00

REVIEWED BY

Michael Graham Damon Hodges Teresa Henry
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LIST OF REFERENCE DOCUMENTS ATTACHED

- | |
|---|
| 1. Reso 2023-2024 Budget Amendment-PW Projects-ARPA Funds |
|---|

**SUPPORTING DOCUMENTS
(FOR CONTRACT ITEMS ONLY)**

A RESOLUTION AMENDING THE FISCAL YEAR 2023-2024 BUDGET RELATED TO THE 87TH STREET EQUALIZATION BASIN IMPROVEMENT PROJECT UTILIZING AMERICAN RESCUE PLAN ACT FUNDS

WHEREAS, pursuant to Resolution R-3550-23, the Fiscal Year 2023-2024 Budget was approved; and

WHEREAS, it is necessary to amend the Fiscal Year 2023-2024 Budget for the 87th Street Equalization Basin Improvement Project utilizing American Rescue Plan Act (ARPA) funds; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to amend the Fiscal Year 2023-2024 Budget;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT the Fiscal Year 2023-2024 budget approved by Resolution R-3550-23 is hereby amended as follows:

Transfer From:

101.00.00.100.59951
\$53,200.00

Transfer To:

501.00.00.100.49999
\$53,200.00

FURTHER THAT the City Administrator is hereby authorized to execute all documents necessary to this transaction and the City Clerk is authorized to attest thereto.

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 16th day of July, 2024.

Michael McDonough, Mayor

ATTEST:

Approved as to Form:

Teresa M. Henry, City Clerk

Jennifer M. Baird, City Attorney

CITY OF RAYTOWN

Request for Board Action

DATE SUBMITTED: 07/08/2024

MEETING DATE: July 16, 2024

SUBMITTED BY:

DEPARTMENT: Public Works

Document Type: Resolution Agreement/Contract

SUBJECT/REQUEST

R-3622-24: Authorization to approve an agreement for engineering services with Lamp Rynearson for the 87th Street Equalization Basin Improvement Project and amend the fiscal year 2023-2024 budget.

BACKGROUND/JUSTIFICATION

The 87th Street Wastewater Detention Basin experienced overflows in 2019 and 2020. The City contracted with Lamp Rynearson for professional engineering services to inspect the basin, identify potential causes of the overflows, model the basin hydraulics, analyze flow and rainfall monitoring data, and provide preliminary design for the recommended repairs.

Field inspection identified blockages in the overflow structure, which were removed at the time of inspection. Overgrowth of trees at the bottom of the basin is also likely to cause blockages in the basin's effluent pipes.

Modeling of the basin with flow and rainfall data from June to October 2022 indicated that overflow of the basin in 2019 and 2020 was due to a combination of the blockages as well as a series of storms that occurred over the course of two to three days.

The designed peak flow for the basin is 51cfs. Peak flows into the basin from a 10-year storm are projected to be 27 cubic feet per second (cfs). This is based on recent flow monitoring during the summer/fall of 2022. The weather during this time period was exceptionally drier than average, which diminishes the level of certainty of the model.

On June 21, 2022, the Board of Aldermen approved Lamp Rynearson to design the 87th Street Equalization Basin Improvements with Resolution R-3473-22. Due to lack of funding, the construction of the 87th Street Equalization Basin Improvement was put on hold until appropriate funding was available. ARPA funds have come available for this project and are the ARPA funding to complete the 87th Street Equalization Basin Improvement Project.

RECOMMENDED MOTION

Staff recommends approval as submitted.

PREVIOUS ACTION

COMMISSION/COMMITTEE REVIEW

FINANCIAL IMPACT

Contractor	Lamp Rynearson
Amount of Request/Contract	\$53,200.00
Amount Budgeted:	\$0.00
From Account Name	Sanitary Sewer Revenue Fund
From Account Number	501-00-00-100-49999
Amount	\$53,200.00
To Account Name	Sanitary Sewer Capital Expenditures
To Account Number	501-62-00-100-57000
Amount	\$53,200.00

REVIEWED BY

Robinson Camp
 Michael Graham
 Jennifer Baird
 Damon Hodges
 Teresa Henry

LIST OF REFERENCE DOCUMENTS ATTACHED

1. Reso 87th Street Equalization Basin Improvements-Lamp Rynearson
2. Task Order 2024-05 Lamp Rynearson 87th Street Equalization Basin Improvement

**SUPPORTING DOCUMENTS
 (FOR CONTRACT ITEMS ONLY)**

Document	Attached	If not attached, explain
Secretary of State:		
Certificate of Insurance:		
E-Verify Affidavits:		
E-Verify proof of enrollment:		
Bond:		
IRS Form W-9:		
Bid/RFP/RFQ: (submit all)		On File
Bid/RFP/RFQ Tabulation:		
Bid Waiver: Sole source or less than three bids		
Contractor address and email:		On File
Project Exemption Certificate needed:		
Other:	X	Task Order 2024-05

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH LAMP RYNEARSON FOR ENGINEERING SERVICES FOR THE 87TH STREET EQUALIZATION BASIN PROJECT IN AN AMOUNT NOT TO EXCEED \$53,200.00 FOR FISCAL YEAR 2023-2024 AND AMEND THE FISCAL YEAR 2023-2024 BUDGET

WHEREAS, the City desires to engage the services of a professional engineering firm to provide Design Engineering Services in connection with wastewater projects; and

WHEREAS, the Scope of Basic Services to be provided by Lamp Ryneerson as described in the Professional Engineering Services Agreement are set forth in the attached Exhibit "A", and the time periods for the performance of specific services in the contract are stipulated therein for the 87th Street Equalization Basin Project; and

WHEREAS, the City desires to enter into an agreement with Lamp Ryneerson for Engineering Services related to such improvements; and

WHEREAS, the Board of Aldermen find that it is in the best interest of the citizens of the City of Raytown that the City enter into an agreement with Lamp Ryneerson for Engineering Services for the 87th Street Equalization Basin Project in an amount not to exceed \$53,200.00 for fiscal year 2023-2024;

WHEREAS, pursuant to Resolution R-3550-23, the Fiscal Year 2023-2024 Budget was approved, and it is necessary to amend the Fiscal Year 2023-2024 Budget; and

WHEREAS, the Board of Aldermen find it is in the best interest of the City to amend the Fiscal Year 2023-2024 Budget.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF RAYTOWN, MISSOURI, AS FOLLOWS:

THAT an agreement with Lamp Ryneerson for Engineering Services for the 87th Street Equalization Basin Project in an amount not to exceed \$53,200.00 for fiscal year 2023-2024 in substantially the same form as attached hereto as Exhibit "A" and incorporated herein, is hereby authorized and approved; and

FURTHER THAT the Fiscal Year 2023-2024 budget approved by Resolution R-3550-23 is hereby amended as follows:

FROM:	TO:
Sanitary Sewer Revenue Fund	Sanitary Sewer Capital Expenditures
501.00.00.100.49999	501.62.00.100.57000
\$53,200.00	\$53,200.00

FURTHER THAT the City Administrator is hereby authorized to execute any and all documents necessary in connection with such agreement and the City Clerk is authorized to attest thereto;

RESOLUTION NO.: R-3622-24

PASSED AND ADOPTED by the Board of Aldermen and **APPROVED** by the Mayor of the City of Raytown, Missouri, the 16th day of July, 2024.

Michael McDonough, Mayor

ATTEST:

Teresa M. Henry, City Clerk

Approved as to Form:

Jennifer M. Baird, City Attorney

City of Raytown, Missouri – Project Task Order		
Contract: On Call Contract Project Number 0324008.01		
Ordinance or Resolution:	Task Agreement No: 2024-05	Funding Amount: \$53,200 Purchase Order No:
Project Title: 87 th Street Equalization Basin Improvements		
Contractor/Consultant: Lamp Rynearson, Inc. 9001 State Line Road, Suite 200 Kansas City, MO 64114	Division and Staff Project Manager: Civil Design Group Daniel G. Miller, P.E. – Civil Design Group Leader	
Project Management Manual reviewed:	Attachments (Gantt Chart, etc.): Fee estimate	
PROJECT Scope (can be in the form of an attachment): Update Construction Contract Documents: Update Plans, Project Manual, OPC: - Review and update project drawings, specifications, and opinion of probable construction cost. - Prepare and organize bid package for distribution. - Post updated documents to the designated platform - Drexel. Bid Phase: Pre-Bid Meeting (In Person): - Organize and conduct an in-person pre-bid meeting at City Hall. - Site visit after pre-bid meeting for Contractors - Prepare agenda to cover key points. - Distribute meeting minutes to all attendees and upload to Drexel. Addenda: - Issuance of up to two (2) addenda as necessary to address inquiries or modify project requirements. Respond to Bidder Questions: - Address bidder inquiries, provide clarifications as needed to inform bidders. Bid Opening, Evaluation & Recommendation: - Coordinate and conduct bid opening process at City Hall. - Evaluate bids received against project requirements. - Prepare recommendation for client consideration based on evaluation of bidders. Construction Administration Phase: In-House Meetings: - Conduct internal kickoff meeting to review project goals and requirements and assign tasks to staff. - Hold regular progress meetings to monitor project status and address any issues. Pre-Construction Meeting (In Person): - Develop agenda for pre-construction meeting. - Organize and conduct an in-person pre-construction meeting at City Hall - Prepare and distribute meeting minutes to attendees. Review Contractor Submittals: - Review and analyze construction schedules for adherence to project timeline. - Review and approve contractor pay applications. - Evaluate and approve material and equipment submittals. - Review and analyze test results to ensure compliance with specifications. Pre & Post Construction CCTV Review: - Conduct CCTV reviews before and after construction activities as per project requirements. Contractor RFI: - Respond to requests for information (RFIs) from the contractor.		

6. **Site Visits:**
 - Conduct up to three (3) site visits, in addition to on-site progress meetings, as necessary to monitor construction progress and quality.
7. **Construction Progress Meetings:**
 - Schedule and attend up to five (5) monthly progress meetings.
 - Prepare meeting agenda items and distribute to attendees.
 - Distribute meeting minutes summarizing discussions and action items.
8. **Final Closeout, Record Drawings:**
 - Coordinate final project closeout walkthrough.
 - Review as-built information provided by the contractor.
 - Incorporate as-built information into the Record Drawings.
 - Ensure all project documentation is complete and handed over to the client.

Not included: Construction observation services.

Project timing: Construction is anticipated to start in July 2024 and have a duration of 180 calendar days.

The attached services will be provided for an hourly rate not to exceed **\$53,200.00** including direct expenses.

City Signatures		Partner Signatures	
City Administrator:	Mayor:	Project Manager:	
Damon Hodges	Mike McDonough	Daniel G. Miller, P.E.	
Signature:	Signature:	Signature:	
_____	_____	_____	
Date:	Date:	Date:	
_____	_____	_____	
Project Type: Design ____ Construction <u>X</u> Property Acquisition ____ Conceptual/Problem Solving ____ Surveying ____			
Project Discipline(s): Transportation ____ Facilities ____ Water ____ Wastewater <u>X</u> Stormwater <u>X</u>			
Report(s) Received:			
Work on File:			
This Task Agreement is subject to all the provisions included in the On-Call Professional Services Agreement by and between the City of Raytown, MO and Lamp Ryneerson, Inc. (Professional), dated 02/18/2020.			

Attach scope of work, budget, and other supporting material